



BOARD OF COMMISSIONERS SPECIAL MEETING AGENDA

Town of Swansboro

Monday, April 4, 2022

Board Members

John Davis, Mayor | Frank Tursi, Mayor Pro Tem | Pat Turner, Commissioner
Harry PJ Pugliese, Commissioner | Larry Philpott, Commissioner | Jeffrey Conaway, Commissioner

- | | |
|---|-------------------------------|
| I. Call to Order | <u>Mayor John Davis</u> |
| II. Discussion/Direction to Emergency
Operations Center Committee | <u>Board of Commissioners</u> |
| III. Discussion on Draft FY 22/23 Budget, Pay
Study, and ARP Funding Allocations | <u>Board of Commissioners</u> |
| IV. Adjournment | |

\$1,065,724.25				Notes	Debt Service	Additional Funding Source
TOTAL ALLOCATION						
FIRST ALLOCATION RECEIVED-\$532,862.13		Town Manager				
SECOND ALLOCATION EXPECTED IN JULY 2022-\$532,862.12		APPROVED BY BOC	Recommended	Not Recommended		
Admin Services						
Phones/System Upgrades (Remote Access)			\$ 18,660	Dropped calls, freezing (cloud support seems to have higher security)		
Website Update		\$ 3,060.00		Deferred 3 years		
Agenda Manager		\$ 4,934.00		Current program only allows 2 users, 2mtgs-MCCI dropped program-Awaiting a demo on March 8th with Tyler Technology		
Disaster Recovery Backup		\$ 39,750.00		Provides quicker restoration (hours vs days) Computer Warriors/Brian Satz will present at meeting.		
FIRE DEPARTMENT						
Structural Firefighting Gear Extractor Washer & Dryer		\$ 13,000.00		Firefighter protective clothing must be kept clean to ensure its proper performance.		
Self-Contained Breathing Apparatus(SCBA), Face Masks, Air Cylinders, Maintenance & Support Equipment		\$ 220,000.00		The current equipment is nearing the end of their useful service life. SCBA's provide respiratory protection to firefighters operating in dangerous atmospheres. SCBAs are essential safety equipment that allow firefighters to enter immediately dangerous to life or health (IDLH) environments, and SCBAs are required to conduct rescue, firefighting, and hazardous materials mitigation operations		
Portable Radios		\$ 36,524.76		The radio is the lifeline that connects the firefighters to the incident commander and outside assistance in desperate situations. Current inventory works seamlessly with Onslow County (800MHz frequency) but not with Carteret County who use VHF.		
Gemtor 541NYC Series Fire Service Harness, Belt Loops, and Labor		\$ 12,000.00		To provide fall protection from elevated positions and a means of self-rescue from a dangerous environment.		
POLICE DEPARTMENT						
5-Police Vehicles	190,000.00			Two additional vehicles to be included in FY 2022-2023 budget. Need to return to CIP rotation schedule.		
14 Flashlights with cases			\$ 2,300	Fund in FY 2022-2023		
Ammunition-used for carry and qualification			\$ 3,000	Fund in FY 2022-2023		
PARKS & RECREATION						
Rope Climber		\$ 30,000.00		Need to replace original netting- Major feature at Municipal Park		
Pour in Play Surfacing			\$ 405,680	Municipal Park-\$18,000/Pirates Den-9,772.50 -maintenance every two years (Not included in price)		
Splash Pad Area Improvements		\$ 50,000.00		Create larger cemented pour and play area, concrete benches, shaded areas		
Playground Mulch			\$ 6,386	Fund in FY 2022-2023		
Commercial toilets (6)		\$ 4,800.00		Replace residential grade to commercial grade.		
Golf cart/Gator		\$ 14,083.00		To be used by Parks & Recreation and Public Works-Festivals		
Cameras installed at the docks, able to access at Visitor Center and Director at Rec Center		\$ 10,000.00		Computer Warriors-Install/Transfer Box (Camera already purchased)		
Church Street Dock-Add a small hut for staff person			\$ 2,000	Fund in FY 2022-2023		
Drinking Fountains-replace drinking fountains with bottle refills at the Recreation Center & Visitors Center			\$ 3,000	Fund in FY 2022-2023		
Emergency Box			\$ 5,000	North Carolina League of Municipalities-Safety Grant		✓
Holly Lane/Pineland Park neighborhood playground				PARTF 2022-23 grant cycle, if awarded, the project would be in the 2023-24 budget.		✓
**GMC Sierra Replacement		\$ 40,000.00		Moved from CIP		
PUBLIC WORKS						
Repaving roads with corrections to stormwater system, curb/gutters and sidewalks-Water Street			\$ 215,000	Call into Lauren with NC Coastal Federation (319 Grant)		✓
Reconstruction of Visitor Center meeting FEMA/Flood requirements		\$ 40,000.00		Onslow County TDA/Swansboro TDA		✓
Ride on pavement roller			\$ 27,000	Current debt service paid in full FY 2021/2022-Could fund with additional loan. (Included in "Draft Budget" FY 22/23)	✓	
Single Axle Dump Truck- Small dump truck replacement			\$ 96,000	Current debt service paid in full FY 2021/2022-Could fund with additional loan. (Included in "Draft Budget" FY 22/23)	✓	
Portable message boards for street closures and Town events			\$ 37,300	Rent from Base		
Tractor to replace John Deere			\$ 54,400	Current debt service paid in full FY 2021/2022-Could fund with additional loan. (Included in "Draft Budget" FY 22/23)	✓	
Sidewalks (Priority 3)			\$ 200,000	No funding needed until additional prioroties established		
** (2) ZT 3500 Zero Turn Mower		\$ 17,600.00		Replacing old mowers		
**Ford F150 replacement		\$ 40,000.00		Moved from CIP		
Payroll						
Premium Pay-full time & part time		\$ 54,639.83				
Town Manager Recommendation	\$ 190,000.00	\$ 630,391.59	\$ 1,075,726			
ARPA Funds remaining		\$ 245,332.66				
**Items added						



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Pay Study, New Positions, ARP Allocations, and Draft FY 22/23
Budget Highlights**

Board Meeting Date: **April 4, 2022**

Prepared By: **Paula Webb, Town Manager**

Overview: The Pay Study prepared by Jon Barlow was originally submitted for consideration in April 2021. Staff was asked to review it again and include total salaries with benefits and retirement.

The Pay Study was revisited on March 2, 2022 but still presented questions on pay compression and whether there were any discrepancies in job descriptions.

To address the pay compression, we revisited the proposed salaries and compared them against the annual NCLM Salary Schedule for our population and have amended what was reviewed on March 2, 2022. The annual NCLM Salary Schedule provided a better pay compression and provides that a lot of our employees already fall within the pay range that the annual NCLM Salary Schedules offers. Job descriptions are reviewed routinely by department heads, and many have been revised since 2012.

In discussion with Department Heads during budget reviews, two expressed an interest to re-structure their departments that would add a deputy position (Police/Fire). To accomplish this in the Police Department, only reclassifications will be needed. In the Fire Department, one position would be reclassified. Funds remaining in the volunteer retention program will satisfy the pay increase. Additionally, part time positions are becoming harder to fill as many work fulltime in other departments. We are not alone in this issue and others are resulting to full time departments. We are proposing to create three full time positions and eliminate 14 part time positions (some are already vacant) and use those funds to fund the full time positions. We would keep two part time positions to fill in when others are on vacation/attending class etc. We anticipate \$18,000 in County funding that would cover part time costs for one.

Draft Budget Highlights – This is a “draft” budget. Final preparation is dependent on your allocations for ARP Funding and whether any unfunded items need to be captured in the FY 22/23 Budget.

