

Town of Swansboro
Board of Commissioners
January 10, 2022, Regular Meeting

In attendance: Mayor John Davis, Mayor Pro Tem Frank Tursi, Commissioner Pat Turner, Commissioner Harry PJ Pugliese, Commissioner Larry Philpott, and Commissioner Jeffrey Conaway. It was noted that Mayor Pro Tem Tursi, and Commissioner Pugliese participated remotely as allowed by NCGS 166A-19. Governor Cooper had declared a state of emergency due to the COVID-19 Pandemic in March 2020.

Call to Order/Opening Prayer/Pledge of Allegiance

The meeting was called to order at 5:30 pm. Mayor Davis led the Pledge of Allegiance.

Public Comment

Citizens were offered an opportunity to address the Board regarding items listed on the agenda. There were no comments offered.

Adoption of Agenda

On a motion by Commissioner Philpott, seconded by Commissioner Turner, the Agenda and Consent Item were unanimously approved.

- FY 22-23 Budget Schedule

Presentation

FY 20-21 Audit

Gregory Redman, CPA presented specific details from the FY 20-21 Audit.

- Governmental Activities Net Position (Unrestricted) for 2021 \$1,404,464 compared to 2020 at \$1,532,760
- Total Net Position - \$8,173,200 and increase over 2020 of \$379,371
- Unassigned General Fund Balance for 2021 - \$2,432,008 or 60% of General Fund Expenditures
- Stormwater had a \$65,534 Unrestricted Balance and Solid Waste had \$3,659 -
- Pension Liability: LEO-Police officers \$108,105, LGERS Pension Liability \$812,365
- OPEB (Other Potential Employee Benefits) Liability of \$703,090 were funds that were not necessarily set aside but rather shown as a possible future liability for the Town.
- Current levy collection percentages town-wide was 99.34%
(property taxes 99.28%, and registered motor vehicles 100.00%)

“As part of obtaining reasonable assurance about whether the Town of Swansboro, North Carolina’s financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements,

noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*."

Mr. Redman shared that the Town had a good year with increases and there were no findings.

Public Safety Employees Recognition

Fire Chief David Degnan recognized the following individuals for their outstanding support and assistance provided at an emergency service call in October where they worked to save two individuals.

Fire Captain Kevin Teveirne
Firefighter James Graham
Police Officer Kyle Wellmer
Police Sergeant Brenna Watt

Employee Introduction

Chief Degnan introduced Chase Reese who recently joined the Fire Department. He shared that Chase was from Kinston.

Manager Webb introduced Aliette Cuadro as the newly hired Deputy Clerk. She shared that Ali joined us from the school system.

Public Hearing

Allowances for Church, School and Public Building Signage

Planner Ansell reviewed that an amendment was proposed to remove Section 152.271, Additional Signs as Special Use, from the Unified Development Ordinance. It was not clear why the requirement to obtain a special use permit existed specifically for church, school, and public building signs as these are typically non-intrusive sign types. Additionally, the amendment would remove the reference to banners, special events signs, etc. as they are addressed under Sections 152.268 and 152.269 of the ordinances.

The amendment would also add language under Section 152.270 to require a sign permit for church, school, and public building (non-governmental) signage, and to establish sign size requirements.

The public hearing was opened at 5:50 pm, then closed as there were no comments offered.

On a motion by Commissioner Turner, seconded by Commissioner Philpott, Ordinance 2022-O1 to amend Section 152.270, Signs Requiring a Permit and Fee, and Section 152.271, Additional Signs as Special Use, of the Unified Development Ordinance was approved unanimously and found consistent with the comprehensive plan.

Business Non-Consent

Text Amendment/Town Code Chapter 74 Traffic Schedules Schedule V. One-Way Streets

Town Clerk Fender reviewed that at the February 22, 2021, Regular Meeting the Board unanimously adopted the Downtown Traffic Analysis for changes to be made effective after the tourist season concluded. The Town Code Chapter 74 Traffic Schedules Schedule V. One-Way Streets needs to be updated to reflect these changes and address other wording for conciseness.

On a motion by Commissioner Turner, seconded by Commissioner Conaway, Ordinance 2022-O2 was approved unanimously.

