

Town of Swansboro
Board of Commissioners
March 25, 2025, Regular Meeting Minutes

In attendance: Mayor William Justice, Mayor Pro Tem Jeffrey Conaway, Commissioner Pat Turner, Commissioner Joseph Brown, and Commissioner Douglas Eckendorf. The board had one vacancy.

Call to Order/Opening Prayer/Pledge

The meeting was called to order at 6:00 pm and Mayor Justice led the Pledge of Allegiance.

Public Comment

Several citizens voiced strong opposition to the proposed paid parking downtown, raising concerns about negative effects on local businesses, added burdens for workers and visitors, and the potential disruption to Swansboro's small-town character. In addition, multiple citizens expressed concerns regarding the vacant commissioner seat, emphasizing the need for transparency and community representation in the appointment process. Speakers advocated for a candidate who valued historic preservation, supported managed growth, and aligned with the community's stance against overdevelopment, with several referencing past appointment practices and calling for the public to determine the appointee through the municipal election in November 2025. Citizens who spoke included:

- Susan Fewell – 502 Sabiston Drive
- Glen Van – 722 Cedar Point Boulevard
- Jamie Petani – 2102 Holly Hills Court
- John Sloan – 119 Front Street
- Terri Herbert – 102 Oyster Bay Road
- Larry Philpott – 706 Hummingbird South
- Lee Shuller – 140 Front Street
- Constance Crawford – 111 Jones Road
- Cindy Garb – 137 Front Street
- Lisa Maness Prakash – 532 Sabiston Drive
- Randy Swanson – 206 W. Corbett Avenue
- Cynthia Lacorte – 220 Elm Street
- Heather Landry – 117 Front Street

Adoption of Agenda and Consent Items

On a motion by Commissioner Brown, seconded by Mayor Pro Tem Conaway, the agenda and the following consent items were adopted unanimously.

- January 28, 2025, Regular Meeting Minutes
- Budget Ordinance Amendment #2025-9
- Ordinance Amendment #1 to Grant Project Ordinance for Emmerton School Repairs

Appointments/Recognitions/Presentations

Recognition of Trevor Hucal - 100-yard Breaststroke State Champion

Mayor Justice recognized Trevor Hucal for winning the 100-yard breaststroke state championship for the second consecutive year. The mayor presented details of Trevor's achievement at the NCHSAA 3A swimming and diving state championships held at the Triangle Aquatic Center in Cary, where Trevor finished with a time of 56.85 seconds.

Recognition of James Yesunas - Pole Vault State Champion

Mayor William Justice recognized James Yesunas for his achievement as the pole vault state champion. The mayor emphasized the importance of unity and collaboration in achieving greatness and expressed pride in celebrating the achievements of Swansboro residents.

Appointment to Vacant Commissioner Seat

Town Manager Barlow reviewed that at the February 25, 2025, regular meeting, the board by consensus chose to follow the town code for vacancies over the North Carolina General Statutes, resulting in a call for applications to be announced with a deadline of March 19, 2025, for an appointment to the vacant seat to occur at this meeting. The individual selected would serve the unexpired term through December 2027. Five applicants submitted resumes: Joe Brown, Ralph Kohlmann, Andy Morrow, Tamara Pieratti, and Tim Vannoy.

Mayor William Justice proposed rescinding the prior action from February 25th and holding a special election in November for the remaining two years of the vacant term.

On a motion by Commissioner Brown, seconded by Commissioner Turner, and unanimously approved, the Board rescinded its previous action to follow the Town Charter for filling board vacancies and instead voted to follow the North Carolina General Statute by holding a special election in November.

Before making an appointment, board members emphasized selecting a candidate who reflected community values and priorities, including public safety, infrastructure improvements, talent retention, responsible growth, and preserving Swansboro's small-town character, while also considering public feedback and ensuring a fair, transparent process.

On a motion by Commissioner Turner, seconded by Mayor Pro Tem Conway, Ralph Kolmann was nominated for appointment to the vacant seat. The motion tied 2:2. Ayes: Turner, Conaway, Noes: Brown, Eckendorf.

Breaking the tie vote in accordance with Town Code § 3.2 which designates "*Where there is an equal division on a question, the mayor shall determine the matter by his vote*", Mayor Justice voted against the appointment of Mr. Kohlmann.

On a motion by Commissioner Eckendorf, seconded by Commissioner Brown, Tamara Pieratti was nominated for appointment to the vacant seat. The motion tied 2:2. Ayes: Eckendorf, Brown, Noes: Turner, Conaway.

Breaking the tie vote in accordance with Town Code § 3.2 which designates "*Where there is an equal division on a question, the mayor shall determine the matter by his vote*", Mayor Justice voted for the appointment of Mrs. Pieratti.

Mrs. Pieratti would take her oath of office during the April 8, 2025, regular meeting.

Business Non-Consent

Paid Parking Downtown

Police Chief Dwayne Taylor provided a detailed overview of the coastal paid parking systems in effect from Carteret to Brunswick County. These systems typically operated seasonally, with implementation periods from either March or May through October. He noted that the operational hours generally spanned from 8 AM to either 5 or 6 PM, with pricing structures that varied (including hourly, daily, weekly, and annual rates), showcasing different revenue figures from each municipality. Key management and enforcement responsibilities were frequently outsourced to third-party firms, offering a turnkey solution for these coastal towns. Chief Taylor highlighted specific parking challenges that Swansboro might face if a similar system was adopted, such as setting appropriate fees, determining exemptions for residents and business owners, defining operational timings, and developing robust enforcement protocols.

Commissioner Eckendorf shared his opinion on the importance of reviewing data from other towns to understand how paid parking has affected local businesses and tax revenue before making any decisions. He noted that this information could help determine if such a program would help or hurt Swansboro.

Other members acknowledged strong public opposition to the downtown paid parking proposal, with concerns raised about possible negative effects on businesses and the town's small-town feel, and felt paid parking was not the way to go at this time.

Commissioner Eckendorf made a motion to pursue paid parking further by gathering more details on other towns who implemented paid parking. The motion failed for a lack of a second.

No further direction was given.

Downtown Speed Survey

Police Chief Dwayne Taylor presented the results of speed surveys conducted on Elm Street and Walnut Street in response to residents' concerns about vehicle speeds in the downtown residential district.

For Elm Street he reported:

- Survey period: January 6 to February 5
- Average daily vehicles: 22.5 (inbound), 43.3 (outbound)
- Average speed: 16.11 mph
- Maximum speed recorded: 22 mph

For Walnut Street he reported:

- Survey period: February 18 to March 14
- Average daily vehicles: 34.32 (inbound), 45 (outbound)
- Average speed: 19.68 mph
- Maximum speed recorded: 52 mph (on March 10 at 8 AM)

Chief Taylor noted that the higher outbound traffic on both streets was likely due to people heading towards Main Street and using alternate routes to return.

