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BOARD OF COMMISSIONERS MEETING AGENDA

Town of Swansboro

Monday, July 12, 2021

Board Members

John Davis, Mayor | Frank Tursi, Mayor Pro Tem | Pat Turner, Commissioner
Harry PJ Pugliese, Commissioner | Larry Philpott, Commissioner | Laurent Meilleur, Commissioner

I. Call to Order/Opening Prayer/Pledge

Mayor John Davis

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda.

There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

Board of Commissioners

The Town Clerk respectfully submits to the Board, the Regular Agenda for adoption. There are no Consent Items.

IV. Appointments/Recognitions/Presentations

a. Designation of ONWASA Representative

Paula Webb

Asst. Manager/Clerk

Commissioner Pat Turner's term on the ONWASA Board of Director's expires July 31, 2021. She can be re-appointed to another 3-year term, or the Board can appoint another member to represent Swansboro on the ONWASA Board of Director's.

Action Needed: Make ONWASA Appointment

V. Public Hearing

a. Special Use Permit - Front Yard Accessory Structure at 177 Deer Island Road

Jennifer Ansell

Planner

William Sherman has applied for a Special Use Permit to allow a 14' x 22' accessory structure in the front yard of his dwelling located at 177 Deer Island Road. The property is zoned R-8SF, is within the ETJ, and consists of 2.58 acres.

The Town amended the UDO in August 2020 to allow accessory structures in the front yard on lots two acres or greater with the issuance of a Special Use Permit. At their regular meeting on

June 1, 2021, the Planning Board voted unanimously to recommend approval stating that the request was consistent with the Comprehensive Plan, specifically the CAMA Land Use Plan.

The Board of Commissioners shall follow quasi-judicial procedures in making a determination on special use permits. The hearing shall be open to the public and all persons interested in the outcome of the application shall be given an opportunity to present evidence and arguments and ask questions of persons who testify. In reviewing a special use permit, the Board shall give due regard to the nature and state of all adjacent structures and uses, and the districts within which the proposed use is to be located and shall make written findings of fact concerning the existence or absence of the criteria under Section 152.210.

- Action Needed: 1) Open the Public Hearing;
2) Close the Public Hearing; and
3) Motion to approve, deny or table the request for Special Use.

VI. Business Non-Consent

- a. Resolution Accepting American Rescue Plan Act Funds and Adopting a Grant Project Ordinance for purposes prescribed in the American Rescue Plan Act

Sonia Johnson
Finance Director

The Federal American Rescue Plan Act of 2021 (ARP) established Coronavirus State and Local Fiscal Recovery Funds (“CSLRF”), which will be distributed to state and local governments for the purpose of responding to negative economic impacts of stemming from COVID-19. Recipients may use these funds to:

- Support public health expenditures
- Address negative economic impacts caused by the public health emergency
- Replace lost public sector revenue
- Provide premium pay for essential workers
- Invest in water, sewer, and broadband infrastructure

Action Needed: Motion to approve Resolution 2021-8 & Grant Project Ordinance for the Town of Swansboro Coronavirus State and Local Fiscal Recovery Funds, and to authorize the Town Manager, Assistant Manager/Town Clerk, and Finance Director to take all actions necessary on behalf of the town council to receive the CSLRF Funds.

b. Future Agenda Items

Paula Webb
Asst. Manager/Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce items of interest and subsequent direction for placement on future agendas.

Action Needed: Discuss and provide guidance

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Comments

Chris Seaberg
Town Manager

X. Board Comments

Board of Commissioners

XI. Adjournment

Board of Commissioners



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Onslow Water and Sewer Authority Representative Appointment**

Board Meeting Date: **July 12, 2021**

Prepared By: **Paula Webb – Assistant Manager/Town Clerk**

Overview:

Commissioner Pat Turner's term on the ONWASA Board of Director's expires July 31, 2021.

Commissioner Turner has expressed interest in being re-appointed to another 3-year term, or the Board can appoint another member to represent Swansboro on the ONWASA Board of Director's.

Background Attachment(s): None

Action Needed: Make appointment to ONWASA Board of Director's

Reviewed By:

Town Manager _____
Town Clerk 7.6.2021

Finance Director _____
Town Attorney _____

Date Action Approved by Board: _____ Action if different from Recommended: _____



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Sherman Special Use Permit**

Board Meeting Date: **July 12, 2021**

Prepared By: **Jennifer Ansell, Planner**

Overview: William Sherman has applied for a Special Use Permit to allow a 14' x 22' accessory structure in the front yard of his dwelling located at 177 Deer Island Road in Swansboro. The property is zoned R-8SF, is within the ETJ, and consists of 2.58 acres.

The Town amended the Unified Development Ordinance in August 2020 to allow accessory structures in the front yard on lots two acres or greater with the issuance of a Special Use Permit.

Planning Board Recommendation: The Planning Board reviewed the request at their June 1, 2021, regular meeting and voted unanimously to recommend approval stating that the request was consistent with the Comprehensive Plan, specifically the CAMA Land Use Plan.

Background Attachments

Applicable Ordinance Sections

Special Use Application

Mailed/Posted Notice (Per NC GS 160D-406)

Action Needed: The Board of Commissioners shall follow quasi-judicial procedures in making a determination on special use permits. The hearing shall be open to the public and all persons interested in the outcome of the application shall be given an opportunity to present evidence and arguments and ask questions of persons who testify.

In reviewing a special use permit, the Board of Commissioners shall give due regard to the nature and state of all adjacent structures and uses, and the districts within which the proposed use is to be located and shall make written findings of fact concerning the existence or absence of the criteria under Section 152.210.

- 1) Open the Public Hearing;
- 2) Close the Public Hearing; and
- 3) Motion to approve, deny or table the request for Special Use.

Reviewed By:

Town Manager _____

Town Clerk _____

6/9/2021

Finance Director _____

Town Attorney _____

Date Action Approved by Board: _____

Action if different from Recommended: _____

§ 152.016 DEFINITIONS OF BASIC TERMS.

YARD, FRONT. An open space on the same lot with a principal building, a yard extending the full width of the lot and situated between the front line of the lot and the building projected to the side lines of the lot. Where a lot abuts more than one street, the Administrator shall determine the FRONT YARD for purposes of this chapter.

Amended 08/10/2020

§ 152.179 TABLE OF PERMITTED/SPECIAL USES.

PERMITTED/SPECIAL USES	R8SF
Accessory structures located in the front yard on lots two (2) acres or greater, flag lots, or on a double frontage lot	S

Amended 08/10/2020

§ 152.180 NOTES TO THE TABLE OF PERMITTED/SPECIAL USES/CONDITIONAL ZONING DISTRICTS (CD).

(G) *Note 7. Accessory uses and structures.*

(1) Accessory uses or structures is a use or a structure on the same lot with, but of a nature customarily incidental and subordinate to the principal use or structure and which contributes to the comfort, convenience, or necessity of occupants, business or industry in the principal building or use being served. No tent, mobile home, camper, travel trailer, nor any other temporary, portable, or removable trailer, container, vehicle, or structure of any kind may be considered an accessory use or accessory structure, whether or not the wheels, axles, and/or tongue have or has been removed and whether or not that any container, structure, or vehicle as described herein has been placed on a foundation, except as hereinafter described. Provided, however, that structures such as storage sheds, garden sheds, and similar structures shall be considered accessory buildings, even though they may be capable of being lifted or disassembled and removed from the property. Further provided, that a trailer, tent, or similar container, structure, or vehicle may be placed on property on a temporary basis for promotional or other business or charitable related purposes, but such use shall not continue for more than six months.

(2) No accessory building or use may be erected or installed on any lot where a principal building does not exist. No lot shall have in excess of two accessory buildings unless it is identified as a bonafide farm. No accessory structure or swimming pool is allowed in the front yard or on a double frontage lot unless authorized by special use permit.

Amended 08/10/2020

§ 152.196 NOTES TO THE TABLE OF AREA, YARD, AND HEIGHT REQUIREMENTS.

(F) *Note 6. Accessory structures.*

1) Accessory structure setbacks shall also apply to the placement of swimming pools.

- 2) No accessory building or use shall be erected in any front yard, or within six feet of the rear lot line unless otherwise allowed by the following, or if the rear lot line abuts navigable waters, and it is therefore subject to the CAMA rules:
- a) Exception, that any “T” or “L” shaped lot may have accessory uses or structures in what is defined by the Unified Development Ordinance as the front yard or side yard as long as that front or side yard does not have a road or street adjacent to the front yard or side yard of the lot.
- b) Accessory structures may be constructed or placed in the front yard on residential lots two (2) acres or greater and on flag lots provided that a special use permit is obtained, and the structure meets the required front and side setbacks for principal structures in the applicable zoning district.
- c) Double frontage lots in residential districts, including double frontage lots on a corner, will require a special use permit to construct or place accessory structures on the property.

Amended 08/10/2020

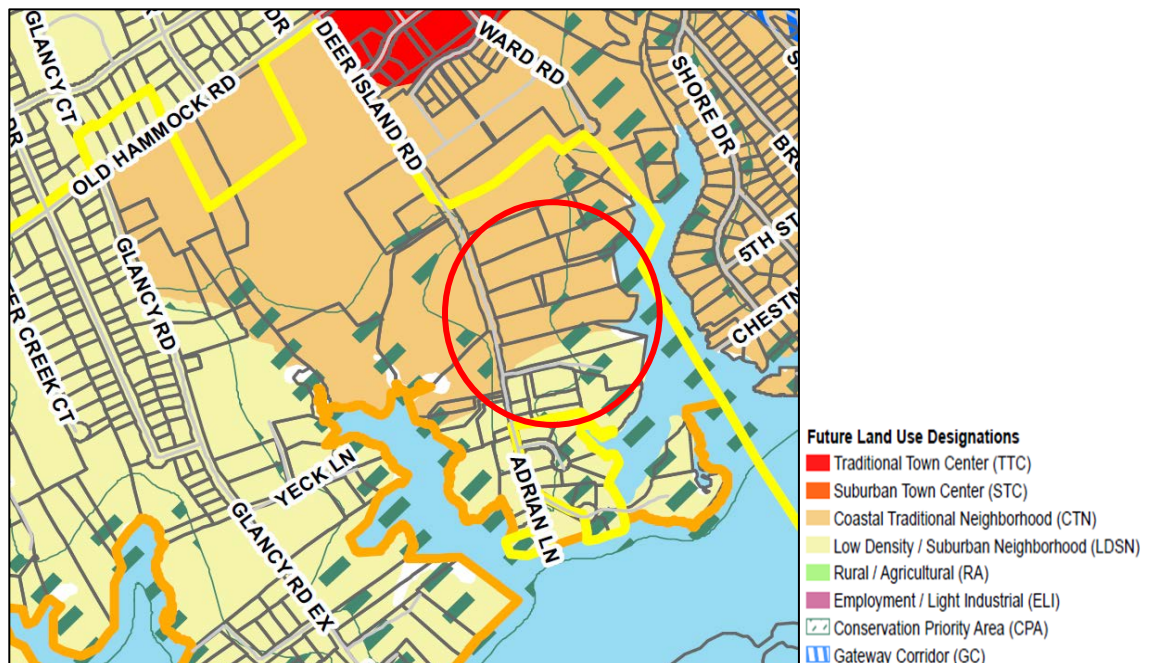
SPECIAL USES

§ 152.210 PROCEDURE FOR SPECIAL USE PERMITS.

