

**Town of Swansboro
Emergency Operations Center Committee
September 14, 2022, Regular Meeting**

In attendance: Paula Webb, David Degnan, Dwayne Taylor, Brenda Pugliese, Andrea Correll, Commissioner Larry Philpott, Commissioner Jeff Conaway, Dusty Rhodes, Roy Herrick, Ed McHale, Laurent Meilleur, and Junior Freeman. Jonathan McDaniel was absent.

Call to Order

The meeting was called to order at 3:00 pm.

Minute Adoption

On a motion by Mr. Herrick, seconded by Mr. Freeman the July 13, 2022, Regular Meeting Minutes and Closed Session Minutes were adopted unanimously.

Selection of Architect/Engineering Consulting Firm

Commissioner Philpott reviewed that the top 3 firms selected from the RFQ's were Becker Morgan, Oakley Collier and Davis-Kane. Interviews were conducted with each firm on October 18, 2022. The panel members provided their feedback to the committee on the interviews and provided their top pick from the interviews. The majority of the panel members chose Becker Morgan as their top pick with Oakley Collier second. Becker Morgan was recognized for having a large number of employees in house, best prepared for the meeting, and concepts on buildings were favored. Manager Webb shared that all referenced had been checked and they received good responses.

The next step was to provide this recommendation to the Board of Commissioners for final approval.

Committee members shared that some type of cost detail should be obtained and provided to the Board of Commissioners as well.

On a motion by Mr. Freeman, seconded by Mr. Rhodes, and approved unanimously, Becker Morgan was selected as the Architect/Engineering Consulting Firm, and to proceed with recommendation to the Board of Commissioners.

Adjournment

The meeting adjourned at 3:35 pm.