Budget Ordinance Amendment #2022-5

Jim Stipe, Public Works Director reviewed that an emergency repair to the sewage system was needed at the Public Safety Building. This would be the third repair in five years and the restrooms were out of order. He was requesting \$6,250 be appropriated from fund balance.

On a motion by Commissioner Philpott, seconded by Commission Turner, Budget Ordinance Amendment #2022-5 was approved unanimously.

Accepting Emergency Supplemental Historic Preservation Funds and Adopting a Grant Project Ordinance for Emmerton School Repairs

Manager Webb reviewed that the Town had been awarded \$424,000 through the Emergency Supplemental Historic Preservation Fund (ESHPPF) Hurricane Disaster Relief for Emmerton School (Old Town Hall) at 502 Church Street. The funds will assist in remaining Hurricane Florence damage repairs and resiliency measures for future events. The grant was established as a 100% reimbursable grant.

Funding could provide:

1. Tuck Pointing of the interior and exterior bricks to help stop the water penetration that occurs. This would also include the application of a sealant to the exterior brick.
2. Repair the extensive damage of the crumbling brick work above the south front door and other interior walls.

3. Historic ceiling repair and repainting – Even though there is a new roof on the facility, some moisture did seep in sometime after the temporary fixes were installed.
4. The installation of a Centralized Dehumidification System
5. Window and Door repairs/replacing/storm proofing – there are a total of 81 windows and doors that are included in this request.
6. Electrical wiring repairs
7. Soffit repairs from Hurricane Florence damage
8. Sealing the crawl space
9. Attic Insulation

Mrs. Webb explained that preparation of a schematic/design development drawings and construction drawings was not submitted in the application budget and is a federal requirement. The grant agency did say that the cost could be absorbed into the grant award, but it may likely reduce the amount of one or more other items, or the Town could absorb those costs which were estimated to be \$10,000. Board member agreed with allowing the \$10,000 to be absorbed into the grant funds.

On a motion by Commissioner Philpott, seconded by Commissioner Turner and approved unanimously, the board authorized acceptance of the ESHPF Grant in the amount of \$424,000; and adopted a Grant Project Ordinance and authorize the Town Manager to take all actions necessary on behalf of the Town to receive the grant funds.

Manager Webb would provide updated details as project quotes were received and if significant overages were apparent those would be discussed for future funding.

Public Comments

Citizens were offered an opportunity to address the Board regarding items not listed on the agenda. No comments were offered.

Manager's Report/Comments

In addition to the report provided in the agenda packet, Manager Webb reported:

- All crosswalks on Front Street for the new Downtown Traffic Movement had been completed and painting of the crosswalks at Church Street and Water Street would be completed in the coming days. Mrs. Webb reviewed that feedback has been received relating to the plan not reflecting any Handicap parking spaces, and that along with the Public Works Director they had identified locations that would support the requirements for two spaces. It was noted that additional spaces would require tearing up sidewalks and consideration should be taken on that during the budget cycle.

- Improvements to the Visitor's Center will not be exempt from the 50% improvement rule and would have to be brought into ADA compliancy. Additionally, the structure was no longer a contributing structure in the Historic District due to it being moved from its original location.
- Direction was sought on the Board desire for the meeting format going forward. The board agreed by consensus for meetings to remain hybrid and not to review/consider any controversial items.

Reminder – Town Offices, Recreation Center and the Visitor's Center would be closed on January 17 for Martin Luther King Jr. Day.

Board Comments

Commissioner Conaway thanked staff and shared that he believed the Town was going to have a good year was looking forward to working with the Board.

Mayor Pro Tem Tursi shared that he did not agree with having hybrid meetings because it encouraged people to gather and that the board should return to full Zoom meetings for the time being.

Commissioner Turner thanked Sonia and the staff for the positive Audit Report.

Mayor Davis asked that the following items be added to a future agenda and/or addressed by advisory boards:

- Resolution to NCDOT supporting repairs to Main Street Extension
- Joint recognition with Hubert Fire Dept related to accident involving their fire truck that our Fire Department aided with
- Historic Items that were discussed at joint meeting and consideration for reducing the COA fee of \$400
- Requested that a special meeting be held for Board Goal discussions.
 - o The board agreed to hold a special meeting on January 31, 2022, for the purpose of beginning discussion to identify Board goals, priorities, and implementation for FY 22-23
 - o Then hold a full day retreat, conducted by a facilitator

Closed Session

On a motion by Commissioner Philpott the Board entered closed session pursuant to NCGS 143-318.11 (a) (5) to instruct the public body's staff on negotiating terms for property acquisition. The motion was seconded by Commissioner Turner and unanimously approved.