- A) Special use permits may be issued by the Administrator, after approval by the Board of Commissioners, for the uses as designated in the table of regulations for special uses. Applications shall include all of the requirements pertaining to it as specified in this section. A hearing shall be held, and all interested persons shall be permitted to offer relevant comments. The Town Board of Commissioners shall consider the application and may approve or deny the requested special use permit.
- B) In granting a special use permit, the Board of Commissioners shall give due regard to the nature and state of all adjacent structures and uses, and the districts within which the proposed use is to be located, and shall make written findings of fact concerning the existence or absence of the following criteria:
 - 1) The special use is allowed pursuant to § [152.210](#) and meets all the required conditions and specifications, including without limitation, those set out in § [152.211](#). The special use is allowed by the Table of Uses on properties two acres or larger. The property is 2.58 acres in size. Per Section 152.211, a 4’ fence and landscaped screen are required.
 - 2) The special use will not materially endanger the public health or safety if located where proposed and developed according to the plan as submitted and approved. The applicant has provided a site plan which indicates the structure is set back at least 225 feet from Deer Island Road and approximately 37 feet from the interior side property line adjoining the property at 183 Deer Island Road.
 - 3) The special use will not substantially injure the value of adjoining or abutting property, OR the special use is a public necessity. There appear to be similarly situated accessory structures at 175 Deer Island Road adjacent to this property:



- 4) The location and character of the special use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is located. The special use shall demonstrate conformance to the Land Use Plan or other plan in effect at the time and address impacts of the project as required by G.S. §160A-382(b). The CAMA Land Use Plan Update (2019) speaks to locating development outside of environmentally sensitive areas such as the floodplain and wetlands. Siting the structure in the front yard will allow these areas on the lot to be avoided. The plan identifies the portion of the property where the shed is located as Coastal Traditional Neighborhood:



The Coastal Traditional Neighborhood (CTN) land use designation is described as a walkable, compact, residential district laid out based on traditional neighborhood development patterns. It

generally surrounds the Traditional Town Center and contains single and two-family residential with small-scale multi-family and neighborhood commercial.

- 5) Upon the issuance of any special use permit, the Board of Commissioners shall consider whether it is necessary or appropriate to affix conditions thereto for the purposes of protecting neighboring properties and/or the public interest assuring that the use is harmonious with the area, and ensuring that the use is consistent with the spirit of the ordinance, and shall affix to such permit such reasonable and appropriate conditions as it finds are necessary for any of those purposes. If any conditions affixed to any special use permit or any part thereof is held invalid by any competent authority, then said special use permit shall be void.
- C) *Orders of Board of Commissioners.* Upon its determination that all of the criteria set out in this section are met, the Board of Commissioners shall enter a written order with findings of fact and conclusions of law and shall issue the special use permit as requested or with such conditions as it finds necessary and appropriate pursuant to this section.
- D) Upon its determination that one or more of the criteria set out in this section are not met, the Board of Commissioners shall issue its written order with findings of fact and conclusions of law and shall deny the requested special use permit.
- E) Any special use permit approved or approved with conditions shall be recorded in the office of the Register of Deeds of Onslow County, North Carolina.
- F) All such additional conditions shall be entered in the minutes of the meeting at which the special use permit is granted and also on the special use permit approval, and on the approved plans submitted therewith. All specific conditions shall run with the land and shall be binding on the original applicant for the special use permit, the heirs, successors, and assigns. In order to ensure that such conditions and requirements for each special use permit will be fulfilled, the petitioner for the special use permit may be required to enter into a contract with the Town of Swansboro providing for the installation of the physical improvements required as a basis for the issuance of the special use permit. Performance of said contract shall be secured by cash or surety bond which will cover the total estimated cost of the improvements as determined by the Town of Swansboro; provided, however, that said bond may be waived by the Town Board of Commissioners within its discretion.
- G) In addition to the conditions specifically imposed by the Town Board of Commissioners, special uses shall comply with the height, area, and parking regulations of the zone in which they are located (no variances from requirements within zoning ordinance are allowed).
- H) In the event of failure to comply with the plans approved by the Board of Commissioners or with any other conditions imposed upon the special use permit, the permit shall thereupon immediately become void and of no effect. No building permits for further construction nor a certificate of compliance under this special use permit shall be issued, and the use of all completed structures shall immediately cease and such completed structures not thereafter be used for any purpose other than a use-by-right as permitted by the zone in which the property is located.
- I) Where plans are required to be submitted and approved as part of the application for a special use permit, modifications of the original plans may be authorized by the Town Board of Commissioners.

§ 152.211 SPECIFIC CRITERIA FOR CERTAIN SPECIAL USES.

Detailed regulations for certain special uses are set forth in this section.

(A) *Use -accessory structures in the front yard or on a double frontage lot.*

- 1) Special use districts: RA, R6, R6SF, R8SF, R10SF, R15SF, R20SF, R40SF, PUD, MHP, MHS, MHS-15SF, MHS-O.
- 2) Minimum lot area: based on zoning classification lot standards.
- 3) Topography: topography of the site at contour intervals not greater than two feet.
- 4) Structures: location and approximate size of all existing and proposed buildings and structures within the site and on the lots adjacent thereto.
- 5) Circulation: proposed points of access and egress and pattern of internal circulation.
- 6) Other details:
 - a) All accessory structures shall be placed a minimum of 20 feet from the edge of the road right of way.
 - b) All accessory structures shall be screened from view by a minimum four-foot opaque fence with the finished side facing the street and a landscape screen on the street side of the fence. The screening shall be a type A buffer as required by § [152.528](#) (E)(1) and [Table 152.528-1](#).

Amended 08/10/2020

TOWN OF SWANSBORO
Special Use Application

APPLICANT'S NAME William Sherman
MAILING ADDRESS 177 Deer Island Rd. Phone # (703) 955-1094
OWNER'S NAME William Sherman and Dorothy Brooks
OWNER'S ADDRESS 177 Deer Island Rd. Phone # (703) 955-1094

TAKE NOTICE THAT THE UNDERSIGNED HEREBY PETITIONS THE BOARD OF COMMISSIONERS OF THE TOWN OF SWANSBORO FOR A SPECIAL USE AS DESCRIBED BELOW AND AS ALLOWED BY ARTICLE 10 OF THE UNIFIED DEVELOPMENT ORDINANCE:

I am applying for a special use permit for a shed on my front lot under 152.196 4b.
ON THE PREMISES LOCATED AT: 177 Deer Island Rd.

LOT _____ BLOCK _____ MAP _____

THE PROPERTY IS ZONED: R8SF

THIS 6th DAY OF May, 2021.

APPLICANT'S SIGNATURE [Signature]

DATE FILED May 6, 2021

RECIPIENT SIGNATURE Alissa Fender

ZONING ADMINISTRATOR [Signature] 5/10/21

APPLICANT OR APPLICANT REPRESENTATIVE MUST BE PRESENT FOR AN APPLICATION TO BE HEARD. IF SOMEONE OTHER THAN THE APPLICANT WILL BE THE REPRESENTATIVE, THE FOLLOWING MUST BE COMPLETED.

N/A
I /We William Sherman & Dorothy Brooks am /are the owner(s) of the property located at 177 Deer Island Rd. I /We hereby authorize _____ to appear my behalf in order to ask for a special use permit at this location. I /We understand that the special use permit, if granted, is permanent and runs with the land unless otherwise conditioned.

Owner _____ Date _____

Owner _____ Date _____

_____ County, North Carolina

I certify that the above person(s) personally appeared before me this day, each acknowledging to me that he/she voluntarily signed the foregoing document for the purpose stated herein.

Date: _____

Notary Public

(Official Seal)

My commission expires: _____

SPECIAL USE PERMIT APPLICATION CHECKLIST

STOP

If the following items are not included in your application submittal, your application will not be accepted. Please note that this is not a comprehensive list; there may be other items required following the review of your application.

- ☒ Fee(s) as prescribed by the current Town of Swansboro [Fee Schedule](#)
- ☒ Application submitted at least 17 days prior to the next Planning Board meeting
- ☒ Application must be filled out completely
- ☒ Owner affidavit on application must be completed if applicant is not the property owner
- ☐ A narrative describing the proposed use of the property. This should include proposed hours of operation, number of employees, etc. Items 1-4 under [Section 152.210](#) (B) of the Unified Development Ordinance (UDO) will also need to be addressed in this narrative.

A report from a licensed real estate appraiser to address finding #3 on value is required

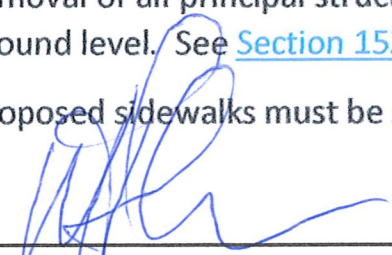
- ☒ A site plan depicting all existing and proposed structures, proposed outdoor dining areas, existing and proposed parking areas and circulation, proposed signage locations, utilities including hydrant locations, etc. is required with all applications. A comprehensive list can be found in [Appendix IV](#) to the UDO
- ☐ If the proposed cost of renovations to the building exceed 50% of the building value per the Onslow County Tax Office, the [Building Design and Compatibility](#) standards of the UDO will apply, and detailed building elevations demonstrating compliance with these standards must be

included. A private appraisal may be provided in lieu of the documented tax value

- ☐ The [Parking](#) standards will apply whenever there is new construction, when any principal building is enlarged or increased in capacity by adding dwelling units, guest rooms, seats, or floor area, or when there is a conversion from one type of use or occupancy to another. The number of spaces, dimensions, proposed layout, and circulation pattern need to be depicted on the site plan
- ☐ The [Landscaping Regulations](#) will apply to all new or changed uses of land, buildings, and structures and to any use of building or structure which sits idle more than 180 consecutive days or is abandoned, except for those uses exempted in sections (C)(1) through (C)(3) under [Section 152.525](#). A landscaping plan must be included with the application when required
- ☐ The [Lighting](#) standards of the UDO apply to any fixtures proposed to be installed. A lighting plan should be included to demonstrate compliance with the ordinance standards
- ☐ [Sidewalks](#) are required for property located in Town Limits when the development of vacant property occurs, the redevelopment of property occurs, or when there are substantial additions to property.

Additionally, sidewalks are required in the Extraterritorial Jurisdiction (ETJ) when the development or redevelopment of vacant commercial property occurs; provided that the development involves the razing, dismantling, or removal of all principal structures existing on a tract of land substantially to ground level. See [Section 152.180](#), Note 5

Proposed sidewalks must be shown on the site plan



Applicant Signature



Date

In granting a special use permit, the Board of Commissioners shall give due regard to the nature and state of all adjacent structures and uses, and the districts within which the proposed use is to be located, and shall make written findings of fact concerning the existence or absence of the following criteria:

- (1) The special use is allowed pursuant to § [152.210](#) and meets all the required conditions and specifications, including without limitation, those set out in § [152.211](#).

The special use is allowed on lots 2 acres or more per the Table of Uses provided that the structure meets the applicable front and side setback requirements for principal structures in the applicable zoning district (25' Front, 8' Side). However, the requirement for a fence between the road and shed structure needs to be addressed. The current position of the structure is more than 250 ft from the road and is surrounded by trees, making it harmonious to the environment in which it was placed. We feel that a fence would make it stick out and make it look like it does not blend in with its surroundings.

- (2) The special use will not materially endanger the public health or safety if located where proposed and developed according to the plan as submitted and approved.