Swansboro Police Department 2024 Annual Report

Police Chief Dwayne Taylor presented the Swansboro Police Department's 2024 Annual Report. Key points included:

- Department composition: 13 full-time sworn officers and 4 reserve officers
- Equipment: All officers issued body-worn cameras
- Certifications: 3 officers with advanced law enforcement certification, 1 with intermediate certification
- Total calls for service in 2024: 6,901
- Arrests: 182 physical arrests (9 felony, 132 misdemeanors)
- Citations and warnings: 555 citations issued, over 1,600 verbal and written warnings
- Administrative tasks: 3,503 phone calls answered, 1,580 people assisted in person
- Community engagement: Shop with a Cop program, golf cart registration, fingerprinting services
- Officer recognition: Two officers recognized by a citizen for dedication to service
- Training and recruitment challenges due to increased training hours required

Chief Taylor also mentioned the success of the police cadet program, which has grown from 2-3 participants to 20.

Monthly Financial Report as of February 28, 2025

Finance Director Sonia Johnson presented the monthly financial report as of February 28, 2025. Key points included:

- General Fund comparison (with encumbrances): Total excess of revenues over expenditures was \$731,938
- General Fund comparison (actuals): Total excess of revenues over expenditures was \$838,949
- Expenditure by department: 56.99% of the monthly budget
- Summary of town debt and current loan balances were provided

Future Agenda Topics

Future agenda items were shared for visibility and comments. In addition, an opportunity was provided for the board to introduce items of interest and subsequent direction for placement on future agendas. The following items were addressed:

- Recognition of Military Child of the Year
- Recognition of the Swansboro High School Varsity Basketball team
- Discuss 2nd Amendment/Weapon Allowance at Town Hall at next meeting
- Discuss Visitor's Center Future Plan at next meeting

Public Comment

Lisa Maness Prakash of 532 Sabiston Drive asked how soon the Flybridge development could reapply following its recent denial. She also raised a question about whether it might be a conflict of interest that Tamara Pieratti's husband is currently serving on the Planning Board.

Manager's Comments

Town Manager Barlow shared that the Main Street dock could be eligible for a grant to help with repairs or upgrades. He mentioned that the town planned to submit a pre-application before the late April deadline and will assess the condition of the clock to determine what work is needed. He noted this was a good opportunity to get funding to improve the dock.

Board Comments

Commissioners thanked the citizens for their participation and expressing their views and also shared appreciation with the staff for their work and all welcomed Tamara to the board.

Mayor Pro Tem Conaway emphasized the importance of moving forward despite disappointments and noted that the board consists of five different personalities, which can lead to varying outcomes.

Commissioner Eckendorf expressed appreciation for the board's cooperation and reminded everyone of their charge to work together, listen to each other's ideas, and come to a consensus with the future of Swansboro in mind. He mentioned upcoming projects such as EMS, EOC, public works improvements, and budget settlement.

Closed Session

On a motion by Mayor Pro Tem Conaway, seconded by Commissioner Turner, with unanimous approval, the board entered closed session at 8:33 pm pursuant to NCGS 143-318.11 (a) (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and (5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

Pursuant to a motion duly made and seconded in closed session the board returned to open session with nothing to report.

Adjournment

On a motion by Commissioner Turner, seconded by Mayor Pro Tem Conaway the meeting adjourned at 9:12 pm.

Regular Meeting March 25, 2025



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1. Please turn cell phones to "off" or "vibrate".

2. The Board offers the public three opportunities to speak during the meeting:

A comment period is offered at the beginning and end of the meeting. Please note that a separate opportunity is provided for those items requiring a public hearing.

Public Hearing(s) – There are 0 public hearings scheduled for this meeting.

2

PUBLIC COMMENT

Citizen opportunity to address the Board for items listed on the agenda.

3

AGENDA AND CONSENT ITEMS

Action Needed: *Motion to Adopt the Agenda as prepared (or amended) and approval of the Consent Items*

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Recognition of Trevor Hucal **100-yard Breaststroke State Champion**

Presenter: William Justice– Mayor

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Recognition of James Yesunas **Pole Vault State Champion**

Presenter: William Justice – Mayor

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Appointment to Vacant Commissioner Seat

Presenter: Jon Barlow – Town Manager

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NEW BUSINESS/NON-CONSENT

Paid Parking Downtown

In previous meetings, the Board of Commissioners had entertained the idea of paid parking in the Downtown Business District. The Board asked staff to research paid parking programs along the coast and present the findings.

Recommended Action: *Provide further direction to staff.*

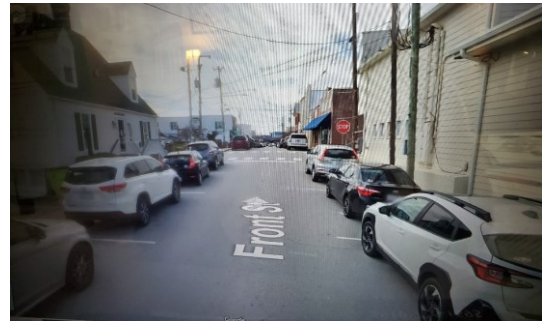
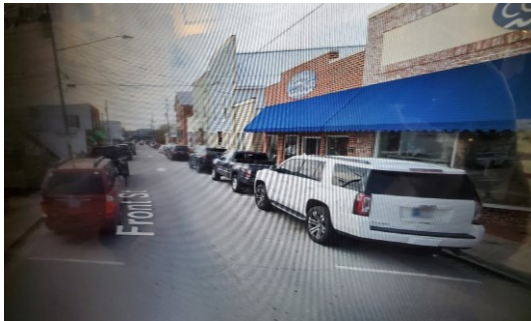
Presenter: Dwayne Taylor – Police Chief

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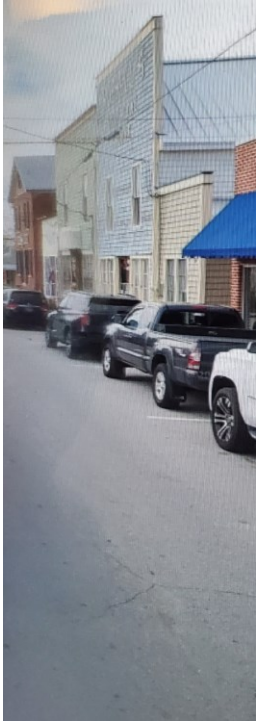
Downtown Swansboro Paid Parking

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Parking Issues in the Downtown District

10



Issues

- Limited spaces.
- Extended parking times.
- Employees parking on street.
- Parking on both sides of street.
- Parallel parking.