Pursuant to a motion duly made in closed session, the Board returned to open session. It was noted that no action was taken.

Adjournment

On a motion by Commissioner Philpott, seconded by Commissioner Turner, the meeting adjourned at 7:18 pm.

Regular Meeting January 10, 2022



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1. Please turn cell phones to “off” or “vibrate”.

2. The Board offers the public three opportunities to speak during the meeting:

A comment period is offered at the beginning and end of the meeting. Please note that a separate opportunity is provided for those items requiring a public hearing.

Public Hearing(s) – There is one (1) public hearing scheduled for this meeting.

3. Under the ZOOM Meeting Platform, individuals wishing to make comments should “raise their hand” 🖐️ from their computer. At the appropriate time, Major Davis will acknowledge those with comments.

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PUBLIC COMMENT

Citizen opportunity to address the Board for items listed on the agenda.

3

AGENDA AND CONSENT ITEMS

Action Needed: *Motion to Adopt the Agenda as prepared (or amended) and approval of the Consent Items*

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FY 20-21 Audit Report

Presenter: Greg Redman, CPA

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Town of Swansboro Audit Report Presentation

Gregory T. Redman, CPA


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Independent Auditor's Report

Opinion

In my opinion, based on my audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Town of Swansboro, North Carolina as of June 30, 2021, and the respective changes in financial position and cash flows, where appropriate, thereof and the respective budgetary comparison for the General Fund for the year then ended **in accordance with accounting principles generally accepted in the United States of America.**

“Unmodified Opinion”

Reference Page 2 of the Annual
Comprehensive Financial Report

Government-Wide Financial Analysis

	Governmental Activities		Business-type Activities		Total	
	2021	2020	2021	2020	2021	2020
Current and other assets	\$ 4,666,799	\$ 3,891,926	\$ 163,641	\$ 104,981	\$ 4,830,440	\$ 3,996,907
Capital and other noncurrent assets	7,053,832	7,182,468	-	239,822	7,053,832	7,422,290
Total assets	\$ 11,720,631	\$ 11,074,394	\$ 163,641	\$ 344,803	\$ 11,884,272	\$ 11,419,197
Deferred outflows of resources	\$ 710,088	\$ 377,898	\$ 24,842	\$ 18,412	\$ 734,930	\$ 396,310
Long-term liabilities	\$ 2,898,586	\$ 2,527,941	\$ 85,184	\$ 56,843	\$ 2,983,770	\$ 2,584,784
Other liabilities	1,065,007	829,019	33,974	37,448	1,098,981	866,467
Total liabilities	\$ 3,963,593	\$ 3,356,960	\$ 119,158	\$ 94,291	\$ 4,082,751	\$ 3,451,251
Deferred inflows of resources	\$ 293,926	\$ 301,503	\$ 132	\$ 15,049	\$ 294,058	\$ 316,552
Net position:						
Net investment in capital assets	\$ 5,599,105	\$ 5,569,892	\$ 227,836	\$ 239,822	\$ 5,826,941	\$ 5,809,714
Restricted	1,169,631	691,177	-	-	1,169,631	691,177
Unrestricted	1,404,464	1,532,760	69,193	14,053	1,473,657	1,546,813
Total net position	\$ 8,173,200	\$ 7,793,829	\$ 297,029	\$ 253,875	\$ 8,470,229	\$ 8,047,704