The special use will not endanger the public health or safety because it meets the setback requirements. Currently the structure is positioned far back from the road (over 200') and is more than 8' from the south side of 177 Deer Island road, and 34' from the north side of 181 Deer Island Road. Furthermore, the structure is more than 60' removed from the watershed and flood-line to the rear of the structure. We have taken great pains to ensure that our property, including the watershed and flood plain area are as pristine as possible. The property at 181 Deer Island Road is a health hazard and a detriment to the Swansboro and Onslow County ecosystem. We have done all we can to clean up the area on that side of our property.

- (3) The special use will not substantially injure the value of adjoining or abutting property. OR the special use is a public necessity.

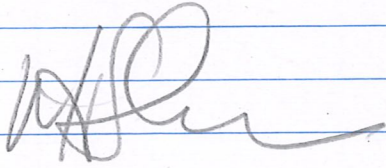
The special use will not injure the value of adjoining properties because it is an accessory structure incidental to the dwelling on the property. The primary function of the structure is to house landscaping equipment that is used to make sure that our 2.56 acre lot is manicured to our standards. It enables us to make sure that trees and bushes are trimmed, the lawn is cut and debris are picked up and removed. The structure also houses driveway grading equipment to ensure that the driveway is flat, smooth and pleasant to the eye. The structure also houses gardening equipment used to plant shrubs, flowers and plants that contribute to the aesthetically pleasing beauty of the landscaped properties surrounding us (except for 181 Deer Island Road).

- (4) The location and character of the special use , if developed according to the plan as submitted and approved, will be in harmony with the area in which it is located. The special use shall demonstrate conformance to the Land Use Plan or other plan in effect at the time and address impacts of the project as required by G.S. §160A-382(b).

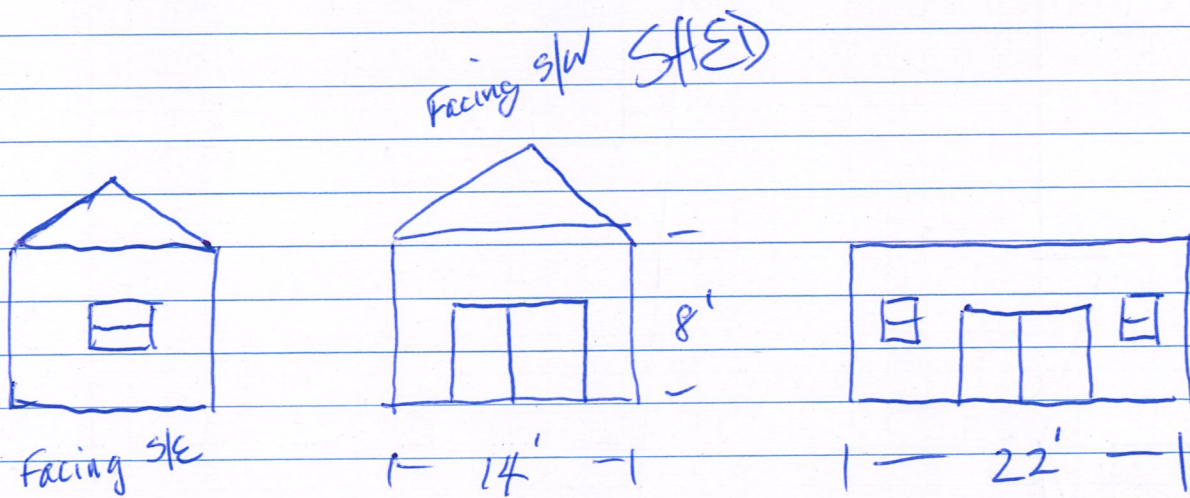
The CAMA Land Use Plan Update shows the portion of the property where the shed is located as Coastal Traditional Neighborhood. The plan also speaks to locating development out of environmentally sensitive areas like wetlands and the floodplain. We are very concerned about North Carolina's coastal ecosystems and take great care in keeping our watershed in as pristine a state as possible. I personally removed washed up docks, walkways, pylons and other various and sundry debris from the watershed on our property and make a conscious effort to make sure that the environment under our control is clean and safe for the inhabitants that thrive in the watershed. I have read Swansboro's Land Use Plan and feel strongly that we are in compliance and are a contributing member to Swansboro's future plans.

Dorothy V Brooks and William H. Sherman

I am applying for a special use permit
to store and use landscaping equipment in a
shed. The main and only use is to store m
lawn mowers (2), brush cutters, trimmers, chain
saws and other landscaping and gardening tools.



3/6/2021



Made by:
O.D. HICKORY BUILDINGS
Engineered for:
20 psf ground snow load
135 winds (certified).

175
Deer Island Rd.

↑ HOUSE

SHED is:
23' X 14'
L W

177
Deer Island
Rd.

Fence

60'

12' SHED 37'

225'

179
Deer Island
Rd.

173 Deer Island Rd.

Deer Island Rd.

OLD HICKORY BUILDINGS, LLC

P.O. BOX 331973
MURFREESBORO, TN 37133

GENERAL NOTES:

1. STRUCTURE HAS BEEN DESIGNED IN ACCORDANCE WITH THE 2018 NORTH CAROLINA RESIDENTIAL CODE (NCRC) AND THE 2018 NORTH CAROLINA BUILDING CODE (NCBC).
2. ALL MATERIALS AND CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE ABOVE CODES AT THE TIME OF MANUFACTURE.
3. DRAWINGS SHALL NOT BE SCALED FOR DIMENSIONS.
4. STRUCTURES ARE CLASSIFIED AS "MINOR STORAGE FACILITIES" (RISK CATEGORY I) PER NCBC TABLE 1604.5 AND SHOULD NOT BE USED FOR HUMAN HABITATION.
5. SIDING FASTENERS SHALL NOT BE INSTALLED IN PANEL SIDING GROOVES IN THE FIELD OF THE PANEL OR WHEN THE SIDING GROOVES OCCUR AT CUT EDGES OF THE SIDING PANEL.
6. STRUCTURES SHOULD HAVE 25 YEAR RATED FIBERGLASS/ ASPHALT SHINGLES OR 29 GA METAL ROOFING OVER WOOD SHEATHING.
7. WOOD FRAMING SHALL COMPLY WITH THE ANSI/AWC "NATIONAL DESIGN SPECIFICATION (NDS) FOR WOOD CONSTRUCTION", 2015.
8. ALL ROOF DECKING IS TO BE $\frac{7}{8}$ " OSB SHEATHING. FASTEN ROOF SHEATHING TO ROOF FRAMING WITH 2" RING SHANK NAILS SPACED AT 6" MAX.
9. ALL SIDING IS TO BE $\frac{5}{8}$ " TREATED T1-11 PLYWOOD, $\frac{3}{8}$ " LP SMART PANEL, OR LP DUTCH LAP SIDING. $\frac{7}{8}$ " OSB WALL SHEATHING IS TO BE INSTALLED ON ALL WALLS USING DUTCH LAP SIDING.
10. ALL FLOOR JOISTS ARE TO BE PRESSURE TREATED SYP #2, OR BETTER, UNLESS NOTED OTHERWISE. FLOOR JOISTS FOR 10' WIDE BUILDINGS ARE TO BE SYP #1, OR BETTER.

11. ALL UN-TREATED WOOD FRAMING IS TO BE SPF #2 OR BETTER.
12. ALL EXTERIOR NAILS ARE TO BE ZINC COATED.
13. ALL FLOOR DECKING IS TO BE $\frac{5}{8}$ " OR $\frac{3}{4}$ " PLYWOOD OR ENGINEERED FLOORING.
14. ALL SKIDS ARE TO BE 4x6 PRESSURE TREATED, RATED FOR GROUND CONTACT.
15. SECTIONS AND DETAILS SHOWN ARE INTENDED TO BE TYPICAL AND SHALL APPLY AT ALL SIMILAR LOCATIONS, UNLESS NOTED OTHERWISE.

ITEMS BY OTHERS:

THE FOLLOWING ITEMS ARE TO BE SUPPLIED AND INSTALLED BY OTHERS. THESE ITEMS MAY BE SUBJECT TO LOCAL JURISDICTION APPROVAL. OLD HICKORY BUILDINGS IS NOT RESPONSIBLE FOR THESE ITEMS.

1. THE COMPLETE FOUNDATION AND TIE-DOWN SYSTEM
2. RAMPS, STAIRS, AND GENERAL ACCESS
3. ELECTRICAL SERVICE HOOKUP

DESIGN CRITERIA:

1. RISK CATEGORY I
2. FLOOR LIVE LOAD: 40 PSF
3. ROOF LIVE LOAD: 20 PSF
4. SNOW LOADS ARE BASED ON THE FOLLOWING:
GROUND SNOW LOAD, $P_g = 20$ PSF
FLAT ROOF SNOW LOAD, $P_f = 14$ PSF
EXPOSURE FACTOR, $C_e = 1.0$
IMPORTANCE FACTOR, $I = 0.8$
THERMAL FACTOR, $C_t = 1.2$
5. WIND LOADS ARE BASED ON THE FOLLOWING:
Vult = 150 MPH
RISK CATEGORY I
EXPOSURE CATEGORY B
INTERNAL PRESSURE COEFFICIENT:
 $GC_{pi} = \pm 0.18$
COMPONENTS & CLADDING:
ROOF-ZONE 1 = 14.0, -22.2 PSF
ROOF-ZONE 2 = 14.0, -38.7 PSF
ROOF-ZONE 3 = 14.0, -57.2 PSF
WALL-ZONE 4 = 24.3, -26.3 PSF
WALL-ZONE 5 = 24.3, -32.5 PSF

NOTE: C&C WIND PRESSURES SHOWN ARE FOR A 10 SQUARE FOOT EFFECTIVE AREA (A_e) AND MAY BE REDUCED FOR LARGER AREAS AS ALLOWED BY CODE.

PIERS (IF REQUIRED):

1. PIERS ARE NOT REQUIRED WHEN THE SKIDS CAN BE SUPPORTED ON FIRM, LEVEL GROUND. PIERS ALONG INTERIOR SKIDS SHALL BE ORIENTED WITH THE LONG SIDE PERPENDICULAR TO THE SKID. PIERS ALONG THE OUTSIDE SKIDS OF BUILDINGS WITH 4 SKIDS ARE PERMITTED TO BE ORIENTED WITH THE LONG SIDE PARALLEL TO THE SKID PROVIDED THAT THE PIERS ALONG THE INTERIOR SKID ARE ORIENTED PERPENDICULAR TO THE SKID.
2. PIERS SHALL TYPICALLY BE 8"x8"x16" OPEN CELL OR SOLID CONCRETE BLOCKS, DRY STACKED TO A MAXIMUM HEIGHT OF 36". THE BLOCK IN CONTACT WITH THE GROUND AT EACH PIER SHALL BE A 4"x8"x16" SOLID BLOCK. OPEN CELL BLOCKS AND 2" THICK SOLID BLOCKS ARE NOT TO BE USED AS THE BASE OF ANY PIERS. OPEN CELL BLOCKS ARE TO BE PLACED ON TOP OF SOLID BLOCKS AS NEEDED WITH THE OPEN CELLS RUNNING VERTICALLY AND MUST NOT BE PLACED ON THEIR SIDE.

CORNER PIERS OVER 20" TALL SHALL BE DOUBLE STACKED CONCRETE BLOCKS. TIE DOUBLE STACKED BLOCKS BY ALTERNATING THE DIRECTION OF BLOCKS ON EACH ROW.
3. OLD HICKORY BUILDINGS IS NOT RESPONSIBLE FOR THE PREPARATION OF THE PROPOSED SITE OR DETERMINATION OF THE SITE'S SUITABILITY TO SUPPORT THE PROPOSED STRUCTURE. IT IS THE PROPERTY OWNER'S RESPONSIBILITY TO DETERMINE IF SITE CONDITIONS ARE SUITABLE TO SUPPORT THE STRUCTURE.
4. PIERS SHOWN ON SHEET S-1 ARE CONCEPTUAL AND MAY NOT REFLECT ACTUAL CONDITIONS. THE PIER LAYOUT MAY BE ADJUSTED AS NEEDED BASED ON SITE CONDITIONS, PROVIDED THAT THE MAXIMUM SPACING SHOWN IS NOT EXCEEDED.