Action: _____

Highlights include:

- 3% decrease in medical and dental benefits
- 3% COLA included
- 5 new positions funded (Maintenance Tech, Projects Coordinator, and the 3 Equipment Operators mentioned above)
- Capital Improvement Plan (CIP) items totaling \$137,600 (a detailed spreadsheet will be included in the final budget for review)
- Capital Outlay items totaling \$214,900 (a detailed spreadsheet will be included in the final budget for review)
- **Zero General Fund Appropriation** 😊

Background Attachments:

- 1) ARP Funding Recommendations
- 2) Pay Study Spreadsheet
- 3) Draft FY 22/23 Budget

Actions Needed:

- 1) Approve ARP Recommendations
- 2) Approve Pay Study
- 3) Provide any guidance on Draft FY 22/23 Budget

	FULL TIME/PART TIME	CURRENT CLASSIFICATION	CURRENT ANNUAL SALARY	NCLM SALARY SURVEY 2021 RANGES		RECOMMENDED CLASSIFICATION	ADJUSTMENT DUE TO RECLASSIFICATION	FICA	NC ORBIT RETIREMENT		401K		TOTAL INCREASE DUE TO RECOMMENDED ADJUSTMENT
				MINIMUM	MAXIMUM			7.65%	11.43%	12.04%	3.00%	5.00%	
ADMINISTRATION													
TOWN PLANNER	FULL TIME	21	62,573	59,290.00	92,728.00	24		-	-		-		-
TOWN CLERK	FULL TIME	22	53,198	48,850.00	75,338.00	20		-	-		-		-
PERMT TECHNICIAN	FULL TIME	13	36,192	39,268.00	62,378.00	15	3,076.00	235.31	351.59		92.28		3,755.18
ADMIN REPRESENTATIVE	FULL TIME	11	33,654	32,099.00	48,370.00	11		-	-		-		-
DEPUTY CLERK (PROBATION	FULL TIME	14	36,005	37,614.00	47,115.00	14	1,609.20	123.10	183.93		48.28		1,964.51
FINANCE													
FINANCE DIRECTOR	FULL TIME	22	68,430	63,061.00	100,807.00	25		-	-		-		-
FINANCE CLERK	FULL TIME	11	34,320	34,789.00	52,702.00	13	469.00	35.88	53.61		14.07		572.56
FINANCE TECHNICIAN	FULL TIME	14	38,272	39,125.00	60,925.00	15	853.00	65.25	97.50		25.59		1,041.34
FIRE													
FIREFIGHTER	PART TIME		14.03	13.51	21.01			-	-		-		-
EQUIPMENT OPERATOR	FULL TIME	12	32,659	37,928.00	56,941.00	15	5,269.40	403.11	602.29		158.08		6,432.88
EQUIPMENT OPERATOR	PART TIME		15.68	13.51	21.01			-	-		-		-
FIRE CHIEF(PROBATION)	FULL TIME	22	58,000	60,252.00	94,739.00	25	2,251.98	172.28	257.40		67.56		2,749.22
DEPUTY FIRE CHIEF	FULL TIME		-	51,054.00	78,005.00	21	2,054.00	157.13	234.77		61.62		2,507.52
FIREFIGHTER	PART TIME		12.00	13.51	21.01		1,132.50	86.64	129.44		33.98		1,382.56
CAPTAIN	FULL TIME	15	44,092	45,208.00	69,139.00	18	1,116.42	85.41	127.61		33.49		1,362.93
EQUIPMENT OPERATOR	PART TIME		13.26	13.51	21.01		187.50	14.34	21.43		5.63		228.90
EQUIPMENT OPERATOR	PART TIME		13.26	13.51	21.01		187.50	14.34	21.43		5.63		228.90
FIREFIGHTER	PART TIME		14.03	13.51	21.01			-	-		-		-
FIREFIGHTER	PART TIME		12.48	13.51	21.01		772.50	59.10	88.30		23.18		943.07
FIREFIGHTER	PART TIME		15.22	13.51	21.01			-	-		-		-
EQUIPMENT OPERATOR	FULL TIME	12	32,659	37,928.00	56,941.00	15	5,269.40	403.11	602.29		158.08		6,432.88
EQUIPMENT OPERATOR	PART TIME		13.25	13.51	21.01		195.00	14.92	22.29		5.85		238.06
EQUIPMENT OPERATOR	PART TIME		15.69	51,054.00	78,005.00	21	2,054.00	157.13	234.77		61.62		2,507.52
CAPTAIN	FULL TIME	15	49,344	45,208.00	69,139.00	18		-	-		-		-
FIREFIGHTER-VACANT	PART TIME		12.00	13.51	21.01		1,132.50	86.64	129.44		33.98		1,382.56
FIREFIGHTER-VACANT	PART TIME		12.00	13.51	21.01		1,132.50	86.64	129.44		33.98		1,382.56
FIREFIGHTER-VACANT	PART TIME		12.00	13.51	21.01		1,132.50	86.64	129.44		33.98		1,382.56
FIREFIGHTER-VACANT	PART TIME		12.00	13.51	21.01		1,132.50	86.64	129.44		33.98		1,382.56
PUBLIC WORKS													
SOLID WASTE MAINTENANCE TECH/CREW LEADER	FULL TIME	14	37,835	37,191.00	55,726.00	14		-	-		-		-
BUILDING INSPECTOR/CODE ENFORCEMENT	FULL TIME	12	38,272	35,553.00	53,654.00	13		-	-		-		-
MAINTENANCE TECH	FULL TIME	12	34,299	32,239.00	47,161.00	11		-	-		-		-
MAINTENANCE TECH	FULL TIME	12	34,320	32,239.00	47,161.00	11		-	-		-		-
PUBLIC WORKS DIRECTOR	FULL TIME	23	72,784	57,642.00	87,447.00	23		-	-		-		-
STORMWATER MAINTENANCE TECH/CREW LEADER	FULL TIME	14	39,021	37,191.00	55,726.00	14		-	-		-		-
PARKS & RECREATION													
EVENT ATTENDANT	PART TIME		9.51					-	-		-		-
MAINTENANCE TECH	FULL TIME	12	37,586	32,239.00	47,161.00	11		-	-		-		-
EVENT ATTENDANT	PART TIME		9.69					-	-		-		-
EVENT ATTENDANT	PART TIME		9.70					-	-		-		-
PROGRAM SUPERVISOR	FULL TIME	13	36,005	37,612.00	56,144.00	14	1,607.20	122.95	183.70		48.22		1,962.07
EVENT ATTENDANT	PART TIME		9.50					-	-		-		-
EVENT ATTENDANT	PART TIME		9.41					-	-		-		-
EVENT ATTENDANT	PART TIME		10.20					-	-		-		-
EVENT ATTENDANT	PART TIME		9.88					-	-		-		-
EVENT ATTENDANT	PART TIME		9.79					-	-		-		-
EVENT ATTENDANT	PART TIME		9.43					-	-		-		-
PARKS & RECREATION DIRECTOR	FULL TIME	21	58,651	48,711.00	73,159.00	20		-	-		-		-
EVENT ATTENDANT (PROBATION)	PART TIME		9.50					-	-		-		-
POLICE													
								-					

	FULL TIME/PART TIME	CURRENT CLASSIFICATION	CURRENT ANNUAL SALARY	NCLM SALARY SURVEY 2021	RANGES	RECOMMENDED CLASSIFICATION	ADJUSTMENT DUE TO RECLASSIFICATION	FICA	NC ORBIT RETIREMENT	401K	TOTAL INCREASE DUE TO RECOMMENDED ADJUSTMENT
POLICE OFFICER (PROBATION)	FULL TIME	14	36,007	37,307.00	56,101.00			-	156.57	-	156.57
POLICE OFFICER (PROBATION)	FULL TIME	14	36,007	37,307.00	56,101.00		1,300.38	99.48	-	65.02	1,464.88
ADMINISTATIVE ASSISTANT	FULL TIME	11	36,608	32,099.00	48,370.00			-	164.33	-	164.33
POLICE OFFICER	FULL TIME	14	37,807	37,307.00	56,101.00		1,364.83	104.41	-	68.24	1,537.48
POLICE OFFICER	FULL TIME	14	37,807	37,307.00	56,101.00			-	164.42	-	164.42
POLICE OFFICER	FULL TIME	14	37,829	37,307.00	56,101.00		1,365.64	104.47	165.93	68.28	1,704.33
POLICE OFFICER	FULL TIME	14	38,177	37,307.00	56,101.00		1,378.17	105.43	175.95	68.91	1,728.47
POLICE OFFICER	FULL TIME	14	40,483	37,307.00	56,101.00		1,461.42	111.80	-	73.07	1,646.29
SERGEANT (PROBATION)	FULL TIME	15	44,533	43,150.00	64,493.00	17		-	-	-	-
SERGEANT (PROBATION)	FULL TIME	15	44,533	43,150.00	64,493.00	17		-	-	-	-
DETECTIVE (PROBATION)	FULL TIME	16	47,351	41,015.00	61,457.00	16		-	-	-	-
DETECTIVE/LIEUTENANT	FULL TIME	16	51,695	41,015.00	61,457.00	16		-	-	-	-
DEPUTY POLICE CHIEF	FULL TIME	17	61,675	47,151.00	71,661.00	19		-	-	-	-
POLICE CHIEF	FULL TIME	22	67,970	63,604.00	94,849.00	24		-	-	-	-
TOTAL FULL TIME	37						39,505.05	3,022.14	3,730.13	827.20	48,407.08
TOTAL PART TIME	24										
**MANAGER POSITION NOT ON PAY PLAN- SEE SEPARATE LETTER FROM JOHN BARLOW , FEBRUARY 12,2021											
INCREASE IN SALARIES			39,505.05								
NC ORBIT RETIREMENT			4,557.34								
401K 3%			979.04								
401K 5%			343.52								
FICA			3,022.14								
TOTAL INCREASE WITH FICA AND RETIREMENT BENEFITS			48,407.08								