Reference Page 8 of the Annual
Comprehensive Financial Report

Changes in Net Position

	Governmental Activities		Business-type Activities		Total	
	2021	2020	2021	2020	2021	2020
Revenues:						
Program revenues:						
Charges for services	\$ 493,238	\$ 410,080	\$ 533,193	\$ 436,631	\$ 1,026,431	\$ 846,711
Operating grants and contributions	584,617	417,820	-	-	584,617	417,820
Capital grants and contributions	9,474	50,508	-	-	9,474	50,508
General revenues:						
Property taxes	1,827,866	1,745,281	-	-	1,827,866	1,745,281
Other taxes	78,930	71,088	-	-	78,930	71,088
Grants and contributions not restricted to specific programs	1,473,942	1,268,190	-	-	1,473,942	1,268,190
Other	98,952	407,162	5,415	-	104,367	407,162
Total revenues	<u>\$ 4,567,019</u>	<u>\$ 4,370,129</u>	<u>\$ 538,608</u>	<u>\$ 436,631</u>	<u>\$ 5,105,627</u>	<u>\$ 4,806,760</u>
Expenses:						
General government	\$ 700,524	\$ 939,050	\$ -	\$ -	\$ 700,524	\$ 939,050
Public safety	2,266,322	1,989,854	-	-	2,266,322	1,989,854
Transportation	449,106	276,500	-	-	449,106	276,500
Economic development	143,597	145,233	-	-	143,597	145,233
Environmental protection	-	-	-	-	-	-
Cultural and recreation	369,351	342,413	-	-	369,351	342,413
Other	221,532	187,429	-	-	221,532	187,429
Interest on long-term debt	9,706	41,269	-	-	9,706	41,269
Stormwater	-	-	117,630	123,764	117,630	123,764
Solid Waste	-	-	405,335	335,165	405,335	335,165
Total expenses	<u>\$ 4,160,138</u>	<u>\$ 3,921,748</u>	<u>\$ 522,965</u>	<u>\$ 458,929</u>	<u>\$ 4,683,103</u>	<u>\$ 4,380,677</u>
Increase in net position before transfers and special items	\$ 406,881	\$ 448,381	\$ 15,643	\$ (22,298)	\$ 422,524	\$ 426,083
Transfers and special items	(27,510)	(163,802)	27,511	163,802	1	-
Increase in net position	\$ 379,371	\$ 284,579	\$ 43,154	\$ 141,504	\$ 422,525	\$ 426,083
Net position, July 1	7,793,829	7,509,250	253,875	112,371	8,047,704	7,621,621
Net position beginning, restated	-	-	-	-	-	-
Net position, June 30	<u>\$ 8,173,200</u>	<u>\$ 7,793,829</u>	<u>\$ 297,029</u>	<u>\$ 253,875</u>	<u>\$ 8,470,229</u>	<u>\$ 8,047,704</u>

Reference Page 9 of the Annual Comprehensive Financial

Balance Sheet Governmental Funds

Town of Swainsboro, North Carolina Balance Sheet Governmental Funds June 30, 2021

	2021 General	2020 General
Assets		
Cash and cash equivalents	\$ 3,442,222	\$ 3,135,321
Restricted cash	39,235	39,384
Receivables, net:		
Taxes	26,394	35,653
Accounts	527,007	333,636
Grants	-	-
Due from other funds	-	-
Total Assets	<u>\$ 4,034,858</u>	<u>\$ 3,543,994</u>
Liabilities		
Due to other funds	\$ 11,991	\$ -
Accounts payable and accrued liabilities	737,366	542,336
Other liabilities	-	-
Total Liabilities	<u>\$ 749,357</u>	<u>\$ 542,336</u>
Deferred Inflows of Resources		
Property taxes receivable	\$ 26,394	\$ 35,653
Prepaid taxes	26,507	-
Total Deferred Inflows of Resources	<u>\$ 52,901</u>	<u>\$ 35,653</u>
Fund Balances		
Restricted:		
Stabilization by State Statute	\$ 527,007	\$ 333,636
Streets	24,325	24,474
Capital improvements	-	-
Festivals and events	-	-
Assigned:		
Subsequent year's expenditures	249,260	378,472
Unassigned	<u>\$ 2,432,008</u>	<u>\$ 2,229,423</u>
Total Fund Balances	<u>\$ 3,232,600</u>	<u>\$ 2,966,005</u>
Total Liabilities, Deferred Inflows of Resources, And Fund Balances	<u>\$ 4,034,858</u>	<u>\$ 3,543,994</u>

Reference Page 18 of the Annual Comprehensive Financial Report

Unassigned Fund Balance as a Percentage of Total General Fund Expenditures

	2021	2020
Unassigned fund balance	\$ 2,432,008	\$ 2,229,423
Total General Fund expenditures	4,057,911	4,003,323
Unassigned fund balance as a Percentage of Total General Fund expenditures	60%	56%
LGC recommended amount	32%	32%
Average of similar-sized towns	63%	N/A