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On Street Parking

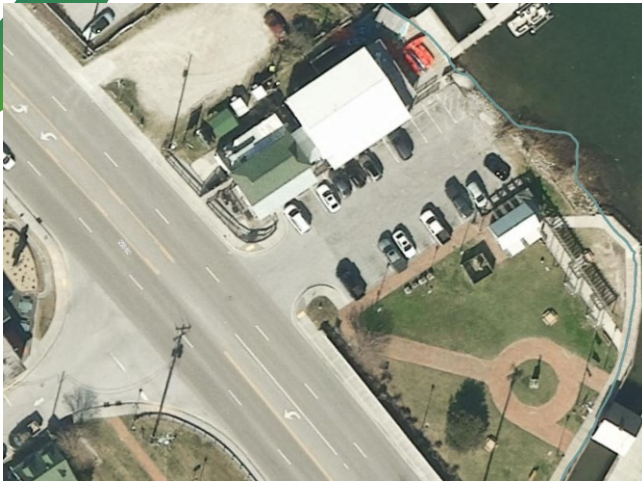
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Front Street

Along Front Street, on both sides of the street, a total of 44 parking spaces.

13



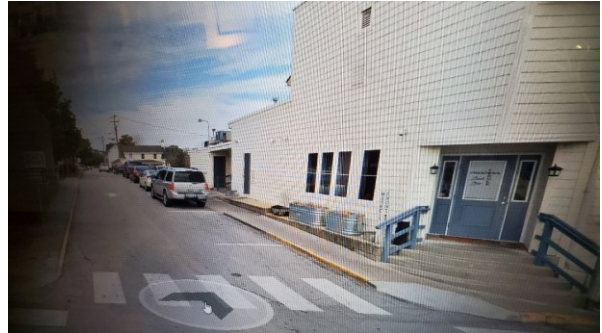
N. Front Street

22 available spaces on N. Front Street (Bicentennial Park).

14

Moore Street

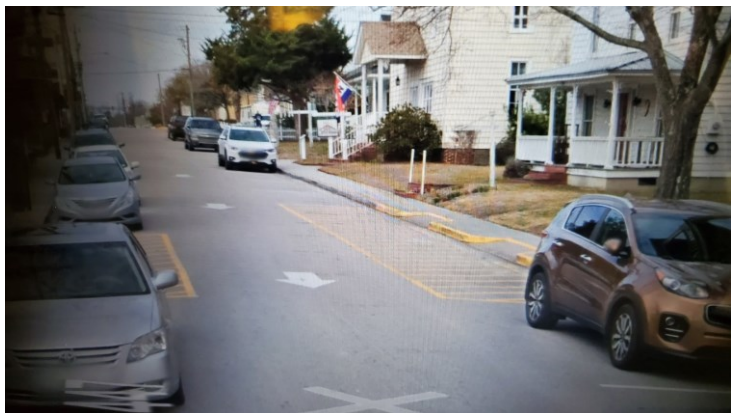
- 12 spaces on Moore Street from Water Street to the water (Boro).
- Another 9 spaces are available on Moore Street from Water Street to Elm Street.
- Total of 21 potential parking spaces available on Moore Street.



15

Main Street

- There are 17 available spaces on Main Street from Water Street to the water.
- From Water Street to Elm Street there would be an additional 14 spaces.



16



Church Street

- 4 spaces available from Front Street to Water Street.
- 7 spaces available from Water Street to Elm Street.
- 7 spaces from Elm Street to Walnut Street.

17

Available Spaces

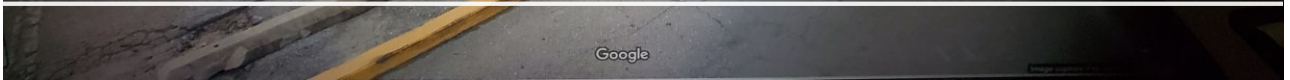
- Total available spaces: Front Street, N. Front Street, Church Street, Main Street, and Moore Street, from Water Street to the water: **99 spaces.**
- Additional spaces: Water Street to Walnut Street: **37 spaces.**
- **136 potential total spaces.**



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Off Street Parking



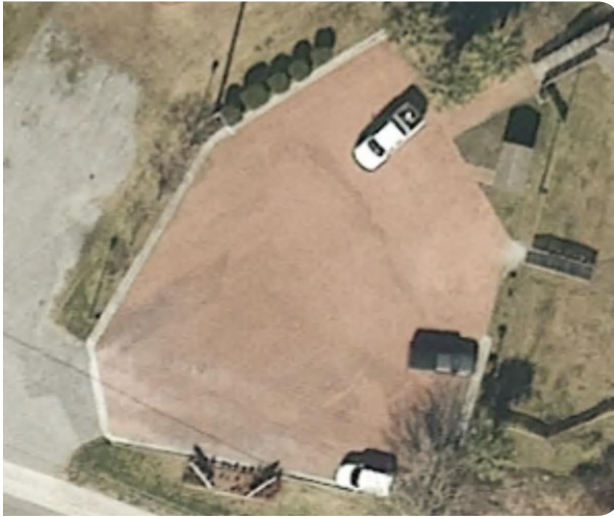
19



Old Town Hall

15 spaces are available at the Old Town Hall (Historical Society) parking lot.

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Riverview Park

Potentially 15 spaces available at Riverview Park.

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Total Downtown Spaces

- Total of **129** on-street and off-street parking spaces available.
- Potential of **37** extra on-street parking spaces.
- **166** total spaces potentially available.

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Beaufort

- **Population:** 4,400
- **Hours:** Seasonal (5/5-10/31); 7 days/week; 8a-5p
- **Fees:**
 - Hourly: \$3/hour
 - Daily: no daily rate
 - Weekly: \$25 (time limits)
 - Monthly: \$100/\$200 (non premium)
- **Enforcement:**
 - Parking Ambassadors: furnished by the contracting company.
 - \$50 initial fine
 - \$80 after 30 days

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Atlantic Beach

- **Population:** 1,364 permanent/50,000 summer
- **Hours:** Seasonal (4/1-9/30; 7 days/week; 9a-5p)
- **Fees:**
 - Hourly: \$5/hour
 - Daily: no daily rate
 - Weekly: no weekly rate
 - Annual: \$200
 - Residents: 2 free passes
- **Enforcement:** Operating company provides enforcement.
 - \$50 initial fine
 - \$60 after first 24 hours
 - \$75 after ten days.
- **Spaces:** 300 spaces in numerous places around the town.