4-16-21

UTILITY SHED--NORTH CAROLINA--WIND=150 MPH--2018 NCBC



PROJECT NO:

DATE: 04-16-2021

DRAWN BY: KLN

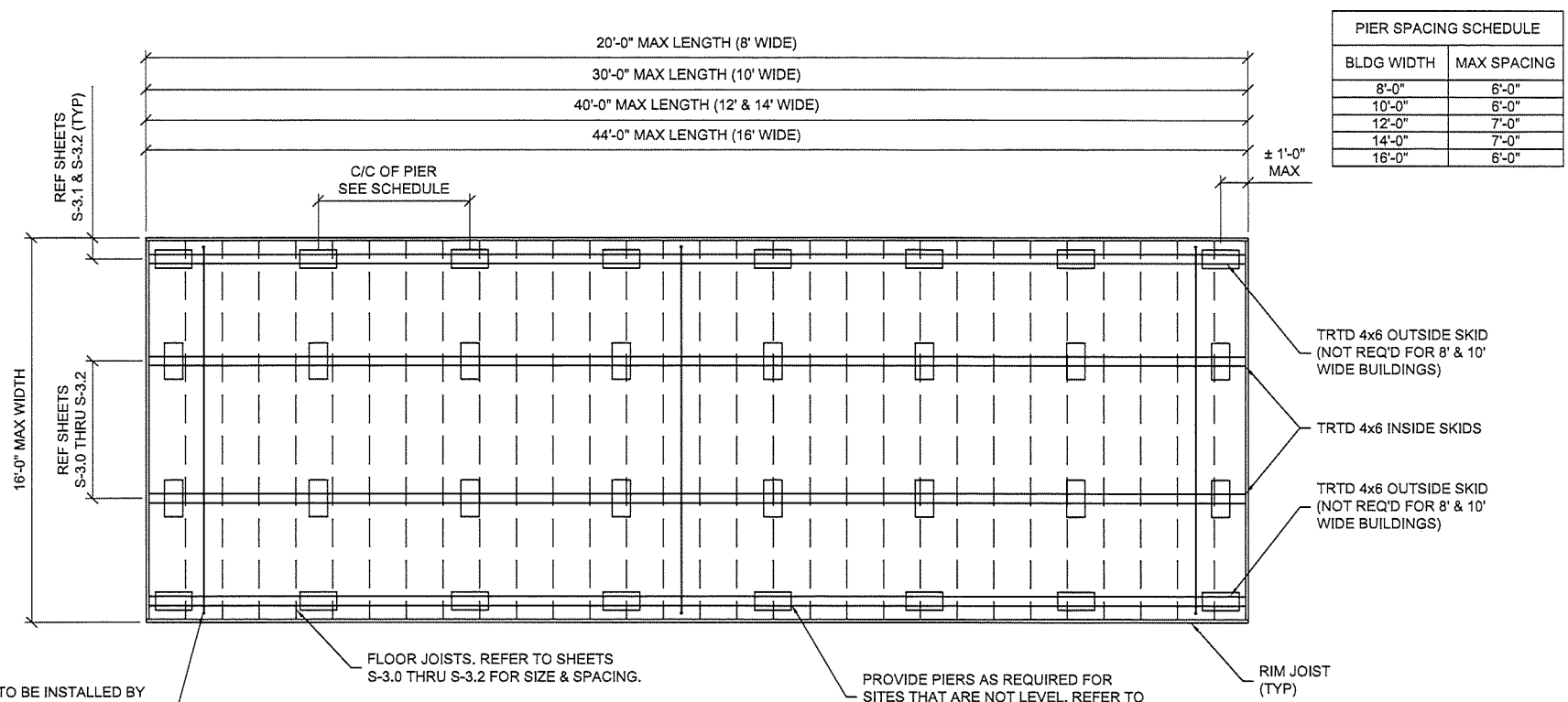
CHECKED BY: KLN

REVISION:

SHEET NUMBER

S-0-UT

SCALE: NONE



BUILDING TIE-DOWN TO BE INSTALLED BY THE CUSTOMER. REFER TO NOTES ON S-0. THE QUANTITY OF TIE-DOWNS SHOWN ON THIS PLAN ARE CONCEPTUAL AND MAY NOT REFLECT THE ACTUAL REQUIRED QUANTITY. SEE THE SCHEDULE ON SHEET S-2 FOR THE REQUIRED TIE-DOWN QUANTITY AND LOAD RATING BASED ON THE BUILDING LENGTH (TYP)

FLOOR FRAMING PLAN

4-16-21

UTILITY SHED--NORTH CAROLINA--WIND=150 MPH--2018 NCBC



PROJECT NO:	
DATE:	04-16-2021
DRAWN BY:	KLN
CHECKED BY:	KLN
REVISION:	

SHEET NUMBER

S-1-UT

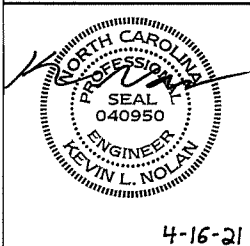
SCALE: NOT TO SCALE

UPLIFT ANCHORAGE SCHEDULE

BLDG LENGTH	8' WIDE BLDGS		10' WIDE BLDGS		12' WIDE BLDGS		14' WIDE BLDGS		16' WIDE BLDGS	
	NUMBER OF TIE-DOWNS	REQ'D ANCHOR CAPACITY	NUMBER OF TIE-DOWNS	REQ'D ANCHOR CAPACITY	NUMBER OF TIE-DOWNS	REQ'D ANCHOR CAPACITY	NUMBER OF TIE-DOWNS	REQ'D ANCHOR CAPACITY	NUMBER OF TIE-DOWNS	REQ'D ANCHOR CAPACITY
8'-0"	2	450#	-	-	-	-	-	-	-	-
10'-0"	2	550#	2	550#	-	-	-	-	-	-
12'-0"	2	700#	2	650#	2	550#	-	-	-	-
14'-0"	3	550#	3	500#	2	650#	3	550#	-	-
16'-0"	3	600#	3	550#	3	500#	3	600#	3	600#
18'-0"	3	700#	3	650#	3	550#	3	650#	3	700#
20'-0"	4	550#	3	700#	3	650#	4	550#	4	600#
22'-0"	-	-	4	600#	3	700#	4	600#	4	650#
24'-0"	-	-	4	650#	4	550#	4	650#	4	700#
26'-0"	-	-	4	700#	4	600#	5	600#	5	600#
28'-0"	-	-	5	600#	4	650#	5	650#	5	650#
30'-0"	-	-	5	650#	4	700#	5	650#	5	700#
32'-0"	-	-	-	-	5	600#	5	700#	6	600#
34'-0"	-	-	-	-	5	650#	6	650#	6	650#
36'-0"	-	-	-	-	5	700#	6	650#	6	700#
38'-0"	-	-	-	-	5	700#	6	700#	7	650#
40'-0"	-	-	-	-	6	650#	7	650#	7	650#
42'-0"	-	-	-	-	-	-	-	-	7	700#
44'-0"	-	-	-	-	-	-	-	-	8	650#

NOTES:

- 1) TIE-DOWNS AND ANCHORS ARE TO BE SUPPLIED AND INSTALLED BY THE CUSTOMER.
OLD HICKORY BUILDINGS IS NOT RESPONSIBLE FOR THE TIE-DOWN SYSTEM.
REFER TO NOTE SHEET S-0.
- 2) THE SCHEDULE INDICATES THE RECOMMENDED NUMBER OF BUILDING TIE-DOWNS TO BE INSTALLED BY THE CUSTOMER. EACH TIE-DOWN HAS TWO ANCHORS. REFER TO DETAILS SHOWN ON SHEET S-2.1 FOR TIE-DOWN OPTIONS.
- 3) PROVIDE A TIE-DOWN NEAR EACH END OF THE BUILDING. REMAINING TIE-DOWNS SHOULD BE EVENLY SPACED ALONG THE ENTIRE LENGTH OF BUILDING.