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

EXPENDITURES								
DEPARTMENT		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23	
#	Name	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION	
411	Governing Body	28,474	13,403	27,422	24,918	31,332	29,902	
412	Admin Services	368,626	420,376	410,302	385,982	337,840	352,418	
414	Finance	228,695	299,455	253,881	245,755	264,209	263,987	
415	Legal	36,705	299,455	57,000	42,000	43,000	43,000	
426	Public Buildings	449,422	323,543	412,907	408,398	410,224	389,207	
430	Fire	649,863	802,961	796,411	807,123	1,001,070	1,038,531	
435	Permitting	167,043	208,463	259,117	228,512	287,513	359,315	
450	Police	967,910	955,745	1,043,180	1,039,346	1,066,353	1,047,250	
451	Streets-Public Works	161,585	297,382	197,113	194,788	232,688	399,006	
452	Streets - State Aid	90,291	80,513	105,081	100,441	116,931	111,526	
613	Parks & Recreation	251,543	316,572	338,538	320,812	455,550	364,115	
615	Church Street Town Dock	4,574	7,210	13,708	9,186	42,757	7,590	
620	Emergency Mgmt	334,342	146,120	115,345	115,455	1,125	1,125	
621	Festivals & Events	73,841	5,297	119,554	97,135	124,496	122,849	
900	Non-Departmental	488,137	548,142	428,158	424,544	424,924	400,085	
TOTAL GENERAL FUND EXPENDITURES		\$ 4,301,051	\$ 4,724,638	\$ 4,577,716	\$ 4,444,396	\$ 4,840,012	4,929,906	
	Excess Revenue over Expenditures				\$ (333,493)	\$ (278,145)	\$ (0.00)	
					\$ 144,762			
	ENTERPRISE FUNDS							
30	STORM WATER ENTERPRISE FUND				\$ 190,611	\$ 145,409	\$ 141,084	
31	SOLID WASTE ENTERPRISE FUND				\$ 433,084	\$ 423,025	\$ 453,195	
	TOTAL ENTERPRISE FUND EXPENDITURES				\$ 623,695	\$ 568,433	\$ 594,280	
	Excess Revenue over Expenditures				\$ -	\$ -	\$ -	
	Total Annual Budget				\$ 5,068,090	\$ 5,408,445	\$ 5,524,186	

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

REVENUES							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-300-0100	TAXES-AD VALOREM - CURRENT F/Y	1,726,445	1,817,714	1,854,122	1,835,580	2,344,648	2,343,965
11-300-0110	TAXES-AD VALOREM - PRIOR YEARS	6,867	13,588	10,000	6,825	10,000	10,000
11-300-0120	TAXES-PENALTIES/INTEREST	3,971	6,754	5,000	4,169	5,000	5,000
11-310-0200	TAXES-SALES & USE TAX	951,259	1,147,380	1,050,000	1,100,000	1,050,000	1,200,000
11-310-0250	TAXES-OCCUPANCY	71,088	78,930	50,000	75,607	50,000	50,000
11-310-0260	TAXES-BEER & WINE	14,018	13,898	14,000	14,000	14,000	14,000
11-310-0270	TAXES-UTILITY FRANCHISE	238,640	230,090	230,000	230,000	230,000	230,000
11-310-0300	POLICE DONATIONS	4,320	1,505	1,500	1,500	1,500	1,500
11-320-0310	FIRE DONATIONS	550	225	300	300	300	300
11-320-0320	PARK DONATIONS	-	-	-	-	-	-
11-320-0340	DONATIONS-MEMORIAL TREE	-	-	-	-	-	-
11-330-0400	SIDEWALK DEVELOPMENT FEE	8,927	2,270	-	-	-	-
11-330-0405	FEES/COURT FACILITIES	5,518	3,762	3,000	12,550	3,000	3,000
11-330-0410	TDA ADMINISTRATIVE FEE	4,100	6,470	9,410	9,410	9,410	9,410
11-330-0415	TOWN MARINA FEES	17,090	26,750	19,000	19,675	24,000	24,000
11-330-0430	FEES-BLDG PERMITS,INSPECTIONS, PLANNING & ZONING	243,208	293,725	215,000	130,933	175,000	175,000
11-330-0440	HOMEOWNER'S RECOVERY FEES	830	1,470	500	500	500	500
11-330-0460	LEASES (Spectrum;106 Church St; 502 Church St; Community Room)	55,818	45,379	62,255	61,956	62,255	62,255
11-340-0500	RENTAL FEES-OTHER ROOMS	230	460	1,500	2,160	1,800	1,800
11-340-0501	RENTAL FEES - PARKS	2,298	2,130	2,200	3,685	3,300	3,300
11-340-0502	RENTAL FEES - RECREATION ROOMS	14,380	10,025	10,000	17,930	17,000	17,000
11-340-0503	REC PROGRAM/CONTRACT FEES	21,221	26,073	30,000	26,442	51,585	51,585
11-340-0504	RENTAL FEES-OLD TOWN HALL	-	-	500	150	500	500
11-350-0525	SOLID WASTE DISPOSAL TAX	2,307	2,320	2,079	2,079	2,079	2,079
11-355-0550	REFUNDS-GAS TAX	8,999	10,216	9,600	9,600	9,600	9,600
11-360-0600	STATE RD - POWELL BILL	82,342	80,205	80,205	108,171	80,205	111,526
11-365-0700	COUNTY FUNDING/FIRE DEPT	175,445	170,995	174,087	174,087	177,037	177,037
11-365-0701	TAXES-ABC DISTRIBUTION	45,657	62,126	50,000	50,000	50,000	60,000
11-370-0800	INVESTMENT EARNINGS/GF	41,710	1,080	1,000	1,000	1,000	1,000
11-370-0810	SALE OF FIXED ASSETS	3,190	1,306	-	13,857	-	-
11-370-0820	ONWASA-SATELLITE OFFICE PAYMENT	35,000	35,000	35,000	35,000	35,000	35,000
11-370-0830	MISCELLANEOUS INCOME	27,689	48,243	-	170	-	-
11-370-0843	PARADE	1,900	(25)	1,000	1,325	1,500	1,500
11-370-0845	FESTIVALS & EVENTS	45,010	7,355	19,800	39,685	45,000	45,000
11-370-0855	POLICE REIMBURSEMENT	2,922	2,467	-	1,483	-	-

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

11-370-0860	POLICE DRUG SUBSTANCE	3,087	-	-	-	-	-
11-370-0870	LOAN PROCEEDS/GENERAL FUND	227,700	110,701	-	-	-	177,400
11-370-0880	INSURANCE PROCEEDS	180,646	9,126	-	-	-	-
11-380-0900	POLICE GRANTS	11,278	-	-	3,169	-	-
11-380-0910	FIRE GRANTS	-	1,729	-	-	56,649	56,649
11-380-0920	GRANT - WELLNESS/WORKERS' COMP(NCLM)	-	-	-	-	5,000	5,000
11-380-0927	GRANT-SWANSBORO TDA	13,000	-	-	-	-	-
11-380-0930	GRANTS-VARIOUS	240,666	329,368	89,660	49,160	13,000	13,000
11-390-0950	TRANSFER FROM OTHER FUNDS	-	-	-	-	-	-
11-390-0951	TRANSFER FROM CAPITAL RESERVE	31,458	123,634	60,000	60,000	32,000	32,000
11-390-0952	TRANSFER FROM PARK & REC RESERVE	-	-	-	-	-	-
11-399-0990	FUND BAL-POWELL BILL	-	-	8,745	8,745	-	-
11-399-0991	GF FUND BALANCE APPROPRIATED	-	-	478,255	-	-	-
	TOTAL GENERAL FUND REVENUES	\$ 4,570,781	\$ 4,724,444	\$ 4,577,718	\$ 4,110,903	\$ 4,561,867	4,929,906
	ENTERPRISE FUNDS						
	REVENUES						
	SOLID WASTE						
	USER FEES		\$ 399,232	\$ 448,321	\$ 433,084	\$ 423,025	\$ 453,195
	TRANSFER FROM GENERAL FUND		\$ 13,737	\$ -	\$ -	\$ -	\$ -
	APPROPRIATED FUND BALANCE		\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL:SOLID WASTE		\$ 412,969	\$ 448,321	\$ 433,084	\$ 423,025	\$ 453,195
	STORMWATER						
	USER FEES		\$ 133,961	\$ 187,273	\$ 152,936	\$ 139,994	\$ 135,368
	NCDOT-STREET SWEEPING/STREET MAINTENANCE		\$ 5,415	\$ 5,415	\$ 5,415	\$ 5,415	\$ 5,716
	TRANSFER FROM GENERAL FUND		\$ 13,774	\$ 32,261	\$ 32,261	\$ -	\$ -
	APPROPRIATED FUND BALANCE		\$ -		\$ -	\$ -	\$ -
	TOTAL:STORMWATER		\$ 153,150	\$ 224,949	\$ 190,611	\$ 145,409	\$ 141,084
	TOTAL REVENUES FOR ENTERPRISE FUNDS		\$ 566,118	\$ 673,270	\$ 623,695	\$ 568,433	\$ 594,280
	TOTAL REVENUES		\$ 5,290,563	\$ 5,250,987	\$ 4,734,598	\$ 5,130,300	\$ 5,524,186

