

Town of Swansboro
Emergency Operations Center Committee
May 11, 2022, Regular Meeting

In attendance: Paula Webb, David Degnan, Ken Jackson, Jennifer Ansell, Brenda Pugliese, Commissioner Larry Philpott, Commissioner Jeff Conaway, Dusty Rhodes, Roy Herrick, Laurent Meilleur, and Junior Freeman. Members absent: Alex Wood and Russ Davis.

Call to Order

The meeting was called to order at 3:00 pm.

Review Action Items from April 27 Meeting

Mrs. Webb reported that the SCIF funds grant could be used for contracting consultants. For acquiring a consultant, the committee recommended staff develop a “request for qualifications” (RFQ) to solicit a firm that could assist in determining a location for the new facility and to provide expertise on construction costs. As for a proposed site, the committee recommended two locations, on the current town hall campus or at a site yet to be named. The firm would later be expected to provide architectural design and civil engineering services, oversee bidding the project and provide construction management.

For soliciting a consultant, it was suggested to set the size of the building between 12,000 and 16,000 sf. The current public safety building totals about 11,000 sf. Committee members familiar with projects of this size suggested 2 to 3 acres would be sufficient if property acquisition was required. To give perspective, the Hampton Inn sits on 3.09 acres.

Consideration was also given to the current public safety facility and how it could be repurposed. A suggestion was made to relocated Public Works. Further discussion on this was needed.

Fire Chief Degnan was asked to schedule two site visits on the next meeting date, May 25, specifically, at Atlantic Beach and Beaufort. It was also suggested to schedule a visit at the new facility in Southport.

The next meeting is scheduled for Wednesday, May 25. Tentatively, committee members would leave town hall about 9 am and meet at Atlantic Beach FD at 10 am and at Beaufort FD after lunch.

In regard to members who had not been in attendance, suggestion was given to reach out to those members to see if they wished to continue serving. If they could no longer serve, replacements should be considered.

Adjournment

The meeting adjourned at 4:03 pm.