

**Town of Swansboro**  
**Board of Commissioners**  
**October 24, 2022, Regular Meeting**

In attendance: Mayor John Davis, Commissioner PJ Pugliese, Commissioner Larry Philpott, Commissioner Pat Turner, and Commissioner Jeffrey Conaway. Mayor Pro Tem Frank Tursi was absent.

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**Call to Order/Opening Prayer/Pledge**

The meeting was called to order at 5:30 pm. Mayor Davis led the Pledge of Allegiance.

**Public Comment**

Citizens were offered an opportunity to address the Board regarding items listed on the agenda. No comments were given.

**Adoption of Agenda and Consent Items**

On a motion by Commissioner Philpott, seconded by Commissioner Conaway, the agenda and the below consent items were adopted unanimously.

- Tax Refunds  
Collins, Ernestine Ward      11.43   Tag Surrender

**Appointments/Recognitions/Presentations**

*Employee of the Quarter*

Parks & Recreation Director Stanley introduced the Employee of the Quarter, Tammy Manriquez. She shared that Tammy came onboard during the latter part of the COVID pandemic and she was identified as being extremely reliable, flexible, a team player and took pride in her work.

*Recognition of Police Explorers and overview of the Explorer Program*

Police Lieutenant Brim introduced the Police Explorers program which currently had 3 Explorers. The program was an educational, volunteer program for high school and young adults ages 14 to 20, with interests in law enforcement. This program was designed to enhance self-confidence, motivation, civic-mindedness, and cultivate strong leadership traits with hands-on experience in law enforcement activities.

**Public Hearing**

*Annexation of Certain Real Property*

Town Clerk Fender reviewed that the Town of Swansboro owned real property located in Swansboro, Onslow County, North Carolina that was contiguous and within the ETJ, identified as Parcel ID 168580. The parcel was further described as the Swansgate

Subdivision Open Space. The Swansboro Board of Commissioners adopted Resolution #2022-R9 in support of annexation of the property on September 12, 2022.

The public hearing was opened at 5:40 pm then closed as no comments were offered.

On a motion by Commissioner Conaway, seconded by Commissioner Philpott Ordinance# 2022-O14 annexing Certain Real Property as described by its legal description and all exhibits into the Swansboro Town Limits was adopted with unanimous approval.

### **Business Non-Consent**

#### *Fee schedule amendment for Special Detail/Extra Duty Police Services*

Police Chief Taylor shared that due to increases in officers' salaries, an amendment was requested to the fee schedule for Special Detail/Extra Duty Police Services from \$25.50/hour for Police Officers to \$30.50/hour. These fees were charged for events held at the Civic Center and other places in town that require the presence of an off-duty Police Officer. The fee had not been changed since its inception in 2014.

During discussion it was determined that other areas charged a rate of \$35/hour, and the board supported that fee. On a motion by Commissioner Philpott seconded by Commissioner Turner, the fee schedule amendment to change Special Detail/Extra-duty Police Services from \$25.50/hour for Police Officers to \$35/hour was approved unanimously.

#### *Financial Report - as of September 30, 2022*

Finance Director Johnson reviewed details from the monthly financial report, attached herein with the PowerPoint presentation of the meeting.

#### *Future Agenda Topics*

Future agenda items were shared for visibility and comment. In addition, an opportunity was provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

The following items were addressed:

- The November 28, 2022, regular meeting was canceled.
- The December 26, 2022, regular meeting was canceled.

### **Public Comment**

Citizens were offered an opportunity to address the Board regarding items not listed on the agenda. No comments were given.

### **Manager's Comments**

Manager Webb had no additional details or comments on her report provided in the agenda packet. She shared that the newly redesigned website had launched and was live.

### **Board Comments**

Commissioner Philpott shared that interviews of the firms who submitted RFQ's for the EOC/Public Safety Building project went well and a recommendation would be shared at a future meeting.

Commissioner Turner shared that the Halloweenie Roast and costume contest held downtown went well and there were many great costumes.

Mayor Davis inquired if there could be consideration given for holding a duck round up and shared that he had received complaints about the amount we have in the downtown area. He also shared that the demolition of 214 Water Street was a sad sight to see and hoped that the Demo by Neglect amendment would come before the board soon.

### **Closed Session**

On a motion by Commissioner Turner Seconded by Commissioner Philpott the board entered closed session pursuant to NCGS 143-318.11 (a) (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

During closed session, a motion was made and seconded to return to open session. No action was taken.

### **Adjournment**

On a motion by Commissioner Philpott seconded by Commissioner Conaway the meeting adjourned at 6:44 pm.