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BOARD OF COMMISSIONERS MEETING AGENDA

Town of Swansboro

Monday, October 25, 2021

Board Members

John Davis, Mayor | Frank Tursi, Mayor Pro Tem | Pat Turner, Commissioner
Harry PJ Pugliese, Commissioner | Larry Philpott, Commissioner | Laurent Meilleur, Commissioner

*Zoom Link: First Meeting of the month: <https://us02web.zoom.us/j/82680161743>

Second Meeting of the month: <https://us02web.zoom.us/j/86147603054>

I. Call to Order/Opening Prayer/Pledge

Mayor John Davis

II. Public Comment

Citizens have an opportunity to address the Board for no more than three minutes per speaker regarding items listed on the agenda.

There is a second opportunity at the end of the agenda for the public to address the Board on items not listed on the agenda.

III. Adoption of Agenda and Consent Items

Board of Commissioners

The Town Clerk respectfully submits to the Board, the Regular Agenda and the below consent items, which are considered to be of general agreement and little or no controversy. These items may be voted on as a single group without Board discussion "or" if so desired, the Board may request to remove any item(s) from the consent agenda and placed for consideration separately.

Consent Items:

a. Tax Refunds

The Onslow County Tax Collector recommends refunds of the below listed taxes totaling \$196.58.

Vehicle Tax

Kent, Bridget Ann \$2.77 Tag Surrender

Hamilton, Moulton III \$193.81 Tag Surrender

IV. Appointments/Recognitions/Presentations – *none*

V. Public Hearing

- a. Petition for Voluntary Annexation- the Public Right-of-Way Portion of Pine Bluff Road (Butch Brothers, LTD)

Paula Webb

Asst Manager/Clerk

As the developers of Shipwrights Point near the final development phase, the maintenance of the entrance from Pine Bluff Road was in question. Options included annexing that portion of the Right-Of-Way or an agreement between the developer and owners-Butch Brothers, LTD for maintenance.

Butch Brothers LTD has petitioned to voluntary annex consolidated real property known as the Public Right-of-Way Portion of Pine Bluff Road associated with the Shipwright's Pointe Subdivision. The consolidated real property is zoned R20SF and is currently located within the ETJ – contiguous to the town limits.

In accordance with Board Policies 9 & 10, the petition has been investigated and a public hearing scheduled for October 25, 2021. The petition meets the requirements of law.

Once annexed and street acceptance is completed, the Town will maintain that portion annexed.

Action Needed: 1) Hold a public hearing; and
2) Motion to adopt Ordinance 2021-O9 annexing the Public Right-of-Way Portion of Pine Bluff Road as described by its legal description and all exhibits into the Swansboro Town Limits effective October 25, 2021.

VI. Business Non-Consent

a. Budget Amendment 2022-4 Multiple Departments

Sonia Johnson
Finance Director

1. Parks & Recreation: In FY 20/21, the BOC approved the Comprehensive Master Plan Update, and the funds were transferred to the Capital Reserve account. Requesting to transfer \$30,000 to the General Fund for its intended purpose.

Source of funds: Transfer from Capital Reserve

2. Public Works: In FY 18/19 the Board approved the lease of a mini excavator for a three year term due to expire on 11/15/2021. Staff is recommending to return the equipment due to its overall equipment performance and to secure a lease with a new vendor that has all the necessary equipment specifications needed to serve its intended purpose. The annual lease amount is included

in the current budget. Below are the cost estimates for the lease of said equipment and purchase options for consideration.

Staff recommends the John Deere based on the horse power, digging depth, maximum hydraulic flow and the weight of the equipment.

Vendor	Term	Annual Hours	Lease Payment	Purchase Option	Sell Price
Ascendum	36	500	\$1,341	\$42,500	\$78,992
John Deere	36	600	\$1,440	\$38,600	\$80,664
Gregory Poole	36	500	\$1,265	\$41,055	\$84,082

3. Parks & Recreation: In FY 20-21, the Parks and Recreation Department received grant funds totaling \$5000 towards the purchase of security cameras for the Municipal Park and Recreation Center. The full cost of the cameras is \$13,498. Installation of the cameras will improve risk management efforts to reduce theft, vandalism, and protect the Town's employees directly and indirectly. A fund balance appropriation of \$8,498 would also be needed. The deadline to purchase the cameras under the grant terms is November 18, 2021. Note: In discussion with NC Pro, a reimbursement may be eligible under the ARP Funding. If eligible, the \$8,498 would be returned to the Fund Balance.

Source of funds: Grant Various-\$5,000 and Appropriated Fund Balance-\$8,498

Action Needed: Motion to approve Budget Ordinance Amendment #2022-4 to include directing the Interim Manager to execute, at the appropriate time, any instruments necessary to execute lease and if purchase is considered, follow purchasing requirements outlined in the NCGS.

b. Financial Report - September 31, 2021

Sonia Johnson
Finance Director

Action Needed: Receive Report

c. Future Agenda Items

Paula Webb
Asst Manager/Clerk

Future agenda items are shared for visibility and comment. In addition, an opportunity is provided for the Board to introduce

items of interest and subsequent direction for placement on future agendas.

Action Needed: Discuss and provide any guidance.

VII. Items Moved from Consent

VIII. Public Comment

Citizens have an opportunity to address the Board for no more than five minutes regarding items not listed on the Agenda.