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Emerald Isle

- **Population:** 3,800 permanent; 40,000 during the summer.
- **Hours:** Seasonal (4/1-9/30); 7 days/week; 8a-6p
- **Fees:**
 - Spring: \$2/hour
 - Summer: \$4/hour
 - Daily: \$16 maximum
 - Residents: 2 free annual passes
- **Enforcement:** Operating company provides enforcement.
 - \$50 initial fine.
 - \$80 after 30 days.
- **Revenue:**
 - Approximately \$150,00

25

North Topsail Beach

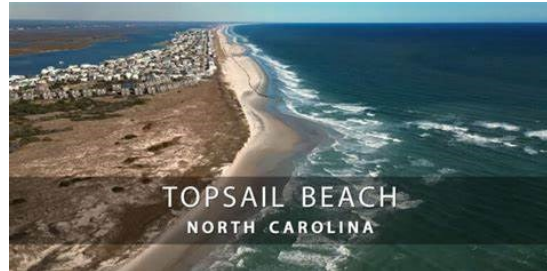
- **Population:** 1,005
- **Hours:** Year-round; 7 days/week; 9a-5p
- **Fees:**
 - Hourly: \$5
 - Daily: \$25
 - Weekly: \$100
 - Annual: \$150/vehicle (\$250 for 2 simultaneous)
 - Residents: no exemption
- **Enforcement:** Operating company provides enforcement.
 - \$50 initial fine (\$25 paid same day)
 - \$75 after 30 days
- **Revenue:** \$730,000 estimated
- **Spaces:** Approximately 900 spaces on town owned lots. No on-street parking.



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Topsail Beach

- **Population:** 461
- **Hours:** Seasonal (3/1-10/31); 7 days/week; 9a-5p
- **Fees:**
 - Hourly: \$5
 - Daily: \$25
 - No weekly/annual passes
 - Residents: no exemption
- **Enforcement:** Operating company provides enforcement.
 - \$50 initial fine (\$25 same day)
 - \$75 after 30 days
- **Revenue:** Approximately \$83,000
- **Spaces:** 194 spaces



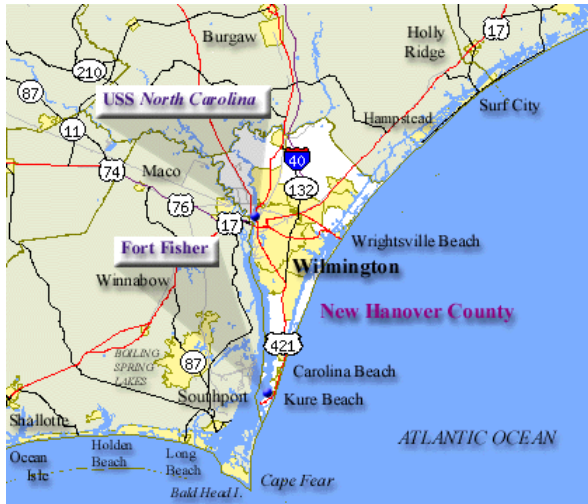
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Surf City

- **Population:** 3,867 permanent/30,000 summer
- **Hours:** Seasonal (3/1-10/31); 7 days/week; 9a-6p
- **Fees:**
 - Hourly: \$5
 - Daily: \$25
 - Weekly: \$180
 - Annual: \$270
 - Residents: 2 free passes
- **Enforcement:** Operating company provides enforcement.
 - \$50 initial fine
- **Revenue:** Estimated \$659,000
- **Spaces:** 1,300 on-street/off-street parking around the town.

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New Hanover & Brunswick County Beaches

- Seasonal (3/1-10/31)
- 7 days/week
- 7a-7p
- Hourly Rate: \$5/hour
- Daily Rate: \$20-\$25
- Weekly Rate: \$80-\$150
- Annual Rate: \$100-\$175
- Residents: \$10-\$50/vehicle (3max)
- Enforcement provided by company(Pivot)
- Fines: \$50 initial fine. Increases after determined number of days.

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Concerns with paid parking downtown

- Fees: Hourly rate/Daily rate/Weekly rates/Annual passes?
- Taxpayer exemptions to fees?
- Hours of Operation: 7 days per week/Mon-Fri/Times/Seasonal?
- Managing the system?
- Enforcement?
- How are violations paid?
- Where does revenue go?
- Creating Town Ordinance?

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Paid Parking

- Management of the system would be through the operating company.
- Enforcement would be provided by the operating company.
- Fines would be paid to the operating company.
- Revenue would be disbursed by the operating company. Contract would determine the terms. (i.e. 70/30 split).
- Town Ordinance for parking and fee schedule.
- NC GS: 160A-301 (a) governs paid, on-street parking.



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NC GS 160A-301 (a)

A city by ordinance may regulate, restrict, and prohibit the parking of vehicles on the public streets, alleys, and bridges within the city. When parking is permitted for a specified period of time at a particular location, a city may install a parking meter at that location and require any person parking a vehicle therein to place the meter in operation for the entire time that the vehicle remains in that location, up to the maximum time allowed for parking there. Parking meters may be activated by coins, tokens, cash, credit cards, debit cards, or electronic means. Proceeds from the use of parking meters on public streets must be used to defray the cost of enforcing and administering traffic and parking ordinances and regulations.

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Question?

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NEW BUSINESS/NON-CONSENT

Downtown Speed Survey

In recent months residents in the downtown residential district voiced concerns about the speeds at which vehicles were traveling along Elm Street and Walnut Street. The Swansboro Police Department erected a radar speed measuring device in the area of 218 Elm Street to measure speeds traveled on Elm Street between Main Street and Broad Street. The results of the survey will be reviewed.

Recommended Action: Receive report.