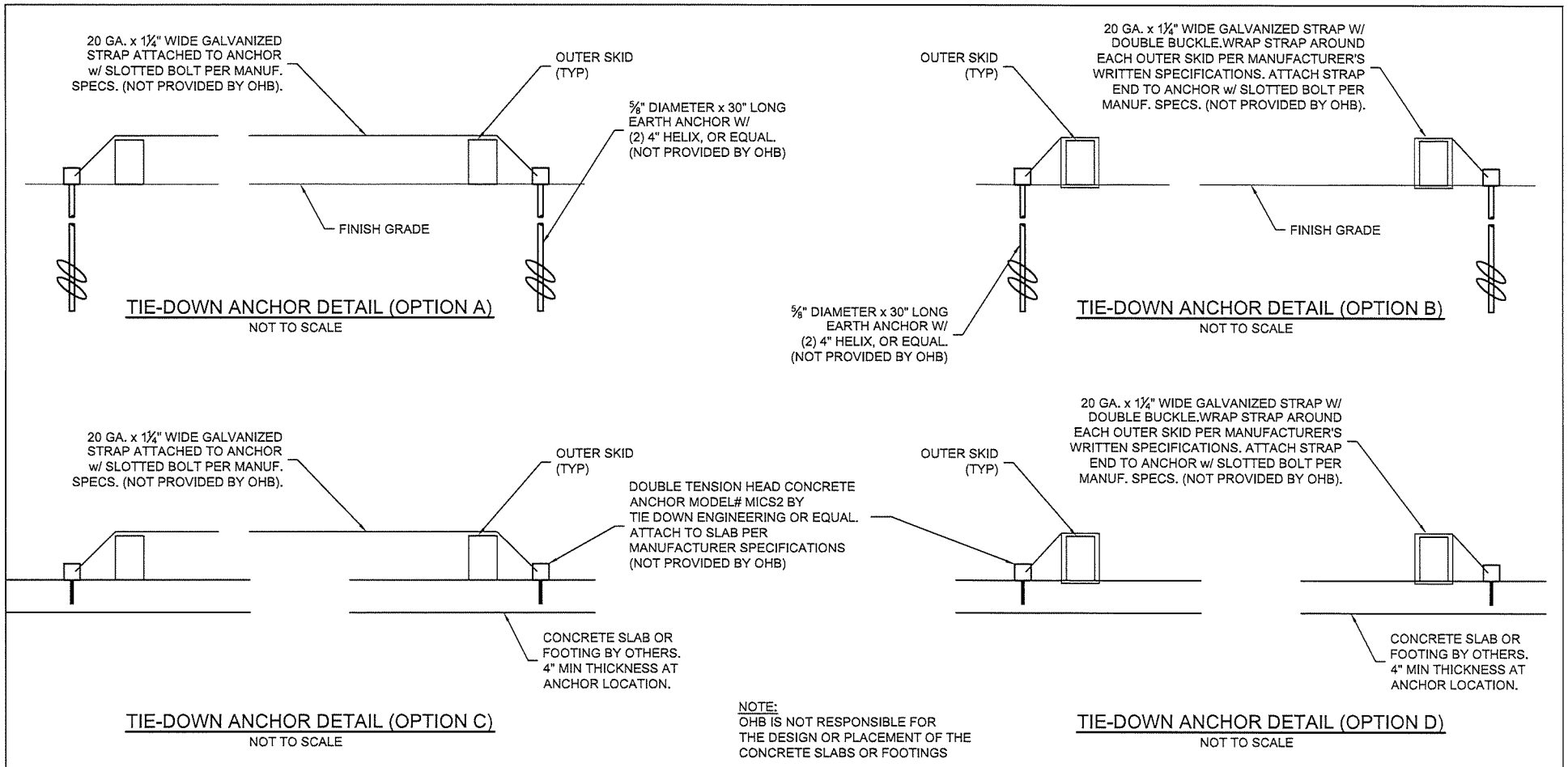


UTILITY SHED--NORTH CAROLINA--WIND=150 MPH--2018 NCBC

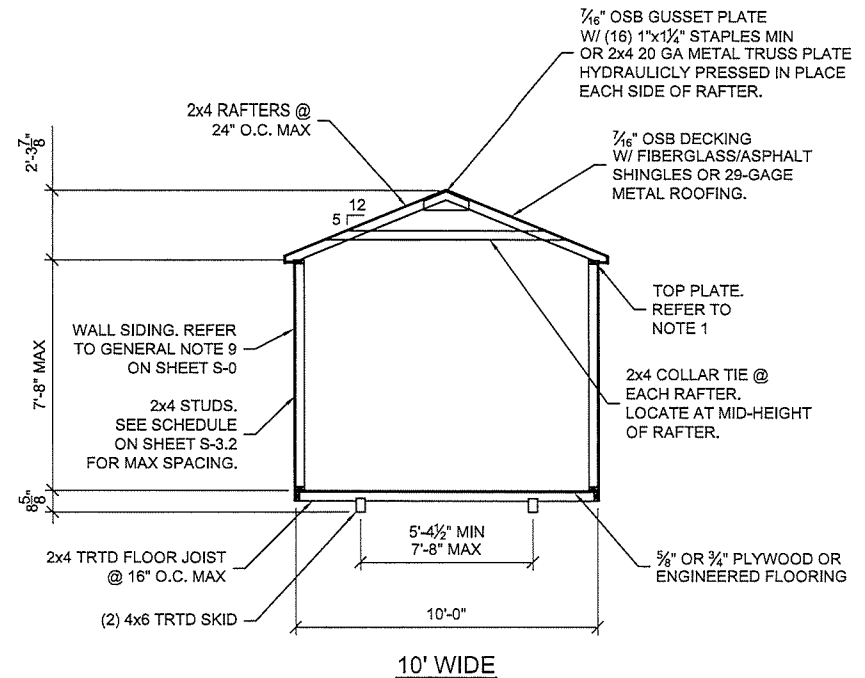
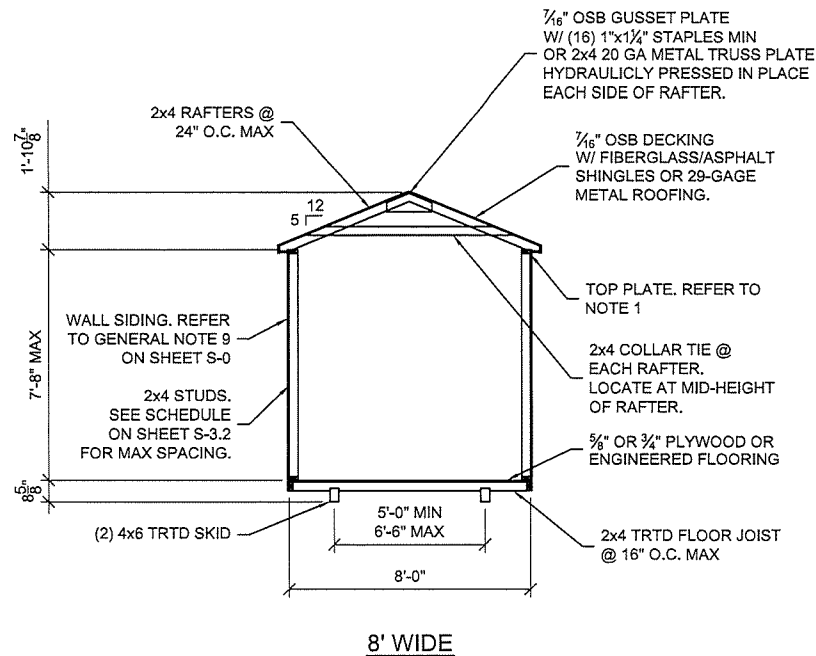


PROJECT NO:	
DATE:	04-16-2021
DRAWN BY:	KLN
CHECKED BY:	KLN
REVISION:	

SHEET NUMBER
S-20-UT
SCALE: NONE



	UTILITY SHED--NORTH CAROLINA--WIND=150 MPH--2018 NCBC		PROJECT NO: DATE: 04-16-2021 DRAWN BY: KLN CHECKED BY: KLN REVISION:	SHEET NUMBER S-21-UT SCALE: NONE
	OLD HICKORY — BUILDINGS —			



- NOTES: 1. PROVIDE A DOUBLE TOP PLATE ALONG THE SIDE WALLS WHEN THE RAFTER SPACING DOES NOT MATCH THE WALL STUD SPACING.
 2. ACTUAL SKID SPACING MAY VARY PROVIDED THAT THE CENTER TO CENTER SPACING IS WITHIN THE MAX/MIN SPACING STATED.
 3. 2x6 FRAMING MAY BE SUBSTITUTED FOR THE 2x4 FRAMING SHOWN. THE SPACING OF THE 2x6 FRAMING SHALL BE AS SHOWN FOR THE 2x4.

BUILDING SECTIONS



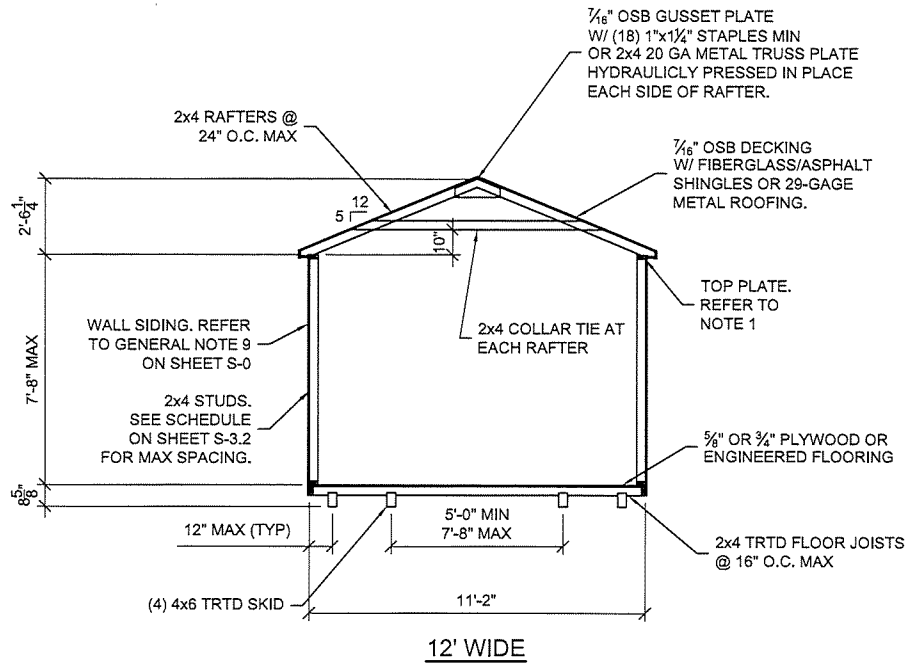
4-16-21

UTILITY SHED--NORTH CAROLINA--WIND=150 MPH--2018 NCBC



PROJECT NO:	
DATE:	04-16-2021
DRAWN BY:	KLN
CHECKED BY:	KLN
REVISION:	

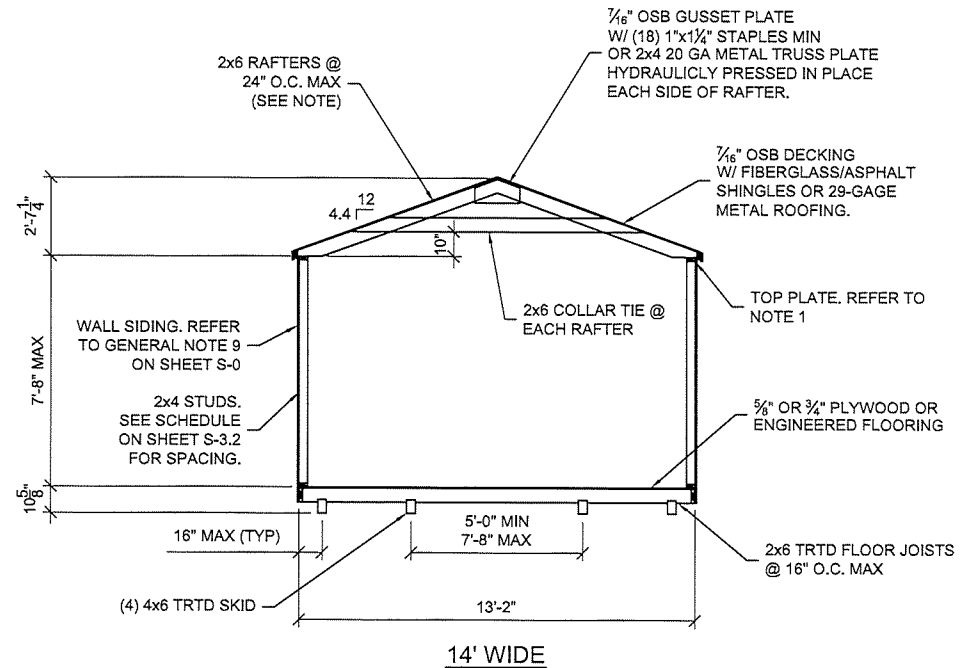
SHEET NUMBER
S-3.0-UT
SCALE: 1/4" = 1'-0"



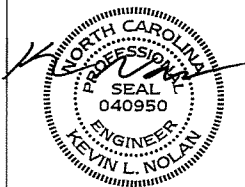
NOTE: PROVIDE 7/16" OSB INTERIOR WALL SHEATHING AT 11'-2" WIDE ENDWALLS WITH 9'-0" WIDE ROLL-UP DOORS. ATTACH THE OSB TO THE WALL FRAMING WITH 2" RING SHANK NAILS SPACED AT 4" MAX.

- NOTES: 1. PROVIDE A DOUBLE TOP PLATE ALONG THE SIDE WALLS WHEN THE RAFTER SPACING DOES NOT MATCH THE WALL STUD SPACING.
2. ACTUAL SKID SPACING MAY VARY PROVIDED THAT THE CENTER TO CENTER SPACING IS WITHIN THE MAX/MIN SPACING STATED.
3. 2x6 FRAMING MAY BE SUBSTITUTED FOR THE 2x4 FRAMING SHOWN. THE SPACING OF THE 2x6 FRAMING SHALL BE AS SHOWN FOR THE 2x4.

BUILDING SECTIONS



NOTE: ROOF RAFTERS FOR THE 14' WIDE BUILDING MAY BE 2x4 @ 16" O.C. WHEN THE WALL STUDS ARE SPACED AT 16" O.C. OR A DOUBLE TOP PLATE IS USED AT THE SIDE WALLS.