IX. Manager's Report/Comments

Manager's Brief

Paula Webb

Asst Manager/Clerk

X. Board Comments

Board of Commissioners

XI. Closed Session

Board of Commissioners

Action Needed: Motion to enter closed session pursuant to NCGS 143-318.11 (a)(3) to allow the Town Attorney to provide updates on legal matters under the attorney-client privilege.

XII. Adjournment

Board of Commissioners



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Tax Refund Request**

Board Meeting Date: **October 25, 2021**

Prepared By: **Sonia Johnson, Finance Director**

Overview:

The Onslow County Tax Collector recommends refunds of the below listed taxes totaling \$196.58.

Vehicle Tax

Kent, Bridget Ann	2.77	Tag Surrender
Hamilton, Moulton III	193.81	Tag Surrender

Recommended Action:

Motion to approve refunds as recommended by Onslow County.

Reviewed By:

Town Manager _____
Town Clerk 10/20/21

Finance Director 10/18/2021
Town Attorney _____

Date Action Approved by Board: _____ Action if different from Recommended:



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Petition for Voluntary Annexation- the Public Right-of-Way Portion of Pine Bluff Road (Butch Brothers, LTD)**

Board Meeting Date: **October 25, 2021**

Prepared By: **Paula Webb – Assistant Manager/Clerk**

Overview:

As the developers of Shipwrights Point near the final development phase, the maintenance of the entrance from Pine Bluff Road was in question. Options included annexing that portion of the Right-Of-Way or an agreement between the developer and owners-Butch Brothers, LTD for maintenance.

Butch Brothers LTD have petitioned to voluntary annex consolidated real property known as the Public Right-of-Way Portion of Pine Bluff Road associated with the Shipwright's Pointe Subdivision. The consolidated real property is zoned R20SF and is currently located within the ETJ – contiguous to the town limits.

In accordance with Board Policies 9 & 10, the petition has been investigated and a public hearing scheduled for October 25, 2021. The petition meets the requirements of law.

Once annexed and street acceptance is completed, the Town will maintain that portion annexed.

Action Needed: 1) Hold a public hearing; and
2) Motion to adopt Ordinance 2021-O9 annexing the Public Right-of-Way Portion of Pine Bluff Road as described by its legal description and all exhibits into the Swansboro Town Limits effective October 25, 2021.

Attachments: Ordinance 2021-O9

Reviewed By:

Town Manager

Town Clerk

9/30/2021

Finance Director

Town Attorney

9/27/2021

Date Action Approved by Board:

Action if different from Recommended:

TOWN OF SWANSBORO
ORDINANCE 2021-O_
Voluntary Annexation
Butch Brothers, LTD/Public Right-of-Way
Portion of Pine Bluff Road

WHEREAS, the Board of Commissioners has been petitioned under G.S. 160A-31 to annex the area described below; and

WHEREAS, the Board of Commissioners has by policy directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held online through the Zoom meeting platform at 5:30 pm on October 25, 2021, after due notice by the Carteret News Times/Tideland News on October 13, 2021; and

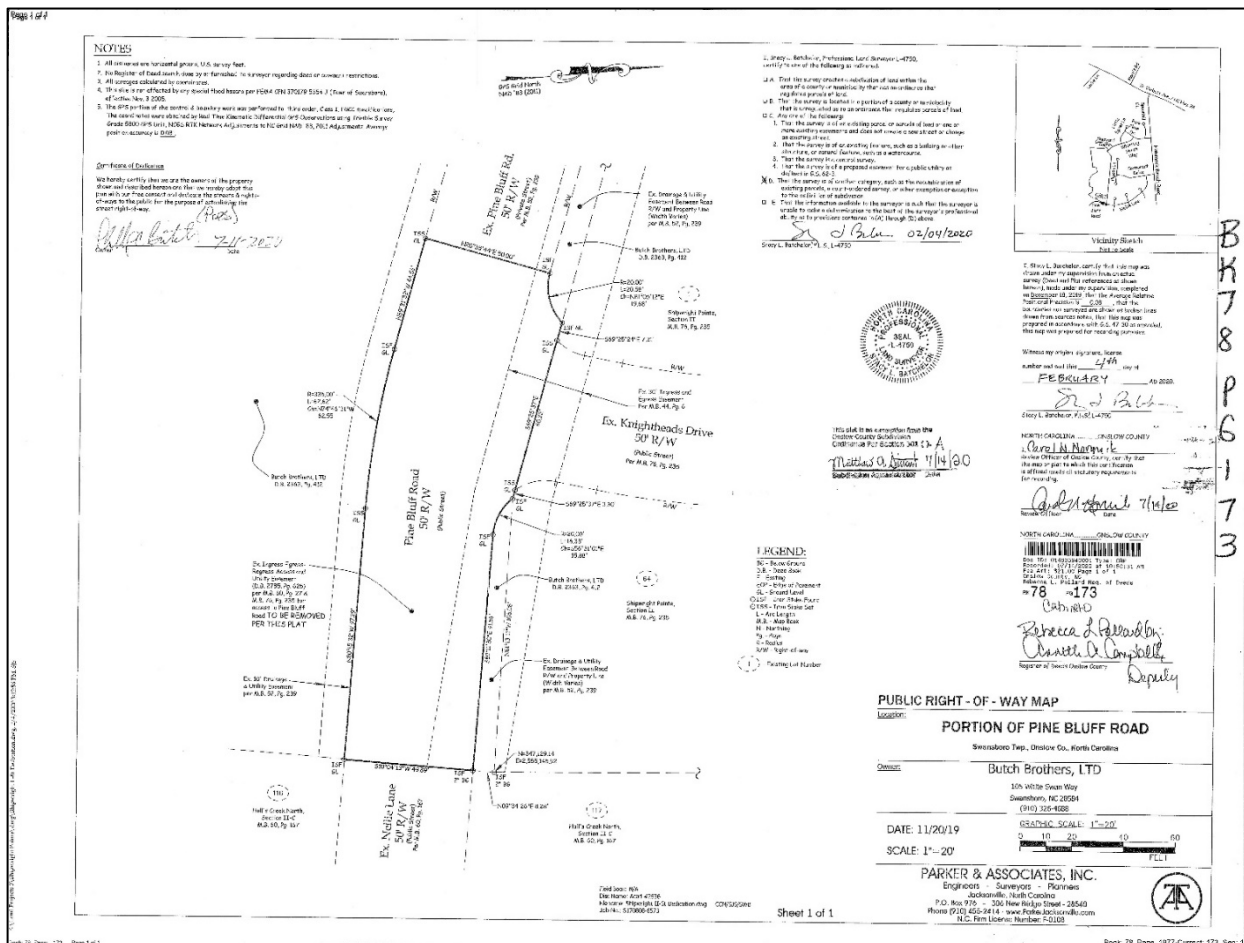
WHEREAS, the Board of Commissioners finds that the petition meets the requirements of G.S.160A-31 (b) as it has been signed by all owners of real property (or those authorized to do so) in the area who are required by law to sign; and