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

GOVERNING BODY							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-411-1700	SALARIES-ELECTED OFFICIALS	8,819	8,968	9,147	9,147	9,270	9,360
11-411-1810	FICA	674	686	700	700	709	716
11-411-1930	SERVICES-PROFESSIONAL	-	713	-	-	-	-
11-411-2010	SUPPLIES - DEPARTMENT	2,206	195	1,500	1,500	1,500	1,500
11-411-3100	TRAVEL/CONFERENCE/TRAINING	1,961	52	6,600	3,700	7,925	6,425
11-411-3125	SUBSISTENCE	790	84	1,150	1,200	1,228	1,200
11-411-3910	ADS/NOTICES	606	556	1,000	270	500	500
11-411-4140	EXPENSE-RECORDATIONS	78	51	200	200	200	200
11-411-6900	CONTRIBUTIONS-AGENCIES	8,100	2,100	1,625	1,000	10,000	10,000
11-411-6920	EXPENSE-ELECTION	5,241	-	5,500	7,201	-	-
DEPARTMENT TOTAL		\$ 28,474	\$ 13,403	\$ 27,422	\$ 24,918	\$ 31,332	\$ 29,902
Mayor	500						
5 Commissioner	300						

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

ADMINISTRATIVE SERVICES							
LINE ITEM	DESCRIPTION	FY 2019-20 ACTUAL	FY 2020-21 ACTUAL	FY 2021-22 BUDGETED	FY 2021-22 PROJECTED	FY 2022-23 DEPT. REQUEST	FY 2022-23 MGR. RECOMMENDATION
11-412-1210	SALARIES-FULL TIME	246,392	271,378	255,403	236,913	216,753	231,911
11-412-1220	SALARIES-OVERTIME	39	276	-	283	-	-
11-412-1230	SALARIES-PART TIME	422	491	-	1,101	-	-
11-412-1231	LONGEVITY	1,319	1,519	1,519	1,413	1,494	1,569
11-412-1232	CELL PHONE STIPEND	1,938	2,250	2,381	2,005	1,800	1,800
11-412-1234	AUTO ALLOWANCE	3,000	3,600	3,600	3,600	3,600	3,600
11-412-1235	LIVING EXPENSES	(220)	-	-	-	-	-
11-412-1810	FICA	18,464	20,599	20,112	18,767	17,109	18,274
11-412-1815	FEES-OTHER	1,410	2,500	-	-	-	
11-412-1820	RETIREMENT	23,686	30,875	36,210	33,049	31,898	35,784
11-412-1830	INSURANCE - GROUP	27,230	37,953	33,742	29,497	29,331	33,506
11-412-1930	SERVICES-PROFESSIONAL	25,039	24,365	22,389	22,389	3,000	-
11-412-1940	SERVICES-PLANNING CONSULTANT	-	2,245	5,000	5,000	5,000	-
11-412-1950	SERVICES-SOFTWARE SUPPORT	-	-	1,500	-	-	-
11-412-1990	SERVICES-OTHER	2,644	5,122	9,155	13,500	8,880	8,100
11-412-2010	SUPPLIES-DEPARTMENT	1,062	832	2,500	2,000	2,500	1,500
11-412-3100	TRAVEL/CONFERENCE/TRAINING	5,522	1,890	5,500	5,500	7,275	7,175
11-412-3150	TRANSPORTATION EXPENSE	-	-	500	-	-	-
11-412-3125	SUBSISTENCE	392	465	500	500	700	700
11-412-3910	ADS/NOTICES	487	263	325	500	500	500
11-412-4910	DUES/PROF SUBSCRIPTIONS	9,801	8,355	9,966	9,966	7,700	7,700
11-412-5000	CAPITAL OUTLAY	-	5,399	-	-	-	-
11-412-6000	BOARD EXPENSES	-	-	-	-	300	300
DEPARTMENT TOTAL		\$ 368,626	\$ 420,376	\$ 410,302	\$ 385,982	\$ 337,840	\$ 352,418
Town Manager-100%							
Town Clerk-100%							
Deputy Clerk-75%							
Admin Services Representative-75%							
Proposed new position-Project Coordinator-50%							

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

FINANCE							
LINE ITEM	DESCRIPTION	FY 2019-20 ACTUAL	FY 2020-21 ACTUAL	FY 2021-22 BUDGETED	FY 2021-22 PROJECTED	FY 2022-23 DEPT. REQUEST	FY 2022-23 MGR. RECOMMENDATION
11-414-1210	SALARIES-FULL TIME	133,797	136,155	141,031	135,876	143,842	145,252
11-414-1220	SALARIES-OVERTIME	-	-	-	161		
11-414-1231	LONGEVITY	675	675	750	750	875	825
11-414-1232	CELL PHONE STIPEND	600	600	600	600	600	600
11-414-1810	FICA	9,620	9,726	10,892	10,510	11,117	11,221
11-414-1815	FEES OTHER	4,780	8,624	4,560	4,560	4,560	4,560
11-414-1816	MERCHANT FEES	(3,128)	(5,319)	-	-	-	-
11-414-1820	RETIREMENT	12,840	15,073	20,351	18,686	21,720	21,933
11-414-1830	INSURANCE-GROUP	12,930	12,223	17,179	14,994	17,070	17,070
11-414-1910	SERVICES-AUDITOR	14,800	11,800	12,500	12,500	12,500	12,500
11-414-1930	SERVICES -PROFESSIONAL	6,153	5,986	6,840	6,840	6,840	6,840
11-414-1950	SERVICES-SOFTWARE SUPPORT	6,680	6,715	7,068	7,051	7,875	7,875
11-414-1990	SERVICES - OTHER	2,939	3,500	-	-	-	-
11-414-2010	SUPPLIES-DEPARTMENT	1,262	1,369	1,000	1,000	2,000	1,500
11-414-2600	SUPPLIES-OFFICE	2,882	2,691	4,500	4,500	4,500	4,500
11-414-3100	TRAVEL/CONFERENCE/TRAINING	515	4,967	1,000	1,000	3,400	2,000
11-414-3150	TRANSPORTATION EXPENSE	-	53	300	31	-	-
11-414-4540	INSURANCE-PROPERTY & LIABILITY	-	175	-	-	-	-
11-414-4910	DUES/PROF SUBSCRIPTIONS	260	320	310	310	310	310
11-414-5000	CAPITAL OUTLAY	-	-	-	-	-	-
11-414-5001	NON-CAPITALIZED OUTLAY	-	-	-	207		
11-414-6910	EXPENSE-TAX COLLECTION	21,090	22,123	25,000	26,180	27,000	27,000
11-414-9950	TRANSFER-CAPITAL RESERVE FUND	-	62,000	-	-	-	-
DEPARTMENT TOTAL		\$ 228,695	\$ 299,455	\$ 253,881	\$ 245,755	\$ 264,209	\$ 263,987
Finance Director							
Finance Technician							
Finance Clerk							

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

LEGAL							
LINE ITEM	DESCRIPTION	FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
		ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-415-1920	Services-Legal General	29,360	24,750	29,000	29,000	30,000	30,000
11-415-1924	Services-Legal Special Meetings	1,253	-	1,000	1,000	1,000	1,000
11-415-1926	Services-Legal-Loans/Grants/Property	1,685	993	2,000	2,000	2,000	2,000
11-415-1927	Services-Legal Litigation	4,408	6,923	25,000	10,000	10,000	10,000
11-415-6930	Contingency	-	-	-		-	-
DEPARTMENT TOTAL		\$ 36,705	\$ 32,666	\$ 57,000	\$ 42,000	\$ 43,000	\$ 43,000