Presenter: Dwayne Taylor – Police Chief

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Elm Street						
Date	#Veh In	#Veh Out	Avg Speed	Max Speed	Peak Out	Peak In
1/6/2025	18	78	15	20	3pm	3pm
1/7/2025	24	46	17.5	22	3pm	6pm
1/8/2025	24	64	17	21	3pm	5pm
1/9/2025	24	40	17	22	3pm	2pm
1/10/2025	35	45	16.5	21	1pm	11am
1/11/2025	19	32	17	22	2pm	3pm
1/12/2025	24	39	15	18	3pm	6pm
1/13/2025	30	34	16.5	23	4pm	6pm
1/14/2025	27	45	16	20	11am	12pm
1/15/2025	23	53	17.5	22	2pm	6pm
1/16/2025	25	53	15.5	21	4pm	7pm
1/17/2025	26	53	9.5	19	10am	12pm
1/18/2025	22	58	16	21	2pm	3pm
1/19/2025	18	24	15	19	3pm	8am
1/20/2025	32	43	15	19	4pm	8pm
1/21/2025	21	37	15.5	20	2pm	10am
1/22/2025	2	2	12.5	14	2pm	3pm
1/23/2025	2	4	15	15	11am	3pm
1/24/2025	13	31	16.5	17	4pm	6pm
1/25/2025	2	29	16.5	23	3pm	12pm
1/26/2025	17	35	15.5	18	1pm	2pm
1/27/2025	31	44	16.5	18	2pm	6pm
1/28/2025	27	62	19	21	4pm	5pm
1/29/2025	6	17	16.5	19	1pm	12pm
1/30/2025	40	52	17.5	19	1pm	4pm
1/31/2025	31	63	15	19	3pm	4pm
2/1/2025	31	65	16	21	1pm	2pm
2/2/2025	25	46	16.5	20	4pm	11am
2/3/2025	27	58	19	20	4pm	3pm
2/4/2025	26	47	17	21	4pm	3pm
2/5/2025	28	44	19	21	4pm	3pm
	702	1,43				

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Walnut Street						
Date	#Veh In	#Veh Out	Avg Speed	Max Speed	Peak In	Peak Out
2/18/2025	33	37	19	22	10am	9am
2/19/2025	25	29	20	22	6pm	12pm
2/20/2025	28	38	18	25	5pm	10am
2/21/2025	32	46	21.5	22	1pm	5pm
2/22/2025	41	39	18	22	9am	12pm
2/23/2025	26	53	20.5	22	5pm	12pm
2/24/2025	36	39	20	21	4pm	6pm
2/25/2025	35	31	18	21	1pm	9am
2/26/2025	36	48	21	23	1pm	9am
2/27/2025	36	54	13.5	26	12pm	4pm
2/28/2025	37	54	21	40	1pm	4pm
3/1/2025	34	63	23.5	24	1pm	12pm
3/2/2025	28	48	20	26	12pm	1pm
3/3/2025	32	59	20	23	12pm	3pm
3/4/2025	48	59	19	22	4pm	10am
3/5/2025	42	61	17	23	12pm	4pm
3/6/2025	39	46	20	23	10am	4pm
3/7/2025	32	50	22	22	9am	3pm
3/8/2025	32	42	18.5	25	10am	11am
3/9/2025	33	38	19.5	22	3pm	10am
3/10/2025	52	40	25	52	3pm	8am
3/11/2025	31	43	19	22	2pm	7pm
3/12/2025	38	53	19	23	11am	5pm
3/13/2025	41	53	20	23	12	11am
3/14/2025	4	5	19	19	9am	8am
	856	1,131				
25 Days	34.32	45	19.68	24.6		

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Swansboro Police Department 2024 Annual Report

Presenter: Dwayne Taylor— Police Chief

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Swansboro
Police
Department
2024 Annual Report



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The Swansboro Police Department provides 24-hour law enforcement services to the residents, businesses, and visitors within the jurisdiction of the Town of Swansboro.

Mission

- It is the mission of the Swansboro Police Department to professionally serve our community with Respect, Fairness, Honesty, and Integrity. We are committed to working with the community to maintain and improve the quality of life for everyone and ensure that Swansboro is a place where people can work and raise a family within a safe and caring community.

Core Values

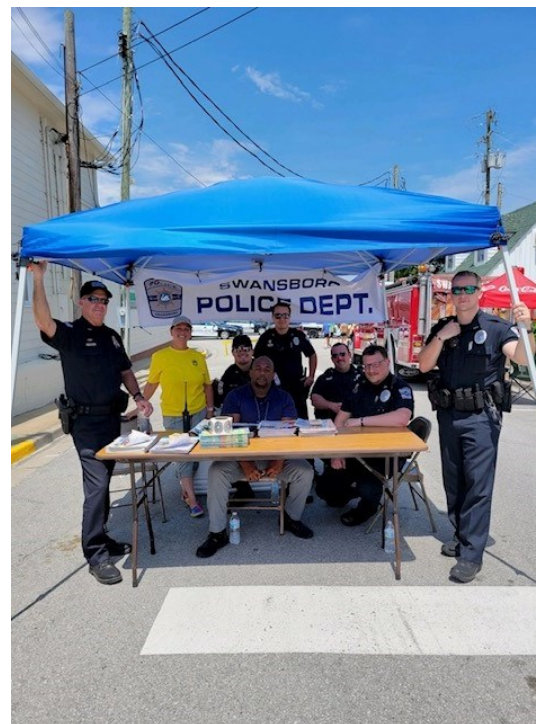
- Our core values are Commitment, Service, Integrity, and Excellence.

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Department Organization

The Swansboro Police Department is composed of 13 full-time sworn law enforcement officers and four reserve officers. In addition, the department is supported by a civilian Administrative Assistant. The department maintains thirteen police vehicles that are equipped with mobile data terminals and speed enforcement equipment. All officers are issued body worn cameras which record all interactions.

All officers have received and maintain their certification as a law enforcement officers through the NC Training and Standards Division. Within the department, three officers have earned their Advanced Law Enforcement Certification, and one has received their Intermediate Law Enforcement Certification.



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Reportable Incidents

The department responds to a variety of calls throughout the calendar year. Not every call for service the department responds to requires a report to be generated. The FBI Uniform Crime Report provides guidelines for the type of incident that requires a report to be generated.

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Patrol Events

The Patrol Division performed 47,323 total events for the calendar year. Patrol events include reportable and non-reportable calls for service, foot patrols, business checks, escorts, neighborhood patrols, and any other activity an officer performs while on duty.



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Calls For Service

In 2024, the department responded to a total of 6,901 calls for service. The tables on the next few pages detail the main types of calls officers responded to for the calendar year.

Calls for service are requests received from the public which initiate a response from the department. Not all calls for service require a written report.