NOW THEREFORE, BE IT ORDAINED by the Board of Commissioners of the Town of Swansboro, North Carolina that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made part of the Town of Swansboro, as of October 25, 2021.

(This space left blank intentionally)

Beginning at a point marking the northwestern terminus of the easement conveyed to Butch by Deed of Correction of Deed of Easement recorded in Book 2785 Page 597 in the office of the Register of Deeds of Onslow County (correcting the description of the Deed of Easement recorded in Book 2649, Page 165 in the office of the Register of Deeds of Onslow County). Thence from this point of beginning so located North 80° 05' 16" West 91.67 feet to a point; thence along and with a curve to the right, which curve has a radius of 20 feet, a chord course and distance of North 56°22' 18" West 16.09 feet to a point; thence North 69°22' 36" West 70.94 feet to a point; thence along and with a curve to the right, which curve has a radius of 20 feet, a chord course and distance of South 81°13' 55" West 19.63 feet to a point; thence South 20° 37' 24" West 50.00 feet to a point; thence South 69° 22' 36" East 45.20 feet to a point; thence along and with a curve to the left, which curve has a radius of 335 feet, a chord course and distance of South 74°43' 56" East 62.54 feet to a point; thence South 80° 15' 16" East 97.31 feet to a point marking the southwestern terminus of the easement described by Deed of Correction of Deed and Easement recorded in Book 2785, Page 597; thence along and with the western terminus of said easement North 09°54' 44" East 50.00 feet to the point of beginning.



(Note: This map is not a certified survey and has not been reviewed by a local government agency for compliance with any applicable land development regulations.)

Section 2. Upon and after October 25, 2021, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Swansboro and shall be entitled to the same privileges and benefits as other parts of the Town of Swansboro.

Section 3. The Mayor of the Town of Swansboro shall cause to be recorded in the office of the Register of Deeds of Onslow County, and in the office of the Secretary of State at Raleigh, North Carolina, an accurate map of the annexed of the annexed territory described in Section 1 above, together with a duly certified copy of this ordinance. Such a map shall also be delivered to the Onslow County Board of Elections, as required by G.S. 163-288.1.

Adopted this 25th day of October 2021.

John Davis, Mayor

Attest:

Paula W. Webb, Town Clerk



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Budget Ordinance Amendment #2022-4**

Board Meeting Date: **October 25, 2021**

Prepared By: **Sonia Johnson, Finance Director**

Overview:

- 1. Parks & Recreation-** In FY 20/21, the BOC approved the Comprehensive Master Plan Update, and the funds were transferred to the Capital Reserve account. Requesting to transfer \$30,000 to the General Fund for its intended purpose.
Source of funds: Transfer from Capital Reserve
- 2. Public Works-**In FY 18/19 the Board approved the lease of a mini excavator for a three year term due to expire on 11/15/2021. Staff is recommending to return the equipment due to its overall equipment performance and to secure a lease with a new vendor that has all the necessary equipment specifications needed to serve its intended purpose. The annual lease amount is included in the current budget. Below are the cost estimates for the lease of said equipment and purchase options for consideration.

Staff recommends the John Deere based on the horse power, digging depth, maximum hydraulic flow and the weight of the equipment.

Vendor	Term	Annual Hours	Lease Payment	Purchase Option	Sell Price
Ascendum	36	500	\$1,341	\$42,500	\$78,992
John Deere	36	600	\$1,440	\$38,600	\$80,664
Gregory Poole	36	500	\$1,265	\$41,055	\$84,082

- 3. Parks & Recreation:** In FY 20-21, the Parks and Recreation Department received grant funds totalling \$5000 towards the purchase of security cameras for the Municipal Park and Recreation Center. The full cost of the cameras is \$13,498. Installation of the cameras will improve risk management efforts to reduce theft, vandalism, and protect the Town's employees directly and indirectly. A fund balance appropriation of \$8,498 would also be needed. The deadline to purchase the cameras under the grant terms is November

Reviewed By:

Town Manager

Town Clerk 10/20/21

Finance Director 10/20/21

Town Attorney

Date Action Approved by Board:

Action if different from Recommended:

18, 2021. *Note: In discussion with NC Pro, a reimbursement may be eligible under the ARP Funding. If eligible, the \$8,498 would be returned to the Fund Balance.*

Source of funds: Grant Various-\$5,000 and Appropriated Fund Balance-\$8,498

Background Attachment(s): Budget Ordinance Amendment #2022-4

Recommended Action: Motion to approve Budget Ordinance Amendment #2022-4 to include directing the Interim Manager to execute, at the appropriate time, any instruments necessary to execute lease and if purchase is considered, follow purchasing requirements outlined in the NCGS.