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

PUBLIC BUILDINGS								
LINE ITEM	DESCRIPTION	FY 2019-20 ACTUAL	FY 2020-21 ACTUAL	FY 2021-22 BUDGETED	FY 2021-22 PROJECTED	FY 2022-23 DEPT. REQUEST	FY 2022-23 MGR. RECOMMENDATION	
11-426-1210	SALARIES-FULL TIME	41,653	44,343	43,958	41,213	66,717	67,839	
11-426-1220	SALARIES-OVERTIME	-	-	-	102			
11-426-1231	LONGEVITY	450	475	150	150	288	288	
11-426-1232	CELL PHONE STIPEND	300	300	375	375	600	600	
11-426-1810	FICA	3,253	3,450	3,403	3,201	5,172	5,258	
11-426-1820	RETIREMENT	3,552	4,299	4,951	4,646	10,074	10,244	
11-426-1830	INSURANCE-GROUP	101	123	8,410	5,767	16,637	14,485	
11-426-1930	SERVICES-PROFESSIONAL	5,700	2,750	38,800	38,800	37,180	37,180	
11-426-1990	SERVICES-OTHER	-	-	-	797	-	-	
11-426-2010	SUPPLIES-DEPARTMENT	1,576	1,474	2,800	1,432	2,800	2,800	
11-426-2120	UNIFORMS	226	614	980	980	600	600	
11-426-2130	JANITORIAL SUPPLIES	4,856	1,864	5,000	10,585	8,000	8,000	
11-426-2500	SUPPLIES-GAS/OIL	1,774	2,105	2,500	2,500	3,500	3,500	
11-426-3100	TRAVEL/CONFERENCE/TRAINING	275	-	-	-	-	-	
11-426-3310	UTILITIES	56,517	50,614	58,000	58,000	58,000	58,000	
11-426-3315	TIME WARNER	-	385	-	972	-	-	
11-426-3520	R/M EQUIPMENT	4,527	954	2,500	2,500	3,500	3,300	
11-426-3530	R/M VEHICLES	1,267	1,466	2,500	2,500	3,500	3,800	
11-426-3540	REPAIRS/MAINT-BUILDING/GROUN	8,833	24,285	4,050	5,610	6,000	5,000	
11-426-3542	REPAIRS/MAINT-TOWN HALL	5,089	1,670	4,050	5,374	6,000	3,000	
11-426-3543	REPAIRS/MAINT-VISITOR CENTER	595	1,413	24,050	20,000	6,000	5,000	
11-426-3544	REPAIRS/MAINT-CIGAR SHOP	4,818	-	4,050	2,602	4,000	3,000	
11-426-3545	REPAIRS/MAINT-OLD TOWN HALL	871	402	4,050	2,362	4,000	3,000	
11-426-3546	REPAIRS/MAINT-PSB	2,277	16,115	10,300	11,736	6,000	5,000	
11-426-3547	REPAIRS/MAINT-PUBLIC WORKS OF	743	2,276	4,050	2,138	4,000	3,000	
11-426-3548	REPAIRS/MAINT-PARKS & RECREA	5,770	1,238	34,050	5,328	6,000	5,000	
11-426-5000	CAPITAL OUTLAY	163,335	11,232	-	28,799	16,392	7,500	
11-426-5001	NON-CAPITALIZED OUTLAY	-	3,052	1,900	1,900	2,950	1,500	
11-426-7900	LOAN REPAYMENT - LAND/BLDGS	131,063	146,645	148,030	148,030	132,315	132,315	
DEPARTMENT TOTAL		\$ 449,422	\$ 323,543	\$ 412,907	\$ 408,398	\$ 410,224	\$ 389,207	
Public Works Director-25%								
Maintenance Tech-100%								
Proposed new position- Maintenance Tech-50%								
Loan Repayment								
Town Hall Annex-\$72,862.57								
Public Safety Building-\$44,128								
Town Hall Generator-\$15,324								

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

FIRE							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-430-1210	SALARIES-FULL TIME	157,091	203,359	295,130	314,749	301,520	444,137
11-430-1220	SALARIES-OVERTIME	7,106	8,866	9,000	15,632	11,000	11,000
11-430-1230	SALARIES-PART TIME	180,765	164,189	135,000	130,876	135,000	18,000
11-430-1231	LONGEVITY	5,069	4,113	6,450	4,150	4,369	2,319
11-430-1300	SEPARATION ALLOW (Parrish)						
11-430-1232	CELL PHONE STIPEND	-	-	-	550		
11-430-1710	VOLUNTEERS/RETENTION	2,623	10,234	12,000	7,000	5,000	5,000
11-430-1810	FICA	26,334	29,730	35,005	36,181	34,952	36,755
11-430-1815	FEES OTHER	-	98	1,500	-	-	-
11-430-1820	RETIREMENT	15,559	21,836	43,886	38,896	47,191	68,726
11-430-1830	INSURANCE-GROUP	17,064	38,483	57,901	59,269	56,163	81,069
11-430-1930	SERVICES-PROFESSIONAL	-	1,500	1,500	1,060	-	-
11-430-1950	SERVIVCES-SOFTWARE SUPPORT	2,604	2,604	2,995	2,995	3,500	3,150
11-430-1990	SERVICES-OTHER	830	1,071	705	814	1,000	1,000
11-430-2010	SUPPLIES-DEPARTMENT	1,947	2,419	7,000	5,300	7,000	7,000
11-430-2014	EMS-SUPPLIES	3,881	1,617	1,000	4,000	4,000	4,000
11-430-2015	FIRE PREVENTION	962	1,690	1,000	1,333	3,000	2,000
11-430-2120	UNIFORMS	2,516	2,820	4,000	4,877	5,000	4,000
11-430-2350	MEDICAL EXAMS	1,400	1,000	2,000	2,933	2,000	2,000
11-430-2500	SUPPLIES-GAS/OIL	7,444	7,348	15,000	15,000	18,000	15,000
11-430-3100	TRAVEL/CONF/TRAINING	1,140	10	2,000	2,000	2,000	2,000
11-430-3125	SUBSISTENCE	1,326	-	1,000	1,000	1,000	500
11-430-3210	TELEPHONE	4,518	2,845	2,900	2,900	2,900	2,900
11-430-3315	TIME WARNER	-	-	90	90	90	90
11-430-3520	R/M EQUIPMENT	11,278	5,480	10,000	10,000	13,000	11,000
11-430-3530	R/M VEHICLES	5,942	14,183	20,000	15,000	20,000	20,000
11-430-3540	R/M BUILDINGS	161	-	-	-	-	-
11-430-3900	SEIZURE FUNDS-EXPENSES						
11-430-4910	DUES/PROF SUBSCRIPTIONS	1,677	2,374	3,000	3,000	6,000	4,500
11-430-5000	CAPITAL OUTLAY	-	62,333	5,331	6,500	-	-
11-430-5001	NON-CAPITALIZED OUTLAY	26,394	49,134	30,000	30,000	50,000	25,000
11-430-7900	LOAN REPAYMENTS	89,233	88,626	88,018	88,018	94,237	94,237
11-430-7922	GRANT - EQUIPMENT	-	-	3,000	3,000	60,149	60,149
	CAPITAL RESERVE	75,000	75,000	-	-	113,000	113,000
DEPARTMENT TOTAL		\$ 649,863	\$ 802,961	\$ 796,411	\$ 807,123	\$ 1,001,070	\$ 1,038,531
	Fire Chief-100%						
	Deputy Fire Chief-100%						
	1 Captain-75%						
	1 Captain-100%						
	3 Drivers						
	3- Proposed new positions-Equipment Operator						
	CIP Set Aside						
	1705 Replacement-\$20,500						
	Ladder Truck 1717-\$85,000						
	Fire Chief Vehicle Replacement-7,500						
	Loan Repayment						
	Sleeping Quarters-\$28,645.00						
	Fire Truck-\$47,512.03						
	Ladder Truck-\$11,861.37						
	Fire Chief Vehicle 6218.29						