2024 Calls for Service

• 911 Hang Up	30
• Alarm/Open Door	207
• Animal Complaint	48
• Assaults (Felony)	29 (3)
• Assist OCSO	247
• Assist Fire/EMS	147
• Assist Parks & Rec (Bathrooms/Dock)	1,465
• Assist NC SHP	13
• Break & Enter	10
• Civil Disputes	49
• Communicating Threat	12
• Crisis Intervention	81
• Death (Suicide)	10 (1)
• Disputes/Disturbances	79
• Domestic	61
• Drug Offenses (Felony)	28 (7)
• Drug Overdose (Fatal)	11 (1)

2024 Calls for Service

• DWI	33
• Fingerprint Requests	89
• Fraud	33
• Funeral Escorts	11
• Juvenile Issue	15
• Larceny (Felony)	85 (17)
• Lost/Found Property	47
• Missing Person	7
• Noise Complaint	7
• Property Damage	109
• Residence Checks	64
• Resist, Obstruct, Delay	6
• Sex Offense (Felony)	2
• Shots Fired	2
• Suspicious Incident/Vehicle/Person	270
• Town Ordinance Violations	63

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2024 Calls for Service

• Traffic Complaints	131
• Traffic Control-No Wreck	15
• Transport	83
• Trespassing	39
• Unavailable to Respond to Call	112
• Vehicle Unlocks	93
• Warrant Service	41
• Welfare Check	55
• Traffic Enforcement (Citation; V/W Warn)	2,186
• Wrecks	265
• Total Calls for Service:	6,901
• Reportable:	2,019

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Arrests Statistics

The Swansboro Police Department made 182 physical arrests in 2024. The next few slides show what crimes arrests were made for and the number of arrests for each crime.



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Arrests

Felony Arrests

• Possession w/Intent to Sell, Manufacture & Deliver:	2
• Fleeing to Elude:	2
• Possession of Cocaine:	1
• Assault on Public Officer/Serious Bodily Injury:	1
• Assault:	1
• Obtaining Property by False Pretenses:	1

Total:	9
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48

Misdemeanor

• Driving While Impaired:	33
• Larceny:	18
• Possession of Controlled Substance:	13
• Assault:	7
• Resist, Obstruct, Delay:	6
• Driving While License Revoked:	15
• Property Damage:	8
• Other Traffic Related:	15
• Trespassing:	6
• Child Abuse:	4
• Communicating Threat:	3
• Assault with a Deadly Weapon:	2
• Sexual Assault:	1
• Carrying Concealed Weapon:	1
• Total Misdemeanor Arrests:	132

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Warrant Service

Arrests made by Warrant Service: 41

Warrant Service arrests are made when officers encounter an individual, either through a traffic stop or call for service, and the individual has a warrant for their arrest.

50

Traffic Enforcement

NC 24 is a major east-west travel artery in North Carolina. At last count, more than 35,000 vehicles pass through Swansboro daily. The department tries to ensure that each patrol officer is Radar Operator certified within the first year.

The department, also, participates in the NC Governor's Highway Safety Program. Participation in the program allows the department free access to valuable equipment that can be used for traffic enforcement. For the calendar year 2024, the department issued 555 citations and gave 1,657 verbal/written warnings.



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Radar Speed Sign

A radar speed sign was placed along W Corbett Avenue. A second was placed downtown. The sign alerts drivers to their speed. An onboard computer collects traffic data such as, number of vehicles, fastest speed, slowest speed, average speed and median speed. SPD looks to get a couple of more to place along W Corbett Avenue, or a portable unit that can be moved around town.



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Community Involved

The Swansboro Police Department emphasizes community involvement by its officers. The department has started several programs to get its officers more community oriented. The Police Cadet Program, Coffee-with-a-Cop, and Shop-with-a-Cop are just a few of the well-known programs. Officers are, also, encouraged to lend a helping hand in the community. Like removing an alligator from a local daycare center.

53

Community Involvement

School kids get a tour of patrol vehicle.



54

Community Involvement

Participating in annual Touch-a-Truck event.



55

Community Involvement

Getting dunked at Military Appreciation Day at Hammocks Beach State Park.



56

Community Involvement

9/11 Ceremony held at the Public Safety Building.



57

Community Involvement

Mr. and Mrs. Clause making citizens feel appreciated by handing out meals on Thanksgiving Day.

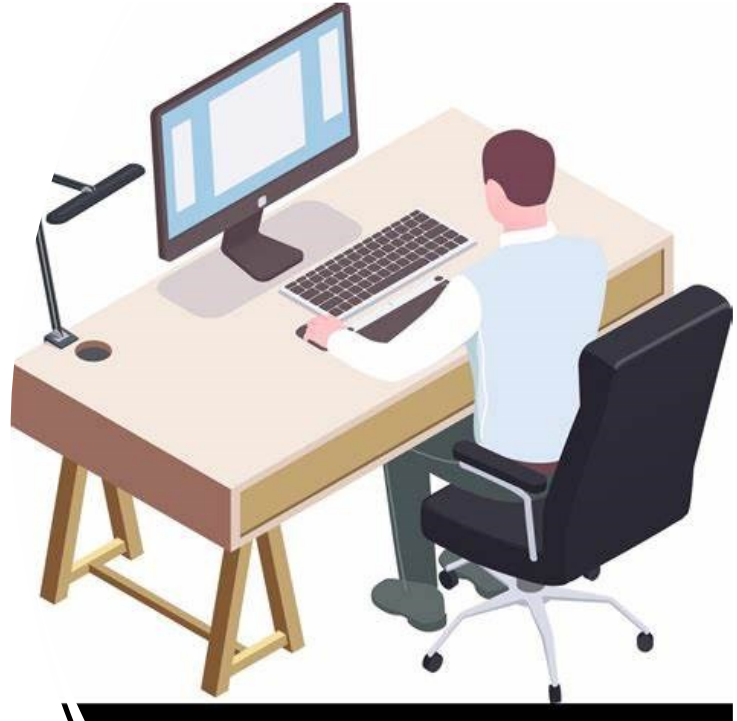


58

Admin Assistant

For the calendar year 2024, the Admin Assistant:

- Answered 3,503 phone calls.
- Assisted 1,580 walk in requests for assistance.
- Took 680 requests for reports.
- In addition to those above, the Admin Assistant assists the Chief, Lieutenant, Detectives, and Patrol Staff with the everyday operation of the department.



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Admin Assistant

- Other important business the Admin Assistant provides:
- Shop-with-a-Cop planning.
- Golf Cart registration/renewal.
- Fingerprinting scheduling.
- Tracking Purchase Orders and Invoices.
- Posting on social media.
- Administrator for all reporting software/programs.



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Officer of the Year

Congratulations to Officer Michael Stutes. His outstanding work ethic and dedication to the residents, businesses, and visitors of Swansboro earned him Officer of the Year honors for 2024.



61

Chief's Award

Congratulations to Mayor John Davis. His commitment to support the mission of the Swansboro Police Department earned him the 2024 Chief's Award.



62

Outstanding Service Award

Congratulations to Detective Kymberly Schott for being presented with the Outstanding Service Award, for service and dedication to the Swansboro Police Department.