AN ORDINANCE AMENDING THE ANNUAL BUDGET FOR FY 21/22

BUDGET ORDINANCE AMENDMENT #2022-4

BE IT ORDAINED by the Board of Commissioners of the Town of Swansboro that the following amendment be made to the annual budget ordinance for fiscal year ending June 30, 2022:

Section 1. To amend the General Fund budget, the following changes are to be made:

<u>Appropriations</u>	<u>Increase</u>
Parks & Recreation	43,498

<u>Revenues</u>	<u>Increase</u>
Appropriated Fund Balance	\$8,498
Transfer from Capital Reserve	\$30,000
Grants Various	\$5,000

Section 2. To amend the Capital Reserve Fund budget, the following changes are to be made:

<u>Appropriations</u>	<u>Increase</u>
Transfer to General Fund-Comprehensive Master Plan Update	30,000

<u>Revenues</u>	<u>Increase</u>
Appropriated Fund Balance	30,000

Section 3. Copies of this budget amendment shall be furnished to the Town Clerk, the Budget Officer, and the Finance Director, to carry out their duties.

Adopted by the Board of Commissioners in regular session, October 25, 2021.

Attest:

John Davis, Mayor

Paula Webb, Town Clerk

**TOWN OF SWANSBORO
FINANCIAL REPORT
(AS OF SEPTEMBER 30, 2021)**

REVENUES

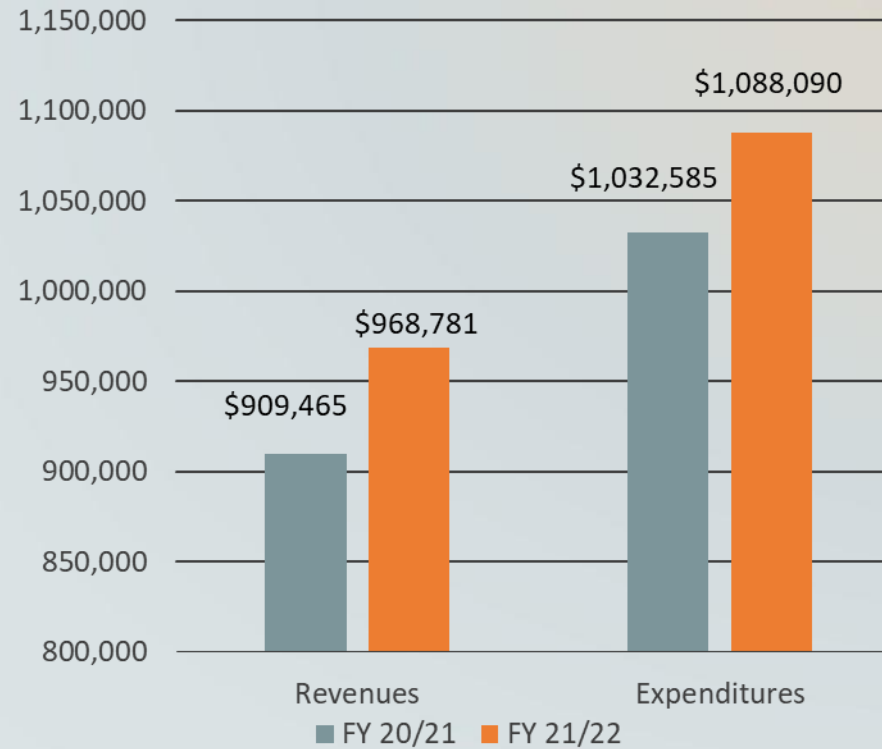
EXPENDITURES

LOAN PAYMENTS

INVESTMENTS

**TOWN OF SWANSBORO
REVENUES/EXPENDITURES
TWO YEAR COMPARISON
(AS OF SEPTEMBER 30, 2021)**

GENERAL FUND



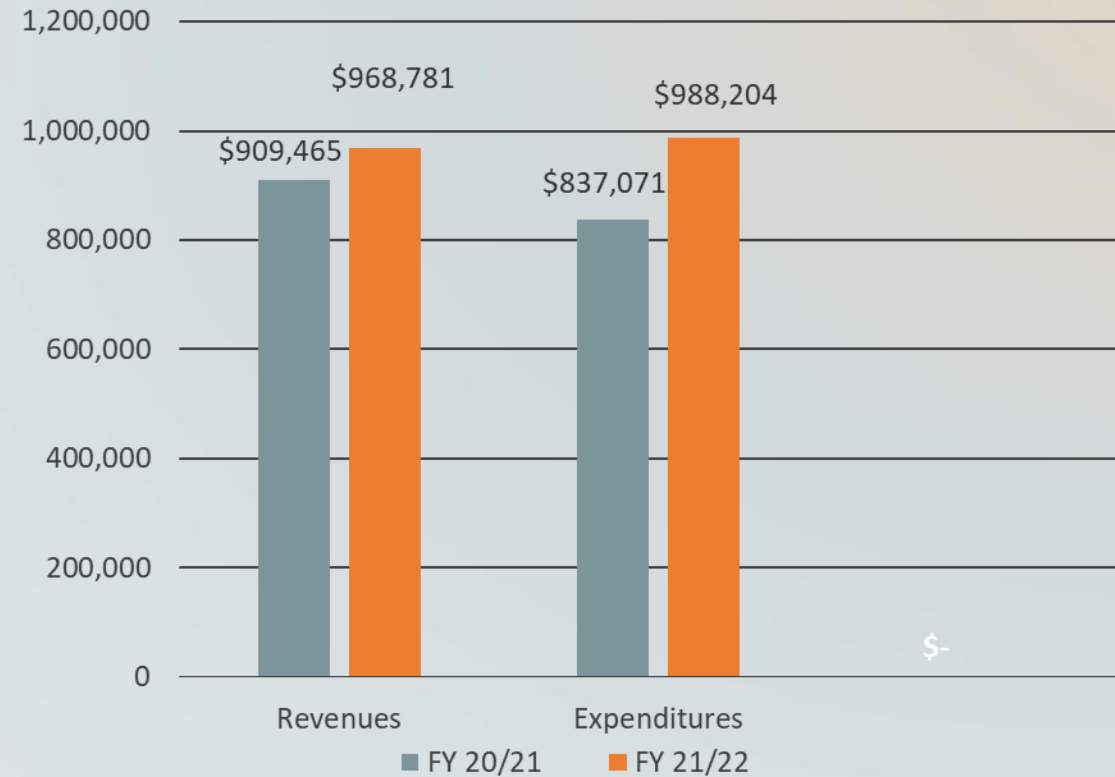
ENCUMBRANCES INCLUDED

Total Excess of Revenues Over Expenditures 15 **(\$119,309)**

**TOWN OF SWANSBORO
REVENUES/EXPENDITURES
TWO YEAR COMPARISON
(AS OF SEPTEMBER 30, 2021)**

(ACTUAL)

GENERAL FUND



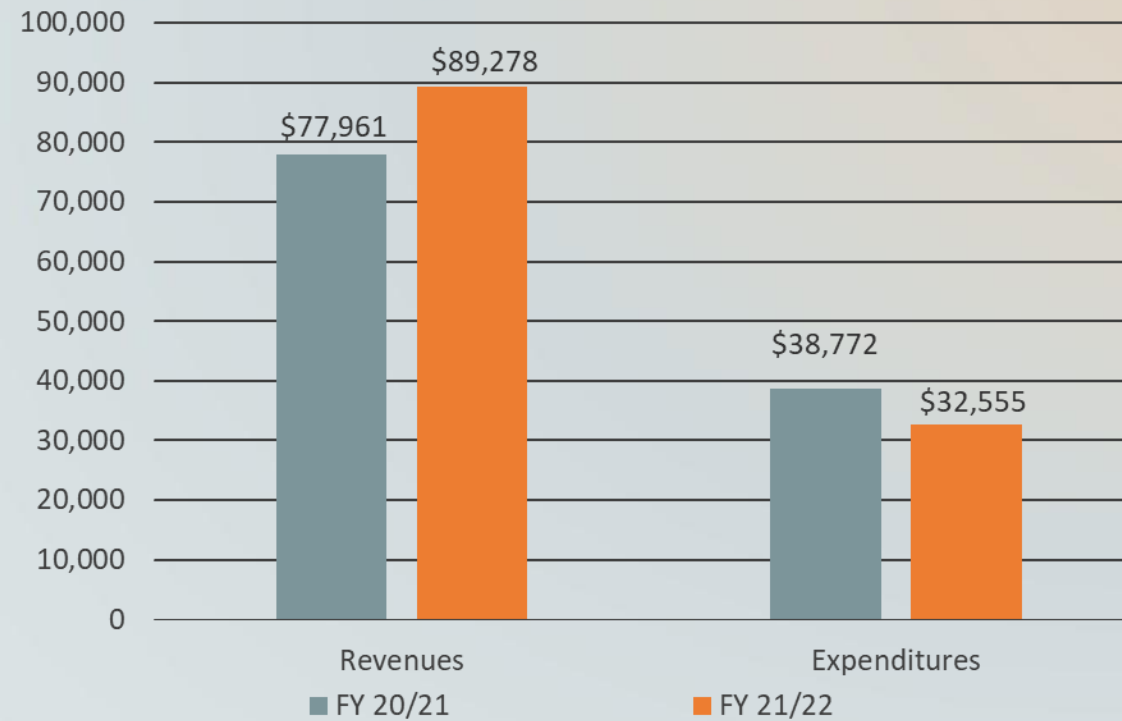
(ENCUMBRANCES NOT INCLUDED)

Total Excess of Revenues Over Expenditures (\$19,423)