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

PERMITTING							
LINE ITEM	DESCRIPTION	FY 2019-20 ACTUAL	FY 2020-21 ACTUAL	FY 2021-22 BUDGETED	FY 2021-22 PROJECTED	FY 2022-23 DEPT. REQUEST	FY 2022-23 MGR. RECOMMENDATION
11-435-1210	SALARIES-FULL TIME	119,055	148,560	175,860	157,217	189,431	244,349
11-435-1220	SALARIES-OVERTIME	13	-	-	491	-	-
11-435-1230	SALARIES-PART TIME	-	-	-	31		
11-435-1231	LONGEVITY	663	831	1,050	863	1,163	1,213
11-435-1232	CELL PHONE STIPEND	788	1,050	675	1,100	1,200	1,500
11-435-1810	FICA	8,560	10,650	13,585	12,217	14,672	18,900
11-435-1815	FEES-OTHER	3	-	-	-	-	-
11-435-1820	RETIREMENT	11,549	16,913	25,377	22,522	28,604	36,897
11-435-1830	GROUP INSURANCE	19,068	27,044	31,470	28,415	39,511	48,026
11-435-1930	SERVICES-PROFESSIONAL	2,202	(528)	-	-	2,500	-
11-435-1940	SERVICES-PLANNING CONSULTANT	-	-	-	-	-	-
11-435-1990	SERVICES-OTHER	1,035	90	5,000	-	2,500	500
11-435-2010	SUPPLIES-DEPARTMENT	206	82	300	300	300	300
11-435-2120	UNIFORMS	225	327	500	500	500	500
11-435-2500	SUPPLIES-GAS/OIL	8	29	500	500	150	150
11-435-3100	TRAVEL/CONFERENCE/TRAINING	905	1,162	2,500	2,500	3,860	3,860
11-435-3150	TRANSPORTATION EXPENSE	338	-	-	-	-	-
11-435-3210	TELEPHONE	1,266	957	1,000	772	960	960
11-435-3530	REPAIRS/MAINT-VEHICLES	-	-	-	-	400	400
11-435-4910	DUES/PROF SUBSCRIPTIONS	358	-	100	60	561	561
11-435-6990	HOMEOWNERS RECOVERY FUND	801	1,296	1,200	1,024	1,200	1,200
DEPARTMENT TOTAL		\$ 167,043	\$ 208,463	\$ 259,117	\$ 228,512	\$ 287,513	\$ 359,315
Permit Clerk-100%							
Building Inspector/Code Enforcement Officer 100%							
Chief Inspector/Code Enforcement-100%							
Deputy Clerk-25%							
Admin Services Representative-25%							
Town Planner-100%							
Fire Captain-25%							
Proposed new Project Coordinator-50%							

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

POLICE							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-450-1210	SALARIES-FULL TIME	575,644	580,580	633,847	627,438	641,610	645,397
11-450-1220	SALARIES-OVERTIME	22,567	12,520	15,000	22,000	15,000	15,000
11-450-1230	SALARIES-PART TIME	-	-	2,400	-	1,800	1,200
11-450-1231	LONGEVITY	3,700	3,175	3,925	3,525	4,375	4,200
11-450-1300	SEPARATION ALLOW (Parrish)	17,316	17,725	18,500	7,762	5,964	5,964
11-450-1810	FICA	45,640	45,399	51,536	50,545	51,159	51,390
11-450-1815	FEES-OTHER	-	-	-	437		
11-450-1820	RETIREMENT	84,951	91,177	108,913	109,327	116,389	117,084
11-450-1830	INSURANCE-GROUP	84,669	90,448	100,992	100,558	100,244	100,244
11-450-1930	SERVICES-PROFESSIONAL	-	-	1,200	1,200	-	-
11-450-1950	SERVICES-SOFTWARE SUPPORT	4,092	4,092	3,500	3,500	3,900	3,400
11-450-1990	SERVICES-OTHER	768	1,026	4,550	4,550	5,100	3,510
11-450-2010	SUPPLIES-DEPARTMENT	2,812	2,674	9,000	7,000	9,000	6,000
11-450-2120	UNIFORMS	989	1,369	2,500	4,500	417	417
11-450-2350	MEDICAL EXAMS	-	1,000	1,500	-	1,050	-
11-450-2500	SUPPLIES-GAS/OIL	24,708	25,203	35,000	48,000	45,000	45,000
11-450-3100	TRAVEL/CONF/TRAINING	275	194	1,000	-	5,000	1,000
11-450-3125	SUBSISTENCE	-	-	-	-	-	-
11-450-3210	TELEPHONE	5,377	3,857	7,500	4,484	7,500	4,500
11-450-3250	POSTAGE	-	-	-	21		
11-450-3520	R/M EQUIPMENT	1,217	1,958	3,800	946	5,500	2,000
11-450-3530	R/M VEHICLES	16,761	14,017	18,000	23,498	18,000	18,000
11-450-4910	DUES/PROF SUBSCRIPTIONS	-	40	500	40	500	100
11-450-5000	CAPITAL OUTLAY	59,095	19,505	-	-	-	-
11-450-5001	NON-CAPITALIZED OUTLAY	2,312	24,770	5,000	5,000	9,600	3,600
11-450-7900	LOAN REPAYMENTS	15,017	15,017	15,017	15,017	4,044	4,044
11-450-7922	GRANT - EQUIPMENT	-	-	-	-	-	-
	CAPITAL RESERVE	-	-	-	-	15,200	15,200
DEPARTMENT TOTAL		\$ 967,910	\$ 955,745	\$ 1,043,180	\$ 1,039,346	\$ 1,066,353	\$ 1,047,250
13 Officers							
2 Auxillary Police Officers							
1 Admin Assistant							
Loan Repayment-Detective Vehicle							

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

PUBLIC WORKS-STREETS							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-451-1210	SALARIES-FULL TIME	57,621	57,711	52,524	53,299	80,149	83,445
11-451-1220	SALARIES-OVERTIME	-	-	-	104	-	-
11-451-1231	LONGEVITY	375	231	263	263	750	350
11-451-1232	CELL PHONE STIPEND	438	450	450	450	750	750
11-451-1810	FICA	4,352	4,432	4,072	4,140	6,246	6,468
11-451-1815	FEES-OTHER	-	-	-	555		
11-451-1820	RETIREMENT	5,696	6,043	7,579	6,696	12,103	12,600
11-451-1830	INSURANCE-GROUP	9,589	11,751	10,541	9,932	12,564	16,667
11-451-1990	SERVICES-OTHER	-	72	-	-	-	-
11-451-2010	SUPPLIES-DEPARTMENT	2,006	1,055	2,700	2,090	3,500	2,000
11-451-2120	UNIFORMS	334	307	725	657	600	600
11-451-2500	SUPPLIES-GAS/OIL	3,812	2,981	4,000	4,667	5,000	4,000
11-451-3100	TRAVEL/CONFERENCE/TRAINING	108	-	-	-	-	-
11-451-3210	TELEPHONE	-	-	-	110	-	-
11-451-3311	STREET LIGHTS	44,703	46,866	48,000	48,000	48,000	48,000
11-451-3520	R/M EQUIPMENT	2,115	1,125	3,800	2,667	3,800	2,300
11-451-3530	R/M VEHICLES	1,905	3,310	-	-	3,800	3,800
11-451-3540	R/M BUILDING/GROUNDS	66	-	-	-	-	-
11-451-3541	R/M STREETS	-	-	3,825	2,523	-	1,000
11-451-3550	R/M TRAFFIC SIGNS	2,385	8,178	13,000	13,000	5,000	3,000
11-451-4910	DUES/PROFESSIONAL SUBSCRIP	40	40	60	60	60	60
11-451-5000	CAPITAL OUTLAY	-	23,432	16,130	16,131	38,800	202,400
11-451-5001	NON-CAPITALIZED OUTLAY	5,461	-	13,944	13,944	5,400	5,400
11-451-5002	SIDEWALKS CONSTRUCTION/MAINTENANCE	7,279	116,634	1,000	1,000	-	-
11-451-7900	LOAN REPAYMENTS	13,299	12,763	14,500	14,500	-	-
	CAPITAL RESERVE	-	-	-	-	6,166	6,166
DEPARTMENT TOTAL		\$ 161,585	\$ 297,382	\$ 197,113	\$ 194,788	\$ 232,688	\$ 399,006
Public Works Director-50%							
Maintenance Tech-100%							
Proposed new position-Maintenance Tech-50%							

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

POWELL BILL-STREETS							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-452-1210	Salaries-Full-Time	3,391	3,529	3,639	3,794	2,851	3,117
11-452-1231	Longevity	15	16	18	18	8	8
11-452-1232	Cell Phone Stipend	28	30	30	30	30	30
11-452-1810	FICA	261	273	281	294	221	241
11-452-1820	Retirement	334	392	525	548	431	471
11-452-1830	Insurance-Group	381	406	422	324	420	420
11-452-1930	Services-Professional	300	875	3,500	2,200	3,500	3,500
11-452-2010	Supplies-Department	945	176	2,500	1,067	2,500	2,500
11-452-2500	Supplies-Gas/Oil	2,181	1,750	3,500	1,500	3,500	3,500
11-452-3520	R/M Equipment	1,137	2,027	3,500	3,500	3,500	3,500
11-452-3530	R/M Vehicles	576	1,747	2,500	2,500	3,500	3,500
11-452-3541	R/M Streets	78,247	62,619	65,000	65,000	65,000	73,069
11-452-5000	Capital Outlay	-	-	16,131	16,131	13,800	-
11-452-5001	Non-Capital Outlay	-	4,715	-	-	17,670	17,670
11-452-5002	Sidewalks	-	-	-	-	-	-
11-452-7900	Loan Repayment	2,495	1,959	3,535	3,535	-	-
DEPARTMENT TOTAL		\$ 90,291	\$ 80,513	\$ 105,081	\$ 100,441	\$ 116,931	\$ 111,526
Public Works Director-5%							