4-16-21

UTILITY SHED--NORTH CAROLINA--WIND=150 MPH--2018 NCBC



OLD HICKORY
— BUILDINGS —

PROJECT NO:

DATE: 04-16-2021

DRAWN BY: KLN

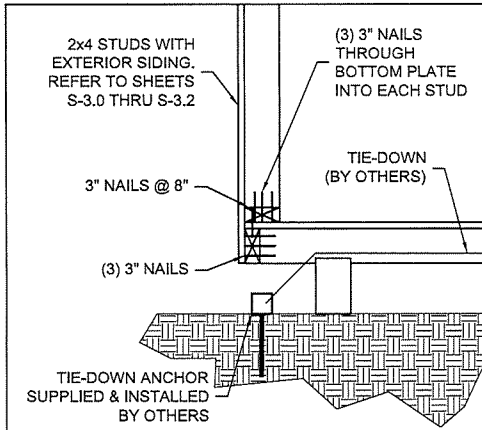
CHECKED BY: KLN

REVISION:

SHEET NUMBER

S-31-UT

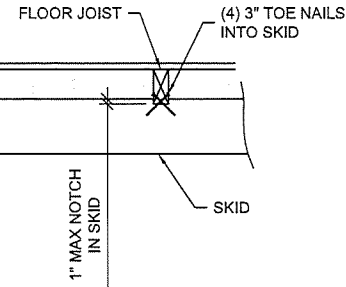
SCALE: 1/4" = 1'-0"



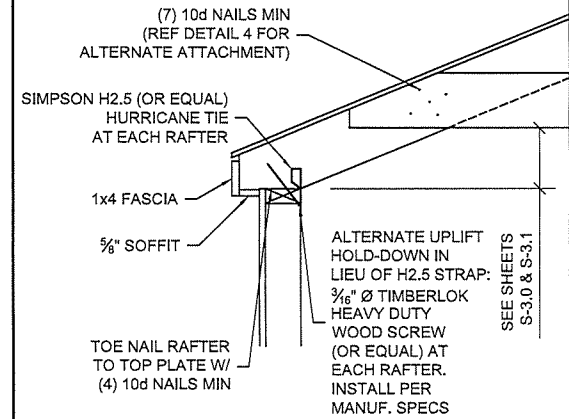
1-TYPICAL DETAIL

CONT. 2x4 TREATED RIM BOARD
W/ 3\"/>

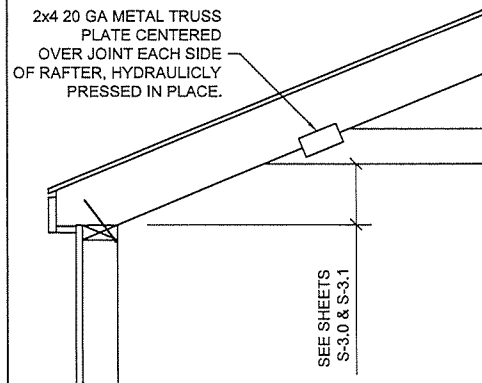
CONT. 2x4 TREATED BRIDGING
W/ (5) 3\"/>



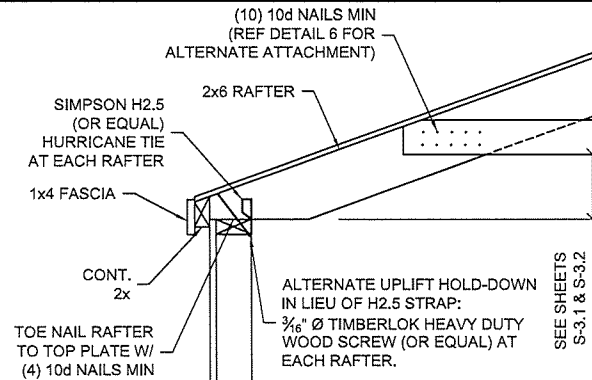
2-FLOOR JST TO SKID DETAIL



3- EAVE DETAIL (UP TO 12' WIDE BLDG)

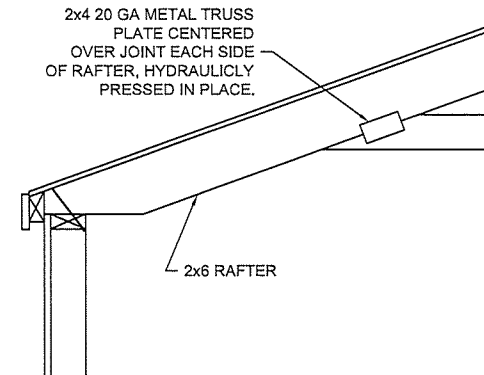


4- ALTERNATE COLLAR TIE DETAIL

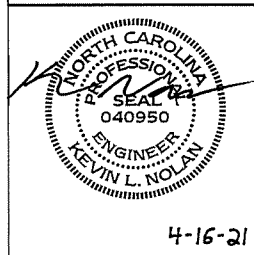


NOTE: REFER TO DETAIL 3 FOR INFO NOT SHOWN

5- EAVE DETAIL (14' & 16' WIDE BLDG)



6- ALTERNATE COLLAR TIE DETAIL



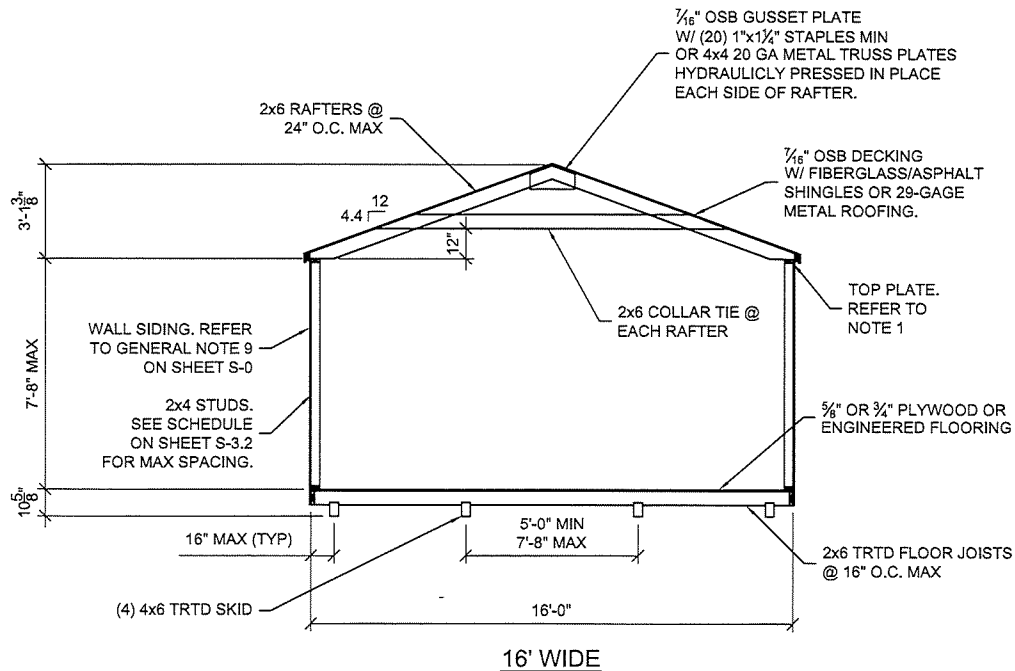
UTILITY SHED--NORTH CAROLINA--WIND=150 MPH--2018 NCBC



OLD HICKORY
— BUILDINGS —

PROJECT NO:	
DATE:	04-16-2021
DRAWN BY:	KLN
CHECKED BY:	KLN
REVISION:	

SHEET NUMBER
S-4.0-UT
SCALE: 1"=1'-0"



WALL STUD SPACING SCHEDULE	
WALL SIDING	STUD SPACING
5/8" T1-11 PLYWOOD	24" MAX
3/8" LP SMART PANEL	16" MAX
LP DUTCH LAP w/ OSB SHEATHING	16" MAX

NOTES:

1. PROVIDE A DOUBLE TOP PLATE WHEN THE STUDS ARE SPACED AT 16" O.C.
2. ALL WALL PANELS SHALL BE FASTENED TO FRAMING WITH 2" RING SHANK NAILS.
3. WALL PANEL NAIL SPACING SHALL BE:

STUDS SPACED AT 24:

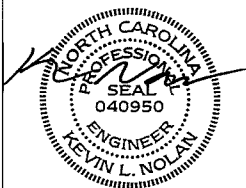
- SIDE WALLS: SPACE NAILS AT 6" MAX ALONG ALL PANEL EDGES AND 6" MAX IN THE FIELD.
- END WALLS: SPACE NAILS AT 4" MAX ALONG ALL PANEL EDGES AND 6" MAX IN THE FIELD.

STUDS SPACED AT 16:

- SIDE WALLS: SPACE NAILS AT 6" MAX ALONG ALL PANEL EDGES AND 12" MAX IN THE FIELD.
- END WALLS: SPACE NAILS AT 4" MAX ALONG ALL PANEL EDGES AND 12" MAX IN THE FIELD.

- NOTES: 1. PROVIDE A DOUBLE TOP PLATE ALONG THE SIDE WALLS WHEN THE RAFTER SPACING DOES NOT MATCH THE WALL STUD SPACING.
2. ACTUAL SKID SPACING MAY VARY PROVIDED THAT THE CENTER TO CENTER SPACING IS WITHIN THE MAX/MIN SPACING STATED.
3. 2x6 FRAMING MAY BE SUBSTITUTED FOR THE 2x4 FRAMING SHOWN. THE SPACING OF THE 2x6 FRAMING SHALL BE AS SHOWN FOR THE 2x4.