DEPT.	BUDGET	(PAID YEAR TO DATE) ACTUAL	(PURCHASE ORDERS) ENCUMBERED BALANCE	SPENT % September 30, 2021
GOVERNING BODY	27,422	7,434	1,254	31.7%
ADMIN SERVICES	410,302	87,132	1,093	21.5%
FINANCE	253,881	63,831	-	25.1%
LEGAL	42,000	12,340	-	29.4%
PUBLIC BUILDINGS	406,657	47,331	21,189	16.8%
FIRE	796,411	149,729	10,690	20.1%
PERMITTING	259,117	55,547	141	21.5%
POLICE	1,043,180	229,098	9,700	22.9%
PUBLIC WORKS-STREETS	180,983	29,675	19,405	27.1%
POWELL BILL-STREETS	88,950	3,983	4,892	10.0%
PARKS & RECREATION	295,040	62,895	16,888	27.0%
CHURCH STREET DOCK	13,708	800	1,000	13.1%
EMERGENCY MANAGEMENT	66,185	-	-	0.0%
FESTIVALS & EVENTS	117,804	29,755	11,831	35.3%
NON DEPARTMENTAL	365,896	208,653	1,805	57.5%
TOTAL	4,367,536	988,204	99,886	24.91%

**TOWN OF SWANSBORO
REVENUES/EXPENDITURES
TWO YEAR COMPARISON
(AS OF SEPTEMBER 30, 2021)**

STORMWATER ENTERPRISE FUND

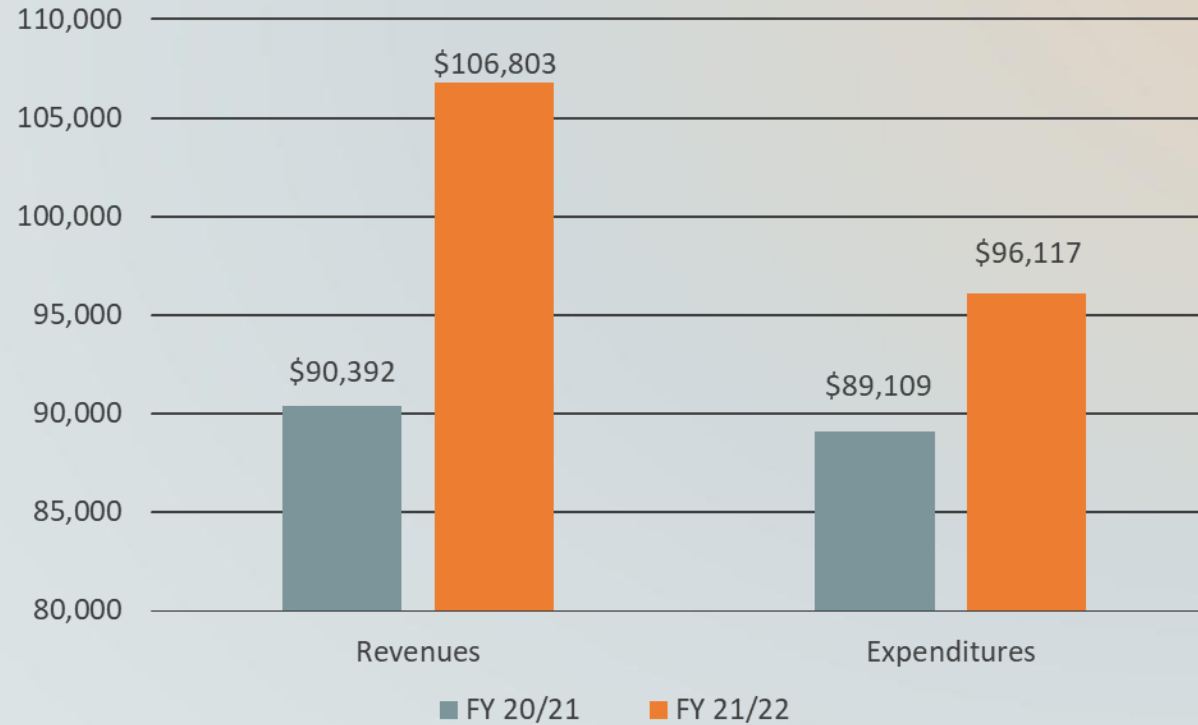


ENCUMBRANCES INCLUDED

Total Excess of Revenues Over Expenditures \$56,723

**TOWN OF SWANSBORO
REVENUES/EXPENDITURES
TWO YEAR COMPARISON
(AS OF SEPTEMBER 30, 2021)**

SOLID WASTE ENTERPRISE FUND



ENCUMBRANCES INCLUDED
Total Excess of Revenues Over Expenditures \$10,686

TOWN OF SWANSBORO LOAN REPORT (AS OF SEPTEMBER 30, 2021)

Item	Principal Balance	Interest Rate	End Date	Annual Debt Service
Town Hall/Tanker	\$534,076	2.69	03/21/2028	\$84,724
Public Safety Facility	\$160,000	2.58	12/22/2024	\$45,160
Fire Truck	\$265,418	2.08	11/01/2026	\$47,512
Equipment/Vehicles	\$50,832	1.87	11/01/2021	\$51,783
Sleeping Quarters	\$150,000	2.43	12/14/2026	\$29,253
Grapple Truck/Town Hall Generator	\$183,700	1.72	6/25/2025	\$47,917
Vehicles(Police & Fire Department) & Software	\$110,700	1.84	7/15/2026	\$23,377
Total Debt	\$1,454,726	20		\$329,726

**TOWN OF SWANSBORO
CASH & INVESTMENTS REPORT
(AS OF SEPTEMBER 30, 2021)**

CASH & INVESTMENTS

BANK	BALANCE	INTEREST RATE
First Citizens Bank	\$4,363,001	.03%
NC CMT-General	\$310,090	.01%

Any Questions

?