Reference Page 18 and 20 of the Annual Comprehensive
Financial Report

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Statement of Net Positions Proprietary Funds

Town of Swansboro, North Carolina
Statement of Net Position
Proprietary Funds
June 30, 2021

	Major Enterprise Funds		
	Stormwater Fund	Solid Waste Fund	Totals
Assets			
Current assets:			
Cash and cash equivalents	\$ 41,313	\$ 61,385	\$ 102,698
Accounts receivable (net)	60,943	-	60,943
Due from other funds	-	-	-
Total Current Assets	\$ 102,256	\$ 61,385	\$ 163,641
Noncurrent assets:			
Capital assets:			
Land and other non-depreciable assets	-	-	-
Other capital assets, net of depreciation	64,240	163,596	227,836
Capital assets (net)	\$ 64,240	\$ 163,596	\$ 227,836
Total Assets	\$ 166,496	\$ 224,981	\$ 391,477
Deferred Outflows of Resources			
Pension deferrals	\$ 12,421	\$ 12,421	\$ 24,842
Liabilities			
Current liabilities:			
Accounts payable - trade	\$ 6,184	\$ 27,188	\$ 33,372
Due to other funds	-	-	-
Customer deposits	-	-	-
Compensated absences - current	301	301	602
Total Current Liabilities	\$ 6,485	\$ 27,489	\$ 33,974
Noncurrent liabilities:			
Compensated absences	\$ 2,712	\$ 2,712	\$ 5,424
Net pension liability	21,378	21,378	42,756
Total OPEB liability	18,502	18,502	37,004
Total non-current liabilities	\$ 42,592	\$ 42,592	\$ 85,184
Total Liabilities	\$ 49,077	\$ 70,081	\$ 119,158
Deferred Inflows of Resources			
Pension deferrals	\$ 66	\$ 66	\$ 132
Net Position			
Net investment in capital assets	\$ 64,240	\$ 163,596	\$ 227,836
Restricted net position	-	-	-
Unrestricted net position	65,534	3,659	69,193
Total Net Position	\$ 129,774	\$ 167,255	\$ 297,029

Reference Page 24 of the Annual
Comprehensive Financial Report

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Statement of Revenues, Expenses, And Changes in Fund Net Position Proprietary Funds

Town of Swansboro, North Carolina
Statement of Revenues, Expenses, And Changes in Fund Net Position
Proprietary Funds
For the Year Ended June 30, 2021

	Major Enterprise Funds		
	Stormwater	Solid Waste	Totals
Operating Revenues			
Charges for services	\$ 133,961	\$ 399,232	\$ 533,193
Other operating revenues			
Total Operating Revenues	\$ 133,961	\$ 399,232	\$ 533,193
Operating Expenses			
Administration	\$ -	\$ -	\$ -
Stormwater operations	115,854	-	115,854
Solid waste operations	-	383,060	383,060
Depreciation	1,776	22,275	24,051
Total Operating Expenses	\$ 117,630	\$ 405,335	\$ 522,965
Operating income (loss)	\$ 16,331	\$ (6,103)	\$ 10,228
Non-operating Revenues (Expenses)			
Investment earnings	\$ -	\$ -	\$ -
Miscellaneous revenue	5,415	-	5,415
Total Non-operating Revenues (expenses)	\$ 5,415	\$ -	\$ 5,415
Income (loss) before contributions and transfers	\$ 21,746	\$ (6,103)	\$ 15,643
Capital contributions	-	-	-
Transfers from other funds	13,774	13,737	27,511
Transfers to other funds	-	-	-
Change in net position	\$ 35,520	\$ 7,634	\$ 43,154
Net position, beginning	94,254	159,621	253,875
Net position, ending	\$ 129,774	\$ 167,255	\$ 297,029