63

Outstanding Service Recognition

- Mrs. Ashley Danielson recognized Detective Kymberly Schott and Officer Amanda Hipps with a "Ceremonial Brick" placed at LeJeune Memorial Gardens, for their dedication to service, above and beyond, for an incident on September 7, 2024, that involved her husband, who went missing for three hours. After three hours of exhaustive searching, Schott and Hipps located Mr. Danielson.

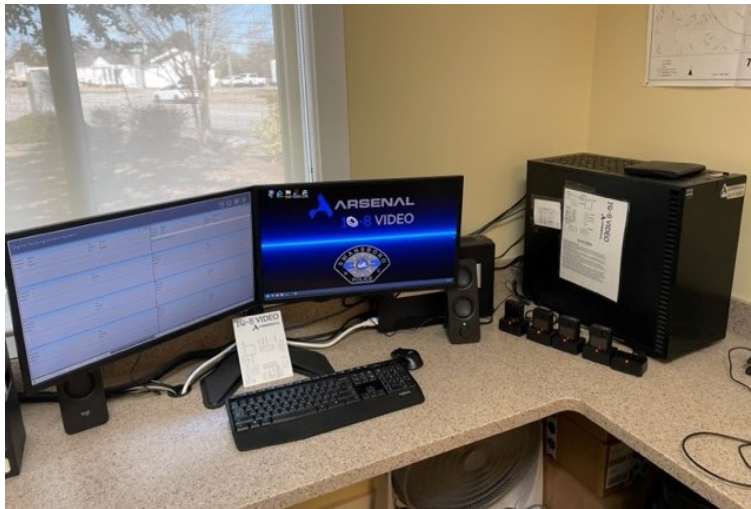


64

Goals
achieved in
2024



65



New Body
Worn
Camera
System

66



MDT Replacement

67



New Duty Gear

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Additional Information

The department, also, offers other services to its citizens. Among the services offered by the police department are:

- Residence Checks
- RU Ok?
- Fingerprinting
- Golf Cart inspections

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NEW BUSINESS/NON-CONSENT

Financial Report

Presenter: Sonia Johnson – Finance Director

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**TOWN OF SWANSBORO
FINANCIAL REPORT
(AS OF FEBRUARY 28, 2025)**

REVENUES

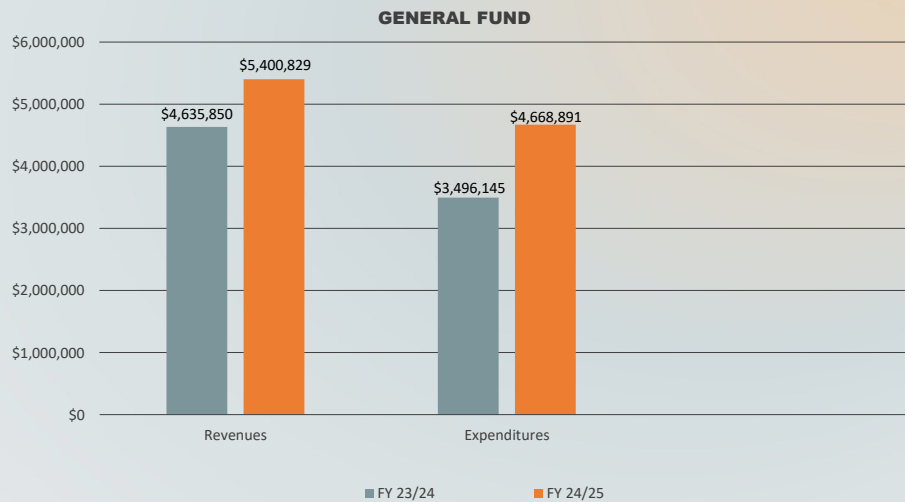
EXPENDITURES

LOAN PAYMENTS

INVESTMENTS

71

**TOWN OF SWANSBORO
REVENUES/EXPENDITURES
TWO YEAR COMPARISON
(AS OF FEBRUARY 28, 2025)**



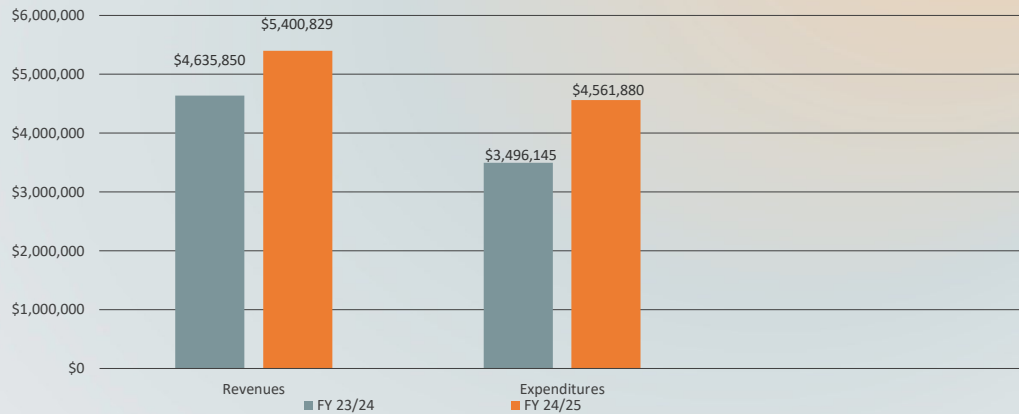
ENCUMBRANCES INCLUDED
Total Excess of Revenues Over Expenditures **\$734,938**

72

**TOWN OF SWANSBORO
REVENUES/EXPENDITURES
TWO YEAR COMPARISON
(AS OF FEBRUARY 28, 2025)**

(ACTUAL)

GENERAL FUND



(ENCUMBRANCES NOT INCLUDED)