Board of Commissioners Meeting Agenda Item Submittal

Item To Be Considered: **Future Agenda Topics**

Board Meeting Date: **October 25, 2021**

Prepared By: **Paula Webb – Assistant Manager/Town Clerk**

The purpose of this memo is to provide the Board with matters that staff anticipates/proposes for upcoming meetings. It should be noted that these items are tentatively scheduled for the specified monthly agenda but are subject to change due to preparation of materials, public notice requirements, etc.

In providing this memo each month, we hope it will also provide opportunity for the Board to introduce items of interest and subsequent direction for placement on future agendas, which will allow staff the opportunity to plan accordingly.

Proposed for November 8, 2021

- * Town Manager Discussion
- * Food Truck Amendment Direction

Future Agenda Items

- * American Rescue Plan Funding Recommendations
- * Further LUP Review/Amendments
- * Comprehensive Transportation Plan Revisions
- * Gateway Plan Discussion/Town Limits Beautification
- * Text Amendments – Occupancy Tax
- * Text Amendments – R/A Zoning Uses – *referred back to Planning Board*
- * Downtown Traffic Movement Decision – *February 22, 2021 and future*
- * Sub-committee designations for Strategic Plan Implementation (*Eco Dev Committee est. Oct 2020*)
- * Public Hearing – Text Amendments/Sign Amortization *deferred by BOC 12/14/20 and again August 21 due to return to remote meetings*
- * Public Hearing – Text Amendments/Temporary Signs *deferred by BOC 12/14/20 and again August 21 due to return to remote meetings*

MANAGER'S BRIEF

Town Projects/Initiatives Update

October 25, 2021

Submitted By: Paula Webb, Interim Manager

- **Public Safety Building Restoration/Relocation Planning Project** – The transfer switch at Swansboro United Methodist Church has been installed. In the event the Town should have to exercise the MOU with Swansboro United Methodist Church, a trailerable generator can be used if needed.
- **NC DCM Resilient Coastal Communities Program (RCCP) Grant** – On March 17, 2021, the North Carolina Department of Environmental Quality's Division of Coastal Management award their first round of RCCP Grant funding. The Town of Swansboro was competitive enough to receive one of the grants. The intent of the grant is to funds efforts in four key phases in their Coastal Communities Resiliency Program:
 1. Community Engagement and Risk & Vulnerability Assessment
 2. Planning, Project Selection and Prioritization
 3. Project Engineering and Design
 4. Project Implementation

Through our efforts in the 2019 CAMA Land Use Plan update, Swansboro has effectively covered most of the parameters for phases 1 and 2. This grant will assist in finishing the remaining requirements under phases 1 & 2 so we may move forward with the final 2 phases. Applications for Phases 3 & 4 is expected to be due by the end of this calendar year.

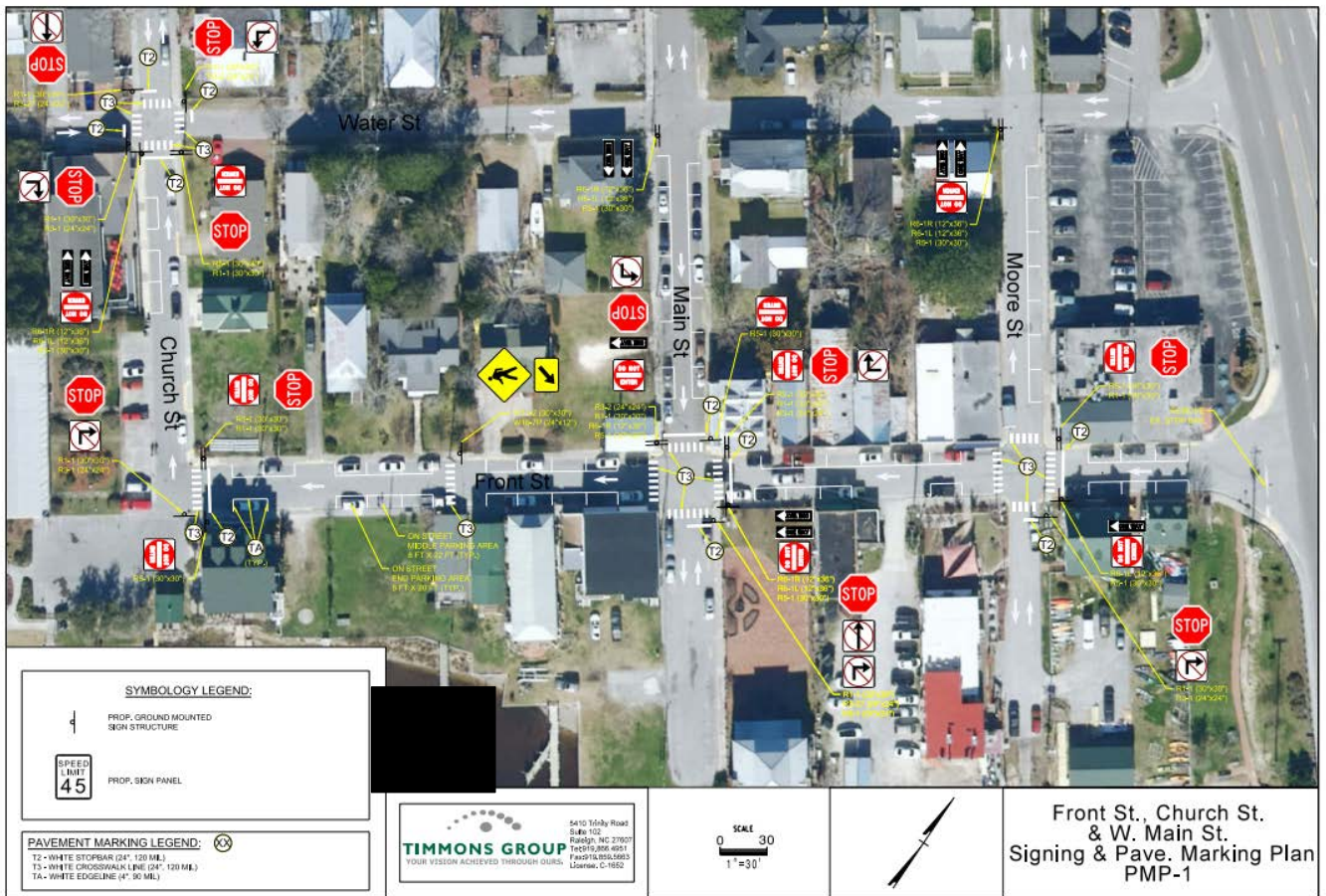
On October 20, 2021, Planner Ansell and I met with Dewberry Representative Beth Smyre who is ready to begin committee meetings. You may recall the committee was formed and consists of the Manager, Planner, Mayor Pro Tem Tursi, Scott Chadwick, Christina Ramsey, and John Freshwater. A tentative meeting is scheduled for November 15, 2021.