Reference Page 25 of the
Annual Comprehensive
Financial Report

Changes in Long-term Liabilities

	Beginning			Current	
	Balance	Increases	Decreases	Ending Balance	Portion of Balance
Governmental Activities:					
Notes from direct placements	\$ 1,612,576	\$ 110,700	\$ 268,549	\$ 1,454,727	\$ 294,278
Total pension liability (LEO)	75,611	32,404	-	108,015	-
Net pension liability (LGERS)	563,498	248,867	-	812,365	-
Total OPEB liability	450,151	252,939	-	703,090	-
Compensated absences	111,358	79,760	56,216	134,902	20,235
Total	\$ 2,813,194	\$ 724,670	\$ 324,765	\$ 3,213,099	\$ 314,513
Business-type Activities:					
Net pension liability (LGERS)	\$ 29,658	\$ 13,098	\$ -	\$ 42,756	\$ -
Total OPEB liability	23,692	13,312	-	37,004	-
Compensated absences	4,109	3,927	2,010	6,026	602
Total	\$ 57,459	\$ 30,337	\$ 2,010	\$ 85,786	\$ 602

Reference Page 55-56 of the Annual
Comprehensive Financial Report

Analysis of Current Tax Levy

**Town of Swansboro, North Carolina
Analysis of Current Tax Levy
Town-wide Levy
For the Fiscal Year Ended June 30, 2021**

	Town-wide			Total Levy	
	Property Valuation	Rate	Amount of Levy	Property excluding Registered Motor Vehicles	Registered Motor Vehicles
Original levy:					
Property taxed at current year's rate	\$ 480,945,714	0.35	\$ 1,683,310	\$ 1,683,310	\$ -
Registered motor vehicles taxed at current rate	42,239,143	0.35	147,837	-	147,837
Total property valuation	<u>\$ 523,184,857</u>				
Net levy			\$ 1,831,147	\$ 1,683,310	\$ 147,837
Unpaid (by taxpayer) at June 30, 2021			<u>(12,171)</u>	<u>(12,171)</u>	<u>-</u>
Current year's taxes collected			<u>\$ 1,818,976</u>	<u>\$ 1,671,139</u>	<u>\$ 147,837</u>
Current levy collection percentage			<u>99.34%</u>	<u>99.28%</u>	<u>100.00%</u>

Reference Page 82 of the
Annual Comprehensive
Financial Report

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with "Government Auditing Standards"

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Swansboro, North Carolina's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Reference Page 102 of the Annual
Comprehensive Financial Report

Public Safety Employee Recognition

Presenter: David Degnan, Fire Chief

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Employee Introduction

Presenter: Paula Webb, Town Manager

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PUBLIC HEARING

Allowances for Church, School and Public Building Signage

An amendment is proposed to remove Section 152.271, Additional Signs as Special Use, from the Unified Development Ordinance. It is not clear why the requirement to obtain a special use permit exists specifically for church, school, and public building signs as these are typically non-intrusive sign types. Additionally, the amendment would remove the reference to banners, special events signs, etc. as they are addressed under Sections 152.268 and 152.269 of the ordinances.

The amendment would also add language under Section 152.270 to require a sign permit for church, school, and public building (non-governmental) signage, and to establish sign size requirements.

Recommended Action: 1) Hold a public hearing; and
2) A motion to approve Ordinance 2022-01 to amend Section 152.270, Signs Requiring a Permit and Fee, and Section 152.271, Additional Signs as Special Use, of the Unified Development Ordinance as proposed.

Presenters: Jennifer Ansell, Planner

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NEW BUSINESS/NON-CONSENT

Text Amendment/Town Code Chapter 74 Traffic Schedules Schedule V. One-Way Streets

At the February 22, 2021, Regular Meeting the Board unanimously adopted the Downtown Traffic Analysis for changes to be made effective after the tourist season concluded. The Town Code Chapter 74 Traffic Schedules Schedule V. One-Way Streets needs to be updated to reflect these changes and address other wording for conciseness.

Recommended Action: Motion to approve Ordinance 2022-02.

Presenter: Alissa Fender, Town Clerk

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NEW BUSINESS/NON-CONSENT

Budget Ordinance Amendment #2022-5

An emergency repair to the sewage system is needed at the Public Safety Building. This will be the third repair in five years. The restrooms are currently out of order. Requesting \$6,250 be appropriated from fund balance.