BUILDING SECTIONS



4-16-21

UTILITY SHED--NORTH CAROLINA--WIND=150 MPH--2018 NCBC

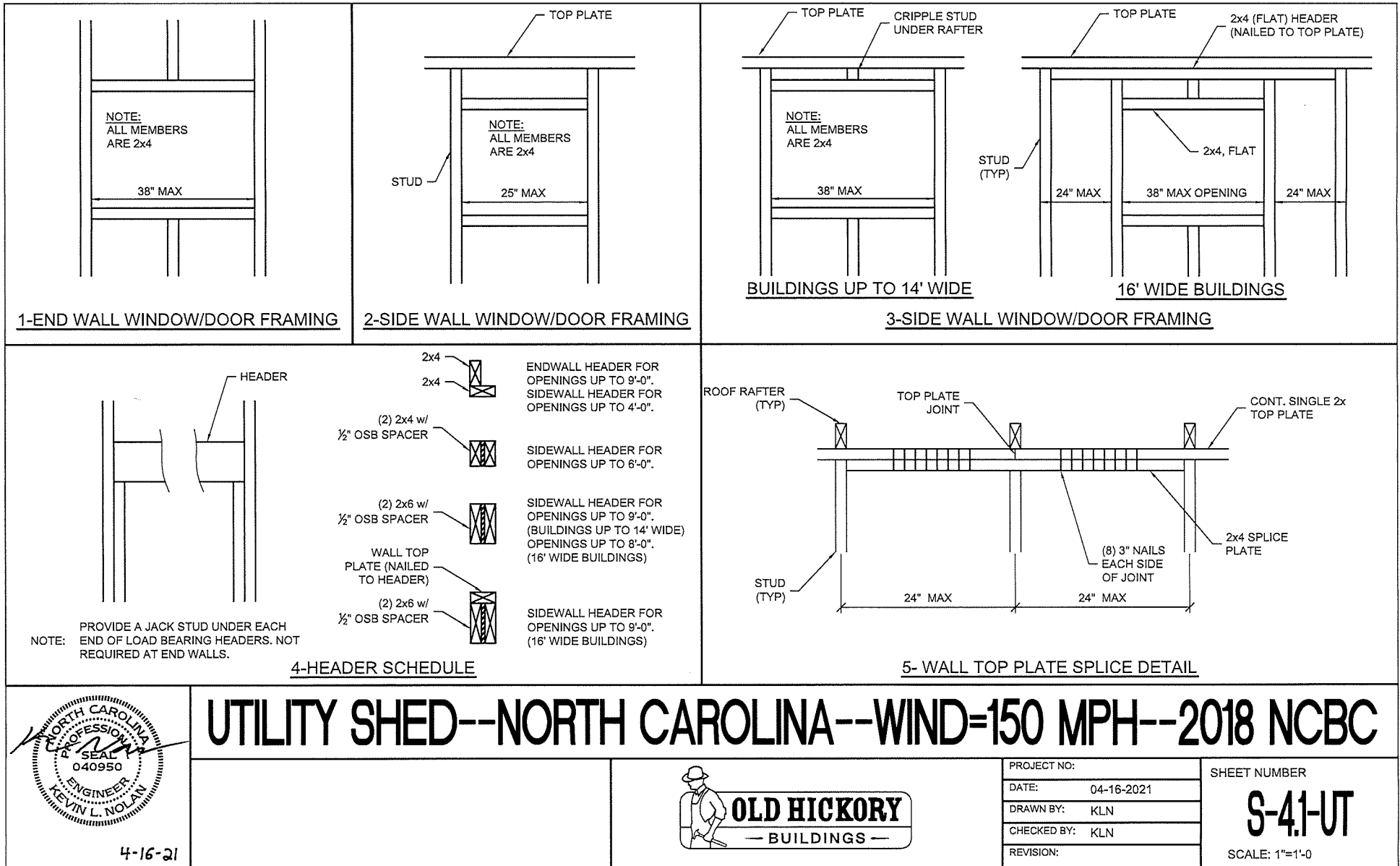


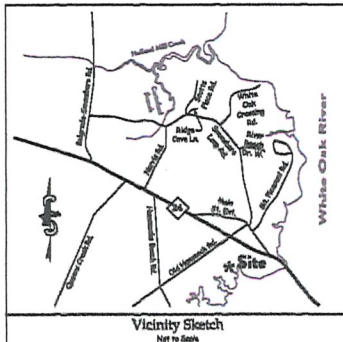
PROJECT NO:	
DATE:	04-16-2021
DRAWN BY:	KLN
CHECKED BY:	KLN
REVISION:	

SHEET NUMBER

S-3.2-UT

SCALE: 1/4" = 1'-0"





Vicinity Sketch
Not to Scale

I, Cyrus Alan Bell, Professional Land Surveyor L-2699, certify to use of the following as indicated:

- ☒ A. That the survey creates a subdivision of land within the area of a county or municipality that has an ordinance that regulates parcels of land.
- ☐ B. That the survey is located in a portion of a county or municipality that is unregulated as to an ordinance that regulates parcels of land.
- ☐ C. Any one of the following:
1. That the survey is of an existing parcel or parcels of land or one or more existing easements and does not create a new street or change an existing street.
 2. That the survey is of an existing feature, such as a building or other structure, or natural feature, such as a watercourse.
 3. That the survey is a central survey.
 4. That the survey is of a proposed easement for a public utility as defined in G.S. 62-3.
- ☐ D. That the survey is of another category, such as the recombination of existing parcels, a street-ordered survey, or other exception or exception to the definition of subdivision.
- ☐ E. That the information available to the surveyor is such that the surveyor is unable to make a determination to the best of the surveyor's professional ability as to provisions contained in (A) through (D) above.

Cyrus Alan Bell, P.L.S., L-2699



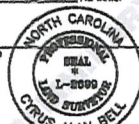
I, Cyrus Alan Bell, certify that this map was drawn under my supervision from survey work (Dead and Plat references or shown herein) made under my supervision, in April 6, 2020, that the average relative positional precision is .110/2000, that the boundaries not surveyed are shown as broken lines drawn from sources noted, that this map was prepared in accordance with G.S. 47-30 as amended, this map was prepared for recording purposes.

Witness my original signature, license

number and seal this _____ day of _____

AD 2020.

Cyrus Alan Bell, P.L.S., L-2699



NORTH CAROLINA _____ ONSLOW COUNTY

I, Review Officer of Onslow County, certify that the map or plat to which this certification is affixed meets all statutory requirements for recording.

Review Officer _____ Date _____

NORTH CAROLINA _____ ONSLOW COUNTY

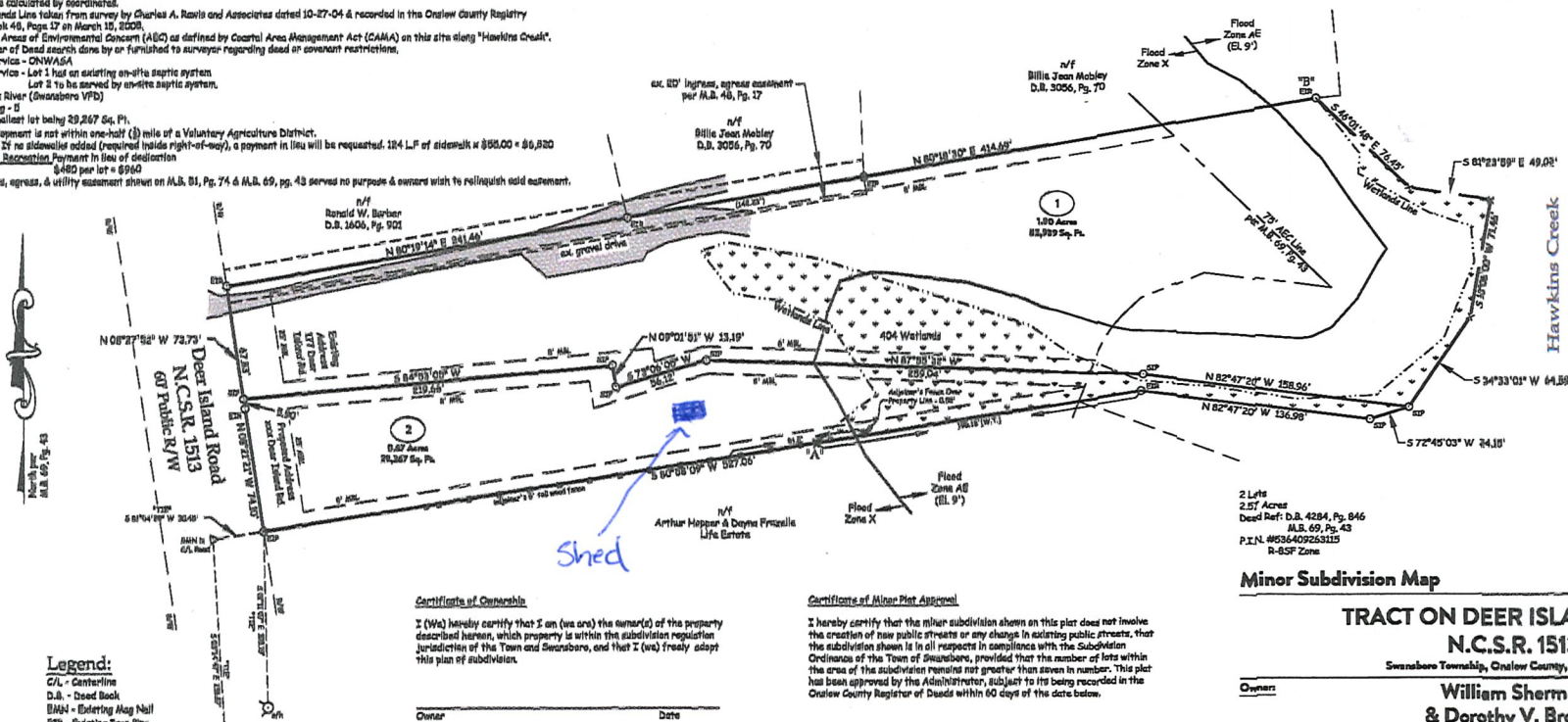
Register of Deeds Onslow County

NOTES:

1. Existing Land Use: Vacant/Single Family Residential
2. Proposed Land Use: Single Family Residential
3. Minimum Setback: R-5SF Zone (Town of Swansboro)
Front Yard = 25'
Side Street = 20'
Side Yard = 8'
Rear Yard = 15'
4. Flood lines drawn from electronic overlay of the digital flood FIRM FIRM 370179 5364 K (Town of Swansboro ETJ); effective 11/03/05.
5. All distances are horizontal ground, U.S. survey feet.
6. All acreage calculated by coordinates.
7. 404 Wetlands Lines taken from survey by Charles A. Ravel and Associates dated 10-27-04 & recorded in the Onslow County Registry in Map Book 48, Page 17 on March 12, 2005.
8. There are Areas of Environmental Concern (AEC) as defined by Coastal Area Management Act (CAMA) on this site along "Hawkins Creek".
9. No Register of Deeds search done by or furnished to surveyor regarding deed or covenant restrictions.
10. Water Services - ONWASA
11. Sewer Services - Let 1 has an existing on-site septic system. Let 2 to be served by on-site septic system.
12. White Oak River (Swansboro VFD)
13. ZOO Rating - II
14. This development is not within one-half (1/2) mile of a Voluntary Agriculture District.
15. If a deed is not submitted within 60 days of recording, a payment in lieu will be requested: 124 L.F. of sidewalk @ \$60.00 = \$6,820
16. Parks and Recreation Payment in lieu of dedication \$480 per lot = \$960
17. 30' ingress, egress, & utility easement shown on M.B. 51, Pg. 74 & M.B. 65, pg. 43 serves no purpose & owners wish to relinquish said easement.

Wetlands Line Chart "A" to "B"

Bearing	Distance
N 49°31'23" E	30.66'
N 94°33'34" E	18.55'
N 2°03'57" W	49.61'
N 62°04'33" W	34.14'
N 60°08'29" W	27.43'
N 36°36'33" W	31.78'
N 78°34'16" E	16.75'
S 78°34'20" E	54.45'
S 72°28'04" E	59.17'
S 72°31'58" E	19.81'
S 65°31'02" E	28.99'
S 67°49'40" E	44.20'
S 86°07'59" E	41.70'
S 80°37'49" E	11.49'
N 87°18'18" E	47.66'
N 90°17'41" E	55.64'
N 2°32'41" E	49.04'
N 04°50'50" W	21.48'
N 72°03'02" W	28.72'
N 60°31'57" W	46.39'
N 04°29'11" E	11.80'
N 37°55'17" W	41.95'



2 Lots
2.67 Acres
Deed Ref: D.B. 4284, Pg. 846
M.B. 69, Pg. 43
P.L.N. 4634/409263115
R-5SF Zone

Minor Subdivision Map

TRACT ON DEER ISLAND ROAD N.C.S.R. 1513

Swansboro Township, Onslow County, North Carolina

William Sherman
& Dorothy V. Brooks
177 Deer Island Road
Swansboro, North Carolina 28584

DATE: 04/21/2020

SCALE: 1"=50'



BELL AND PHILLIPS

Engineers - Surveyors - Planners
Cedar Point, North Carolina
604E Cedar Point Blvd.
Phone (252) 393-6101 - www.BellandPhillips.com
N.C. Firm License Number F-0108



COGO: 19699-und
Plateman 19699-und
July 19699
Drawn By JJS

Certificate of Ownership

I (We) hereby certify that I am (we are) the owner(s) of the property described herein, which property is within the subdivision jurisdiction of the Town and Swansboro, and that I (we) freely adopt this plan of subdivision.