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

PARKS & RECREATION							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-613-1210	SALARIES FULL TIME	116,925	128,150	133,013	132,302	155,120	136,208
11-613-1220	SALARIES OVERTIME	364	14	-	1,097	-	-
11-613-1230	SALARIES PART TIME	31,864	25,725	46,160	46,160	64,676	60,000
11-613-1231	LONGEVITY	1,425	1,450	1,525	1,850	1,875	1,875
11-613-1232	CELL PHONE STIPEND	850	1,200	1,200	1,200	1,200	1,200
11-613-1810	FICA	11,446	11,813	13,914	13,970	16,958	15,245
11-613-1815	FEES OTHER	2,282	1,707	4,170	4,170	4,170	3,420
11-613-1816	MERCHANT FEES	(1,503)	(1,601)	1,200	1,200	3,600	3,600
11-613-1820	RETIREMENT	10,466	13,438	19,194	14,503	23,423	20,567
11-613-1830	INSURANCE-GROUP	7,103	8,699	8,587	8,696	12,831	8,674
11-613-1930	PROFESSIONAL SERVICES	3,930	746	43,498	43,498	8,250	1,250
11-613-1950	SERVICES-SOFTWARE SUPPORT	-	3,900	4,300	4,100	4,300	4,300
11-613-1990	SERVICES-OTHER	7,228	52,285	1,470	1,335	1,470	500
11-613-2009	SUPPLIES-PROGRAMMING	7,597	2,809	3,640	2,640	5,488	4,500
11-613-2010	SUPPLIES-DEPARTMENT	2,740	1,064	2,496	1,433	4,135	2,500
11-613-2023	CLASS INSTRUCTORS	-	3,264	6,850	5,224	10,840	10,840
11-613-2024	CONTRACT SERVICES	-	-	2,475	800	4,950	2,000
11-613-2025	CAMP/PROGRAM ACTIVITIES	-	638	4,900	2,350	8,240	8,240
11-613-2026	RENTALS	-	-			2,000	1,000
11-613-2027	GROCERIES/FOD CATERING	-	462	1,700	853	2,730	2,500
11-613-2028	SPECIAL EVENTS	-	963	2,700	2,401	4,350	4,000
11-613-2029	PUBLIC PERFORMANCES	-	-	-	-	2,000	2,000
11-613-2120	UNIFORMS	966	995	1,114	1,114	1,069	500
11-613-2500	SUPPLIES-GAS/OIL	1,246	670	2,020	1,235	3,880	3,880
11-613-3100	TRAVEL/CONFERENCE/TRAINING	2,263	823	1,780	1,755	3,460	2,800
11-613-3150	TRANSPORTATION EXPENSE	625	769	1,150	1,280	1,266	1,266
11-613-3210	TELEPHONE	1,504	330	1,320	-	-	-
11-613-3315	TIME WARNER	-	880	-	440	1,380	1,380
11-613-3520	R/M EQUIPMENT	2,192	7,505	1,600	835	2,370	1,300
11-613-3521	R/M-SPLASH PAD	3,448	1,950	5,462	5,029	6,049	6,049
	PLAYGROUND EQUIPMENT	-	-	5,000	4,100	10,500	5,000
11-613-3530	R/M VEHICLES	546	112	1,350	135	2,950	1,000
11-613-3540	MAINTENANCE - GROUNDS	26,496	7,739	9,635	6,321	11,224	7,500
11-613-3543	VISITOR'S CENTER	-	-	720	-	720	300
11-613-3910	ADS/NOTICES	150	1,196	1,225	1,275	2,750	900
11-613-4910	DUES-SUBSCRIPTIONS	2,074	1,808	1,870	565	1,876	1,820
11-613-5000	CAPITAL OUTLAY	-	-	-	-	5,000	5,000
11-613-5001	NON-CAPITALIZED OUTLAY	7,317	5,070	1,300	6,948	14,950	12,500
	CAPITAL RESERVE	-	30,000	-	-	43,500	18,500
DEPARTMENT TOTAL		\$ 251,543	\$ 316,572	\$ 338,538	\$ 320,812	\$ 455,550	\$ 364,115
Parks & Recreation Director							
Maintenance Tech							
Program Supervisor							

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

CHURCH STREET TOWN DOCK							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-615-1210	SALARIES FULL TIME	-	-	-	-	20,213	-
11-615-1231	LONGEVITY	-	-	-	-	75	-
11-615-1232	CELL PHONE STIPEND	-	-	-	-	-	-
11-615-1810	FICA	-	-	-	-	1,552	-
11-615-1820	RETIREMENT	-	-	-	-	3,052	-
11-615-1830	INSURANCE-GROUP	-	-	-	-	4,157	-
11-615-1815	FEES-OTHER	1,000	1,000	1,500	1,000	1,500	1,000
11-615-1930	SERVICES - PROFESSIONAL	-	-	-	-	-	-
11-615-2010	SUPPLIES - DEPARTMENT	532	318	1,000	445	1,000	300
11-615-3210	TELEPHONE	-	503	540	225	540	540
11-615-3311	WATER/SEWER	584	608	660	240	660	950
11-615-3312	ELECTRICITY	1,249	1,313	1,500	500	1,500	1,500
11-615-3315	TIME WARNER	1,166	1,286	1,428	476	1,428	1,300
11-615-3540	REPAIRS/MAINT-BUILDINGS/GROUNDS	44	2,182	6,720	6,300	6,720	2,000
11-615-5001	NON-CAPITALIZED OUTLAY	-	-	360	-	360	-
DEPARTMENT TOTAL		\$ 4,574	\$ 7,210	\$ 13,708	\$ 9,186	\$ 42,757	\$ 7,590

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

EMERGENCY MANAGEMENT							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-620-1220	Salaries-Overtime	15,709	1,119	-	-	-	-
11-620-1930	Services-Professional	10,600	7,640	35,160	36,285	-	-
11-620-1990	Services-Other	1,402	2,323	50,285	46,556	1,125	1,125
11-620-2010	Supplies-Department	2,697	5,498	-	-	-	-
11-620-2500	Supplies-Gas/Oil	967	-	-	-	-	-
11-620-3125	Subistence	-	-	-	681	-	-
11-620-3315	Time Warner	-	-	-	316	-	-
11-620-3210	TELEPHONE	-	-	-	110	-	-
11-620-3520	Repairs/Maint-Equipment	112	-	-	-	-	-
11-620-3530	Repairs/Maint-Vehicles	1,099	-	-	-	-	-
11-620-3540	Repairs/Maint-Building/Grounds	124	-	29,900	29,000	-	-
11-620-3542	Repairs/Maint-Town Hall	39,483	98	-	-	-	-
11-620-3543	Repairs/Maint-Visitor Center	90,360	-	-	-	-	-
11-620-3544	Repairs/Maint-Cigar Shop	-	-	-	-	-	-
11-620-3545	Repairs/Maint-Old Town Hall	66,642	-	-	-	-	-
11-620-3546	Repairs/maint-PSB	273	-	-	-	-	-
11-620-3547	Repairs/Maint-Public Works Office	6,430	-	-	-	-	-
11-620-3549	R/M-Parks & Docks	97,143	31,356	-	-	-	-
11-620-3700	Tipping Fees-Refuse	-	-	-	-	-	-
11-620-3710	Tipping Fees-Yard Waste	1,300	-	-	-	-	-
11-620-5001	Non-capitalized Outlay	-	98,087	-	2,506	-	-
DEPARTMENT TOTAL		334,341.76	146,119.69	115,344.52	115,454.73	1,125.00	1,125.00

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

FESTIVALS & EVENTS							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-621-1220	SALARIES-OVERTIME	2,019	-	22,000	22,000	18,500	18,500
11-621-1230	SALARIES-PARTIME	-	-	-	-	3,000	3,000
11-621-1820	RETIREMENT-General -15.10%	-	-	1,499	1,499	1,574	1,574
11-621-1810	FICA	733	-	1,645	1,645	1,645	1,645
11-621-1820	RETIREMENT-LEO-18.04%	-	-	2,015	2,015	2,116	2,116
11-621-2010	SUPPLIES-DEPARTMENT	-	460	1,790	3,030	1,490	1,490
11-621-2016	PARADE EXPENSES	-	-	1,000	1,022	1,000	1,500
11-621-2017	MULLET FESTIVAL EXPENSES	56,558	909	50,640	29,018	43,007	44,820
11-621-2018	JULY 4TH EXPENSES	9,149	500	19,455	25,553	26,325	25,595
11-621-2019	FLOTILLA EXPENSES	3,881	-	6,970	4,930	7,394	5,464
11-621-2022	ARTS BY THE SEA	-	-	3,850	3,800	6,730	7,080
11-621-2029	PUBLIC PERFORMANCE LICENSE	-	-	735	735	1,090	1,090
11-621-2500	SUPPLIES-GAS/OIL	-	-	-	147	800	800
11-621-3100	TRAVEL/CONFERENCE	-	-	-	-	1,040	1,040
11-621-3310	UTILITIES	1,083	834	400	892	450	1,000
11-621-3540	R/M-MAINTENANCE GROUNDS	-	-	-	-	400	200
11-621-3910	ADS & NOTICES	-	780	5,270	849	7,575	5,575
11-621-4910	DUES/SUBSCRIPTIONS	419	1,814	2,285	-	360	360
DEPARTMENT TOTAL		\$ 73,841	\$ 5,297	\$ 119,554	\$ 97,135	\$ 124,496	\$ 122,849