Recommended Action: Motion to approve Budget Ordinance Amendment #2022-5

Presenter: Jim Stipe, Public Works Director

21

NEW BUSINESS/NON-CONSENT

Accepting Emergency Supplemental Historic Preservation Funds and Adopting a Grant Project Ordinance for Emmerton School Repairs

The Town has been awarded \$424,000 through the Emergency Supplemental Historic Preservation Fund (ESHPF) Hurricane Disaster Relief for Emmerton School (Old Town Hall) at 502 Church Street. The funds will assist in remaining Hurricane Florence damage repairs and resiliency measures for future events. The grant was established as a 100% reimbursable grant.

Recommended Action:

1) Accept the ESHPF Grant in the amount of \$424,000; and
2) Adopt Grant Project Ordinance; and >3) Authorize the Town Manager to take all actions necessary on behalf of the Town to receive the grant funds.

Presenter: Jim Stipe, Public Works Director

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PUBLIC COMMENT

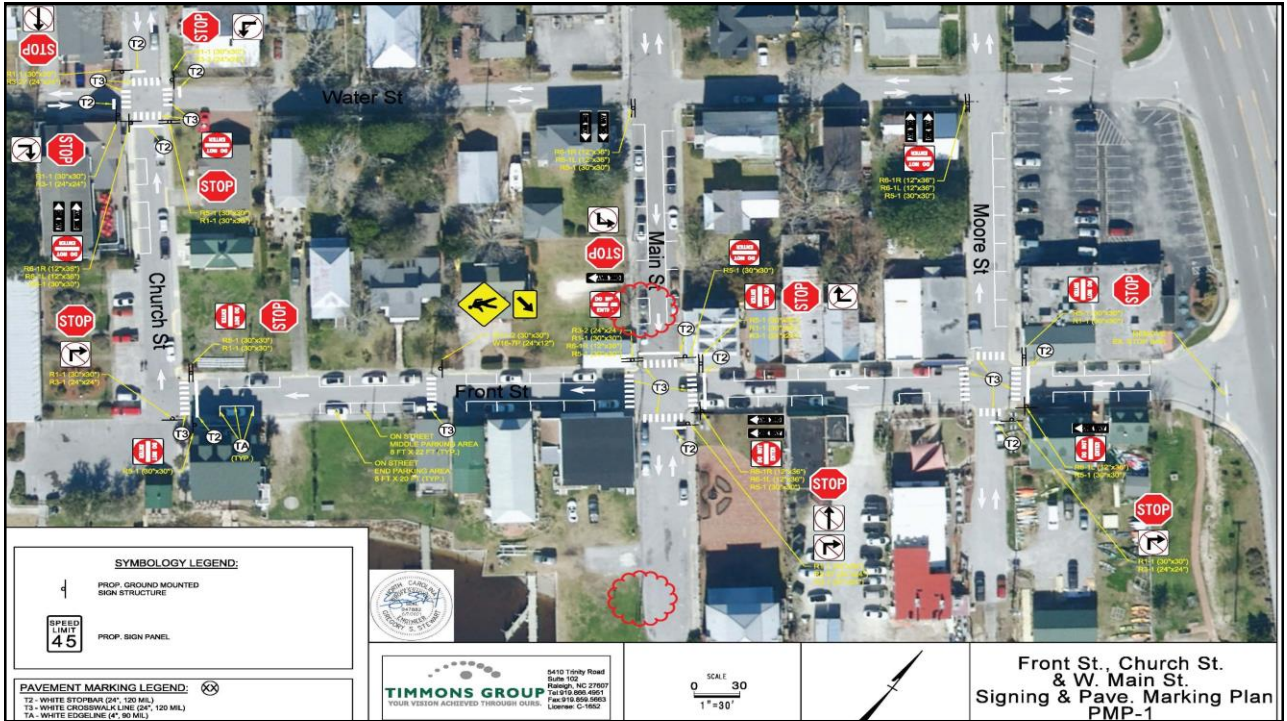
Citizen opportunity to address the Board.

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MANAGER'S COMMENTS

Paula Webb, Town Manager

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BOARD COMMENTS

Mayor John Davis
Mayor Pro Tem Frank Tursi
Commissioner Pat Turner
Commissioner Harry "PJ" Pugliese
Commissioner Larry Philpott
Commissioner Jeffrey Conaway

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CLOSED SESSION

Motion to enter break out room for Closed Session pursuant to NCGS 143-318.11 (a)(5) to instruct the public body's staff on negotiating terms for property acquisition.

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ADJOURN

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