Owner _____ Date _____

Certificate of Plat Approval

I hereby certify that the subdivision depicted herein has been granted final approval pursuant to the Subdivision Ordinance of the Town of Swansboro subject to its being recorded in the Office of Register of Deeds within 60 days of the date below.

Town Manager or his/her designee _____ Date _____

Certificate of Minor Plat Approval

I hereby certify that the minor subdivision shown on this plat does not involve the creation of new public streets or any change in existing public streets, that the subdivision shown is in all respects in compliance with the Subdivision Ordinance of the Town of Swansboro, provided that the number of lots within the area of the subdivision remains not greater than seven in number. This plat has been approved by the Administrator, subject to its being recorded in the Onslow County Register of Deeds within 60 days of the date below.

Administrator _____ Date _____













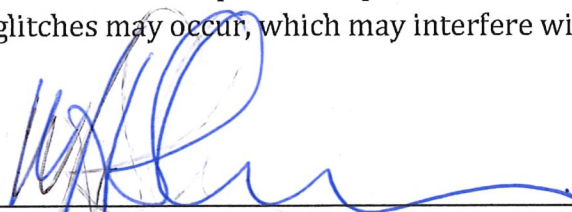
**TOWN OF SWANSBORO
BOARD OF COMMISSIONERS**

**Remote Meeting Consent and Acknowledgement for
Holding a Virtual Quasi-Judicial Hearing**

I, William Sherman (print name), applicant for the requested Special Use Permit, acknowledge and consent to a virtual format, via Zoom, for the project's required quasi-judicial hearing before the Town of Swansboro Board of Commissioners. I understand that I have the burden of proof, and that remote meetings can be disadvantageous. I acknowledge that intangible factors like veracity and rapport are difficult to establish or show via videoconference, and that it can be difficult to explain a map or other exhibit on video. I further acknowledge that technical glitches may occur, which may interfere with the presentation of my evidence.

5/6/2021

Date



Signature

(703) 955-1094

Phone number

William.Sherman1@yahoo.com

Email address

Town of Swansboro
601 W. Corbett Avenue
Swansboro NC 28584

DOROTHY BROOKS
177 DEER ISLAND
SPEC.USE PERMIT-WILLIAMS SHERMAN
SWANSBORO NC 28584

Town of Swansboro

Receipt #: 16263		Date: 5/10/2021	From: DOROTHY BROOKS	Register: Counter	Operator ID: counter
Miscellaneous Receipt	Planning & Zoning Fees	DOROTHY BROOKS		\$400.00	
				Planning & Zoning Fees Balance:	
				Total Receipts	\$400.00
Check - 1622				\$400.00	
				Change Due:	\$0.00

Friendly City by the Sea - Established 1783

Board of Commissioners

John Davis, Mayor
Frank Tursi, Mayor Pro Tem
Patricia Turner, Commissioner
Harry Pugliese, Commissioner
Larry Philpott, Commissioner
Laurent Meilleur, Commissioner



sm

Town Manager

Christopher D. Seaberg
cseaberg@ci.swansboro.nc.us

Assistant Manager/Town Clerk

Paula W. Webb, MMC-NCCMC
pwebb@ci.swanboro.nc.us

Town of Swansboro

Friendly City by the Sea • Established 1783
www.swansboro-nc.org

PUBLIC HEARING NOTICE

June 30, 2021

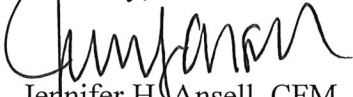
Dear Property Owner:

According to Onslow County Tax records, your property abuts tax parcel 1402-4 located at 177 Deer Island Road. An application to obtain a Special Use Permit to allow an accessory structure in the front yard has been submitted.

The Town of Swansboro Board of Commissioners will hold a public hearing during their regular meeting on Monday, July 12, 2021 to hear the Special Use Permit request. The meeting will be held at 5:30 pm at 601 W. Corbett Ave in the Community Room of Town Hall. As a neighboring property owner, you are encouraged to attend the meeting and you may speak at the public hearing if you have questions or concerns regarding the proposed development.

Please contact Town Hall at 910-326-4428 if you have any questions or concerns.

Sincerely,



Jennifer H. Ansell, CFM, CZO
Planner
jansell@ci.swansboro.nc.us

Board of Commissioners

John Davis, Mayor
Frank Tursi, Mayor Pro Tem
Patricia Turner, Commissioner
Harry Pugliese, Commissioner
Larry Philpott, Commissioner
Laurent Meilleur, Commissioner



sm

Town Manager

Christopher D. Seaberg
cseaberg@ci.swansboro.nc.us

Assistant Manager/Town Clerk

Paula W. Webb, MMC-NCCMC
pwebb@ci.swanboro.nc.us

Town of Swansboro

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PUBLIC HEARING NOTICE

June 30, 2021

William and Dorothy Sherman
177 Deer Island Road
Swansboro, NC 28584

Dear Mr. and Mrs. Sherman,

According to Onslow County Tax records, your property is tax parcel 1402-4 located at 177 Deer Island Road. An application to obtain a Special Use Permit to allow an accessory structure in the front yard has been submitted.

The Town of Swansboro Board of Commissioners will hold a public hearing during their regular meeting on Monday, July 12, 2021 to hear the Special Use Permit request. The meeting will be held at 5:30 pm at 601 W. Corbett Ave in the Community Room of Town Hall. As the property owner, you will need to be present at the meeting to address any questions or concerns regarding the proposed development.

Please contact Town Hall at 910-326-4428 if you have any questions.

Sincerely,

Jennifer H. Ansell, CFM, CZO
Planner
jansell@ci.swansboro.nc.us



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Resolution Accepting American Rescue Plan Act Funds and Adopting a Grant Project Ordinance for purposes prescribed in the American Rescue Plan Act.**

Board Meeting Date: **July 12,2021**

Prepared By: **Sonia Johnson, Finance Director**

Overview: The federal American Rescue Plan Act of 2021 (ARP) established Coronavirus State and Local Fiscal Recovery Funds (“CSLRF”), which will be distributed to state and local governments for the purpose of responding to negative economic impacts of stemming from COVID-19.

Recipients may use these funds to:

- **Support public health expenditures**, by, for example, funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic
- **Provide premium pay for essential workers**, offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet

Action Needed: Motion to approve Resolution 2021-8 & Grant Project Ordinance for the Town of Swansboro Coronavirus State and Local Fiscal Recovery Funds, and to authorize the Town Manager, Assistant Manager/Town Clerk, and Finance Director to take all actions necessary on behalf of the town council to receive the CSLRF Funds.

Background Attachment(s): Resolution 2021-R8 and Grant Project Ordinance

Reviewed By:

Town Manager 7/7/2021
Town Clerk 7/7/2021

Finance Director 7/6/2021
Town Attorney _____

Date Action Approved by Board: _____ **Action if different from Recommended:**

Resolution for Accepting American Rescue Plan Act Funds (2021-O8)

WHEREAS, the Town of Swansboro is eligible for funding from the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF).

WHEREAS, the North Carolina General Assembly will provide for the distribution of funds to eligible North Carolina municipalities; and

WHEREAS, before receiving a payment, the Town Council is required to formally accept the CSLRF funds;

WHEREAS, revenue received under the CSLRF must only be spent for purposes authorized by the CSLRF, and applicable regulations, and by state law;

WHEREAS, revenue received under the CSLRF must be accounted for in a separate fund and not co-mingled with other revenue for accounting purposes; and

WHEREAS, the Town of Swansboro must comply with all applicable budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF funds.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Swansboro that we do hereby accept and request CSLRF funding to be distributed by the State of North Carolina; and

FURTHER RESOLVED that the Town of Swansboro affirms that the CSLRF revenue will only be used for the purposes prescribed in the CSLRF, and in US Treasury guidance in 31 CFR, Part 35, and any applicable regulations, and in accordance with state law; and

FUTHER RESOLVED that the Town of Swansboro will comply with procedures created by the North Carolina General Assembly and the US Treasury Department to receive funds under the act; and

FURTHER RESOLVED that the Town of Swansboro will account for CSLRF in a separate fund and not co-mingle it with other revenues for accounting purposes and will comply with all applicable federal and state budgeting, accounting, contracting, reporting, and other compliance requirements for CSLRF funds; and

FURTHER RESOLVED that the Town Council of the Town of Swansboro designates and directs the [Town Manager/Town Assistant Manager/Town Finance Officer] to take all actions necessary on behalf of the town council to receive the CSLRF funds.

Adopted in regular session July 12, 2021.

John Davis, Mayor

Attest: _____
Paula Webb/Asst. Manager/Town Clerk

Grant Project Ordinance for the Town of Swansboro Coronavirus State and Local Fiscal Recovery Funds

BE IT ORDAINED by the Board of Commissioners of the Town of Swansboro, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the Coronavirus State and Local Fiscal Recovery Funds of H.R. 1319 American Rescue Plan Act of 2021 (CSLRF). The Town of Swansboro is eligible to receive \$980,000 of CSLRF funds. The total allocation is to be distributed to the town in two installments. The first allocation will be in the amount of \$490,000 with the remainder to be distributed to the town within 12 months. These funds may be used for the following categories of expenditures, to the extent authorized by state law.

1. Support public health expenditures, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
2. Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
3. Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
4. Provide premium pay for essential workers, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and
5. Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Section 2: The following amounts are appropriated for the project and authorized for expenditure:

CSLRF Project	\$980,000*
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[*Once it determines how it will spend all or a portion of the ARP funds, the governing board will amend this section to authorize appropriations for specific programs, services, projects, and activities. A board also may appropriate some or all of these funds to an enterprise fund in an annual budget ordinance for a water, wastewater, or stormwater infrastructure project.]

Section 3: The following revenues are anticipated to be available to complete the project:

CSLRF Funds	\$980,000
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Section 4: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 5: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a [monthly] basis.

Section 6: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Town Clerk.

Section 7: This grant project ordinance expires on December 31, 2026, or when all the CSLRF funds have been obligated and expended by the town, whichever occurs sooner.

Adopted this 12th day of July, 2021.

John Davis, Mayor

Attest: _____
Paula Webb, Asst. Manager/Town Clerk



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Future Agenda Topics**

Board Meeting Date: **July 12, 2021**

Prepared By: **Paula Webb – Assistant Manager/Town Clerk**

The purpose of this memo is to provide the Board with matters that staff anticipates/proposes for upcoming meetings. It should be noted that these items are tentatively scheduled for the specified monthly agenda but are subject to change due to preparation of materials, public notice requirements, etc.

In providing this memo each month, we hope it will also provide opportunity for the Board to introduce items of interest and subsequent direction for placement on future agendas, which will allow staff the opportunity to plan accordingly.

Proposed for July 26, 2021

- * Public Hearing – Text Amendments/Food Truck Vendors *deferred by BOC 12/14/20*
- * Agenda Development Policy

Proposed for August 9, 2021

Nothing scheduled to date

Proposed for August 23, 2021

- * Public Hearing – Text Amendments/Sign Amortization *deferred by BOC 12/14/20*
- * Public Hearing – Text Amendments/Temporary Signs *deferred by BOC 12/14/20*

Future Agenda Items

- * Further LUP Review/Amendments
- * Comprehensive Transportation Plan Revisions
- * Gateway Plan Discussion/Town Limits Beautification
- * Text Amendments – Occupancy Tax
- * Text Amendments – R/A Zoning Uses – *referred back to Planning Board*
- * Downtown Traffic Movement Decision – *February 22, 2021 and future*
- * Sub-committee designations for Strategic Plan Implementation (*Eco Dev Committee est. Oct 2020*)