Total Excess of Revenues Over Expenditures \$838,949

73

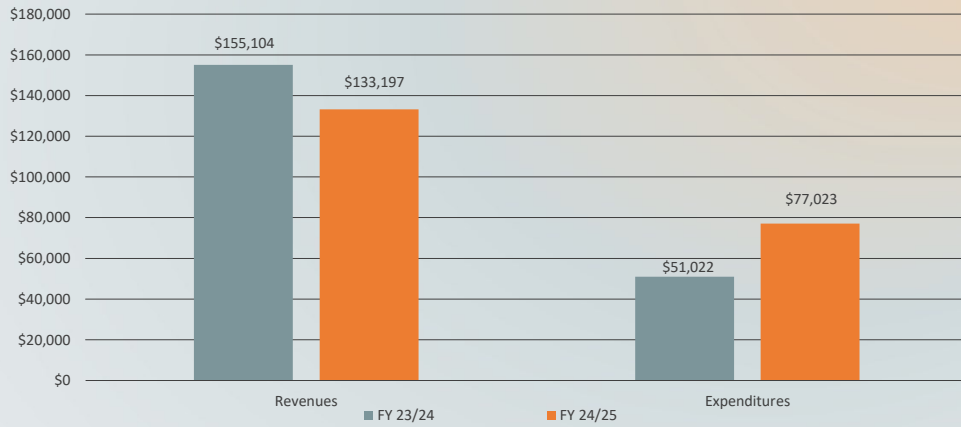
DEPT.	BUDGET	YTD ACTUAL	(PURCHASE ORDERS) ENCUMBERED BALANCE	SPENT % February 28, 2025
GOVERNING BODY	48,595	16,730	151	34.7%
ADMIN SERVICES	432,052	276,458	4,233	65.0%
FINANCE	315,178	186,245	565	59.3%
LEGAL	59,300	35,792	-	60.4%
PUBLIC BUILDINGS	439,973	270,646	6,433	63.0%
FIRE	2,135,877	1,147,283	47,256	55.9%
PERMITTING	288,270	219,594	1,000	76.5%
PLANNING	86,293	52,714	-	61.1%
POLICE	1,391,604	708,007	22,459	52.5%
PUBLIC WORKS-STREETS	1,498,086	766,441	2,273	51.3%
POWELL BILL-STREETS	191,791	79,260	461	41.6%
PARKS & RECREATION	492,086	199,641	16,783	44.0%
DOWNTOWN FACILITIES	132,226	61,768	1,138	47.6%
EMERGENCY MANAGEMENT	14,549	11,399	100	79.0%
FESTIVALS & EVENTS	134,635	94,198	3,229	72.4%
NON DEPARTMENTAL	612,764	482,087	929	78.8%
TOTAL	8,273,279	4,608,264	107,011	56.99%

**

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**TOWN OF SWANSBORO
REVENUES/EXPENDITURES
TWO YEAR COMPARISON
(AS OF FEBRUARY 28, 2025)**

STORMWATER ENTERPRISE FUND

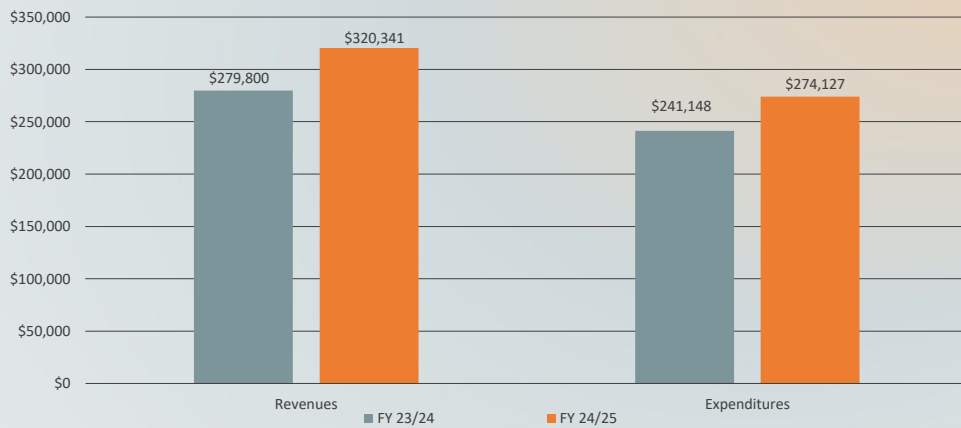


ENCUMBRANCES INCLUDED
Total Excess of Revenues Over Expenditures **\$56,174**

75

**TOWN OF SWANSBORO
REVENUES/EXPENDITURES
TWO YEAR COMPARISON
(AS OF FEBRUARY 28, 2025)**

SOLID WASTE ENTERPRISE FUND



ENCUMBRANCES INCLUDED
Total Excess of Revenues Over Expenditures **\$46,214**

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**TOWN OF SWANSBORO
LOAN REPORT
(AS OF FEBRUARY, 2025)**

Item	Principal Balance	Interest Rate	End Date	Annual Debt Service
Town Hall/Tanker	\$317,275	2.69	03/21/2028	\$84,724
Public Safety Facility	\$0.00 PAID IN FULL	2.58	12/22/2024	
Fire Truck	\$92,139	2.08	11/01/2026	\$47,512
Sleeping Quarters	\$50,000	2.43	12/14/2026	\$26,823
Grapple Truck/Town Hall Generator	\$47,106	1.72	6/25/2025	\$47,917
Vehicles(Police & Fire Department) & Software	\$45,495	1.84	7/15/2026	\$23,377
Cab Tractor/Dump Truck	\$254,500	4.82	4/3/2029	\$58,491
Jet Vac Truck, Police Vehicle, (2) Fire Chief Vehicles	\$570,000	4.40	12/31/2029	\$129,183
Total Debt	\$1,376,515			\$418,027

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**TOWN OF SWANSBORO
CASH & INVESTMENTS REPORT
(AS OF FEBRUARY 28, 2025)**

CASH & INVESTMENTS

BANK	BALANCE	INTEREST RATE
First Citizens Bank	\$321,366	.05%
NC CMT-General	\$6,604,862	4.27%
TD Bank (SCIF Funds for EOC & Sidewalks)	\$9,513,251	4.18%

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GRANT UPDATE

	Budget	YTD Expenditures	Encumbrances	Unencumbered
American Rescue Plan Act Fund	\$1,102,599	\$1,064,939	\$37,660	\$0.00
Swansboro Bicentennial Park Boardwalk Extension	\$386,650	\$315,681	\$0	\$70,969
Emergency Operation Center	\$9,432,703	\$24,840	\$0	\$9,407,863
Emmertton School Repairs	\$424,000	\$183,305	\$0	\$240,695
Stormwater Master Plan	\$400,000	\$205,261	\$0	\$194,739
Total Outstanding Grants	\$11,745,952	\$1,794,026	\$37,660	\$9,914,266

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Any Questions

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NEW BUSINESS/NON-CONSENT

Future Agenda Items

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Action Needed: Discuss and provide any guidance.

Presenter: Alissa Fender, MMC – Town Clerk

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PUBLIC COMMENT

Citizen opportunity to address the Board.

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MANAGER'S COMMENTS

Town Manager
Jonathan Barlow

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BOARD COMMENTS

Mayor William Justice
Mayor Pro Tem Jeffrey Conaway
Commissioner Douglas Eckendorf
Commissioner Joseph Brown
Commissioner Patricia Turner

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CLOSED SESSION

Recommended Action: Motion to enter closed session pursuant to NCGS 143-318.11 (a) (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and (5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

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ADJOURN

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