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

NON-DEPARTMENTAL							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
11-900-1815	FEES-OTHER	-	844	-	740	-	-
11-900-1850	EMPLOYEE RELATIONS	3,585	4,747	4,500	4,500	5,000	5,000
11-900-1950	SERVICES-SOFTWARE SUPPORT	-	-	68,392	68,392	70,392	70,392
11-900-1960	SERVICES-I.T MAINTENANCE	44,938	65,983	64,895	70,000	69,711	69,711
11-900-2010	SUPPLIES-DEPARTMENT	-	94	-	-	-	-
11-900-2500	SUPPLIES-FUEL	-	-	-	-	200	200
11-900-2850	UNEMPLOYMENT INSURANCE	341	2,729	1,200	3,121	3,000	3,000
11-900-2990	MEDCOST-(HRA)	1,549	4,568	9,262	2,445	8,984	8,984
11-900-3210	TELEPHONE (TOWN HALL)	2,809	2,659	3,500	2,357	3,500	3,500
11-900-3250	POSTAGE	2,166	1,487	3,000	3,023	4,800	4,800
11-900-3520	R/M EQUIPMENT	1,243	1,243	2,000	1,243	2,000	2,000
11-900-3530	R/M VEHICLES	-	-	-	-	400	400
11-900-3600	I.T.-UTILITY EXPENSE	6,779	6,531	7,056	6,180	7,057	7,057
11-900-4540	INS-LIABILITY/PROPERTY	85,853	90,689	94,815	95,071	99,556	99,556
11-900-4560	INSURANCE-WORKMAN'S COMP	38,165	39,956	46,305	44,240	48,620	48,620
11-900-6000	TRANSFER TO OTHER FUNDS-STORMWATER FUND	-	-	32,262	32,262	-	-
11-900-7900	LEASE PYMT/ - COPIERS/LOAN REPAYMENT-SOFTWARE	11,162	13,245	42,471	42,471	28,365	28,365
11-900-9903	TRANSFER-WATERFRONT IMPLEM	-	-	-	-	-	-
11-900-9905	TRANSFER-MUNICIPAL COMPLEX	50,000	-	-	-	-	-
11-900-9930	TRANSFER-SWANSBORO TDA	66,818	80,430	48,500	48,500	73,339	48,500
11-900-9950	TRANSFER-CAPITAL RESERVE	8,927	205,425	-	-	-	-
11-900-9951	TRANSFER-PARK CAP RESERVE	-	-	-	-	-	-
11-900-9952	TRANSFER TO OTHER FUNDS	163,802	27,511	-	-	-	-
DEPARTMENT TOTAL		\$ 488,137	\$ 548,142	\$ 428,158	\$ 424,544	\$ 424,924	\$ 400,085
	Advance Office-Copiers-Town Hall/Visitor Center						
	Software Debt Service						

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

ENTERPRISE FUND-STORM WATER							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
30-820-1210	SALARIES-FULL TIME	41,298	45,046	46,295	46,606	45,227	45,885
30-820-1220	SALARIES-OVERTIME	-	-	-	56		
30-820-1230	LONGEVITY	230	258	258	285	288	290
30-820-1232	CELL PHONE STIPEND	355	360	360	360	360	360
30-820-1810	FICA	3,144	3,386	3,588	3,619	3,509	3,560
30-820-1820	RETIREMENT	4,083	5,171	6,680	6,461	6,963	6,929
30-820-1830	INSURANCE-GROUP	8,330	9,151	9,225	9,003	9,161	9,161
30-820-1930	FEES-PROFESSIONAL	-	1,907	-	5,548	-	-
30-820-2010	SUPPLIES-DEPARTMENT	1,579	550	1,847	1,237	3,500	3,500
30-820-2120	UNIFORMS	342	334	1,003	1,567	300	300
30-820-2500	SUPPLIES-GAS/OIL	3,109	2,176	4,000	6,000	4,500	4,500
30-820-3250	POSTAGE	1,200	755	3,500	2,500	3,500	3,500
30-820-3520	R/M EQUIPMENT	1,116	7,631	4,000	2,000	4,000	4,000
30-820-3530	R/M VEHICLES	1,992	388	3,000	2,000	3,500	3,500
30-820-3540	R/M BUILDING/GROUNDS	1,661	-	-	-	-	-
30-820-3541	R/M STREETS	-	-	5,000	5,000	5,000	9,500
30-820-3560	R/M STORM DRAINAGE	19,352	19,214	30,000	30,000	30,000	30,000
30-820-3710	TIPPING FEES-YARD WASTE	3,250	650	8,378	8,378	5,000	5,000
30-820-4100	DEPRECIATION EXPENSE	-	-	10,000	10,000	10,000	10,000
30-820-5000	CAPITAL OUTLAY	-	6,032	32,262	32,262	9,500	-
30-820-5001	NON-CAPITALIZED OUTLAY	4,518	6,439	11,292	8,000	1,100	1,100
30-820-7900	LOAN REPAYMENTS	10,719	10,183	12,000	9,729	-	-
	DEPARTMENT TOTAL	\$ 106,280	\$ 119,631	\$ 192,688	\$ 190,611	\$ 145,409	\$ 141,084
Pubilc Works Director-10%							
Crew Leader 100%							

TOWN OF SWANSBORO
EXPENDITURES FY 2022-2023

ENTERPRISE FUND-SOLID WASTE							
		FY 2019-20	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23	FY 2022-23
LINE ITEM	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	PROJECTED	DEPT. REQUEST	MGR. RECOMMENDATION
31-820-1210	SALARIES - FULL TIME	40,250	43,887	45,870	45,423	44,018	45,204
31-820-1220	SALARIES-OVERTIME	-	-	-	55		
31-820-1231	LONGEVITY	205	233	208	260	238	265
31-820-1232	CELL PHONE STIPEND	355	360	360	360	360	360
31-820-1810	FICA	3,065	3,301	3,552	3,520	3,413	3,506
31-820-1820	RETIREMENT	3,644	4,541	6,619	5,182	6,777	6,826
31-820-1830	INSURANCE - GROUP	921	1,192	9,220	1,010	1,205	1,205
31-820-1951	SERVICES-REFUSE	122,125	139,941	137,281	137,281	137,281	147,989
31-820-1952	SERVICES-RECYCLING	65,791	61,863	76,200	65,000	75,000	80,944
31-820-1953	SERVICES-YARD WASTE	3,099	1,285	5,283	5,283	5,200	5,612
31-820-2010	SUPPLIES-DEPARTMENTAL	34	43	-	-	2,500	2,500
31-820-2120	UNIFORMS	335	334	1,173	2,000	300	391
31-820-2500	SUPPLIES - GAS/OIL	3,351	3,055	4,500	5,333	5,000	5,351
31-820-3520	R/M EQUIPMENT	-	299	4,000	4,000	4,000	4,312
31-820-3530	R/M VEHICLES	1,087	369	2,847	2,847	3,500	3,722
31-820-3700	TIPPING FEES-REFUSE	64,353	72,271	66,040	69,283	66,040	71,191
31-820-3710	TIPPING FEES-YARD WASTE	3,478	3,831	5,588	6,667	6,000	6,436
31-820-3710	DEPRECIATION EXPENSE	-	-	22,500	22,500	22,000	22,000
31-820-5000	CAPITAL OUTLAY	154,724	6,032	-	-	5,000	-
31-820-5001	NON-CAPITALIZED OUTLAY	1,850	-	12,725	12,725	2,600	12,788
31-820-7900	LOAN REPAYMENTS	10,719	42,766	44,355	44,355	32,593	32,593
DEPARTMENT TOTAL		\$ 479,387	\$ 385,605	\$ 448,321	\$ 433,084	\$ 423,025	\$ 453,195
Pubile Works Director-10%							
Crew Leader 100%							
Grapple Truck-\$32,593							