- **Downtown Traffic and Parking Plan Implementation:** Our contractor (The Timmons Group) provided the Town with sealed plans for moving forward on this project on June 7, 2020 (shown below).

Implementation of the new traffic pattern should be done late November/early December. The temperature must still be warm enough for the paint to dry. We will certainly prepare/distribute a news release on the traffic movement changes so that our residents and visitors are alerted to the upcoming changes.

Town of Swansboro, NC

Manager's Report (August 14, 2021 – September 17, 2021)



- FY 2020 Stormwater Outfall Retrofit Project – Walnut Street** – Through our continued partnership with the NC Coastal Federation, we were able to secure a stormwater retrofit project funded through the Section 319 NPS Pollution Control Grant administered through the NC Department of Environmental Quality. The grant amount is \$69,155 and will fund the retrofit the direct stormwater discharge pipe at the end of Walnut Street. The following slides show the location of the approximately 9.3 acres of area this facility will treat along with a project description and anticipated results. Design of this project is currently in the works with anticipated construction during FY 2021-2022. Deadline for project completion is December 31, 2022.

Former Manager Seaberg and I met with the Coastal Federation Engineer September 23rd. While we were there, adjacent property owner Sherwood Odum walked up and was very supportive of the project. According to the engineer the project is still slated for completion in FY 21/22.

Town of Swansboro, NC
Manager's Report (August 14, 2021 – September 17, 2021)

Project Location



- **Sidewalk Projects** - At their December 5, 2019 meeting, the NC Board of Transportation approved a funding request from NCDOT Division 3 in the amount of \$366,668.00. Per amended Swansboro Resolution 2019-R9, the Town contributed \$116,634 for a total project funding of \$483,302. The project was split into 3 phases/priorities to focus the limited funding to the portions that ranked higher in need.

Construction of this project commenced Thursday, April 8, 2021. NCDOT has estimated project funding shortfall in the amount of \$97,000 due to limitations caused by ditching and utilities. The cost breakdown for each phase/priority is as follows (estimates as of April 16, 2021).

- o Priority 1 - Sidewalk installation along NC-24 (Corbett Ave) from SR 1511 (Hammocks Beach Rd) to SR 1514 (Phillips Loop Rd); \$120,000 - **Completed**
- o Priority 2 - Old Hammocks Beach Rd from SR 1513 (Deer island Rd) to existing sidewalk near Fredericks Ln; \$335,000

NCDOT has begun laying pipe along Old Hammock Road. Eight required easements were prepared and mailed out October 8, 2021 – pending receipt.

Town of Swansboro, NC
Manager's Report (August 14, 2021 – September 17, 2021)

- o Priority 3 - SR 1511 (Hammocks Beach Rd) from Moore's BBQ sidewalk to Park Place Dr \$125,000 - *NOTE: we have not prepared survey/design on this section yet, so costs may vary more related to this priority*

Six required easements have also been mailed (October 8, 2021) for this phase – pending receipt.

- **International Organization for Standardization** - *An ISO Inspection was conducted by the Department of Insurance Office of State Fire Marshal (OSFM) at the Fire Department earlier this week. This inspection is conducted every 5-7 years and is meant to score a fire department's ability to protect the community.*

ISO stands for Insurance Services Office (ISO), which is an independent, for-profit organization. The ISO scores fire departments on how they are doing against its organization's standards to determine property insurance costs.

After analyzing the data collected, the Town then receives a Public Protection Classification (PPC) on a scale from 1 to 10. The higher the ISO fire protection class (with Class 1 being the best), the "better" the department. The Town's current rating is a 4.

Chief Degnan feels confident the Town did well and would like to thank the current Administration, former Chief Mark Tessing and the department members for their hard work and dedication in maintaining a premier Fire and EMS agency. We should have the results in about 2 months.

I found an interesting read on ISO for anyone who would like to read more - <https://www.powerdms.com/policy-learning-center/iso-ratings-for-fire-departments>