

**TOWN OF SWANSBORO
HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES
July 16, 2024**

Call to Order

The meeting of Swansboro Historic Preservation Commission was called to order at 5:51 PM. Those in attendance were Jonathan McDaniel, Kim Kingrey, Elaine Justice, and Christina Ramsey. Lauren Brown and Gregg Casper were not present. An alternate seat was vacant.

Approval of Minutes

On a motion by Mrs. Ramsey, seconded by Mrs. Kingrey, February 20, 2024, regular meeting minutes were unanimously approved.

Business

The following individuals were sworn in and/or addressed the board.

Rebecca Brehmer
Amelia Dees-Killette

Certificate of Appropriateness/106 Water Street

Planner Brehmer reviewed that the Swansboro Historic Association requested the relocation of the J.T. Bartley Privy/Post Office from 106 Water Street to 114 Main Street.

The Public Hearing was opened at 5:53 pm.

Planner Brehmer shared the Privy/Post Office, which was owned by the Swansboro Historical Association and was not in its original location. It was currently a contributing structure on a site with non-contributing buildings that would soon adjoin the parking lot of a new high turnover business which would make it hard to see and vulnerable to damage. The property was zoned B-2HDO. This request appeared to be consistent with Section 21 Relocation of Buildings.

Amelia Dees-Killette shared the following:

- The owner of 114 Main Street, Mr. Smithson, agreed to place the Privy/Post Office on his property. There was a memorandum of agreement with Mr. Smithson which included a clause detailing if the Privy/Post Office was requested to be moved, they would have 60 days to do so.
- The homeowner of the Barley House shared they were hesitant to have the Privy/Post Office relocated to there since it would have blocked the water view.
- If Mr. Smithson requested the Privy/Post Office to be moved in the future, a possible location could be the Emmerton School.

Planner Brehmer shared the idea was to have a kiosk with a placard to tell the history of the Privy/Post Office near the street to provide information on it.

The Public Hearing was closed at 6:06 pm.

On a motion by Mrs. Kingrey, seconded by Mrs. Ramsey, the COA-2024-06 was unanimously approved the relocation of the J.T. Bartley Privy/Post Office from 106 Water Street to 114 Main Street as per UDO Section 21 Relocation of Buildings, Sections 1-7.

Review of Staff Approvals

Planner Brehmer reviewed the following Staff Approvals:

- 118 Front Street – Removed existing heat pump and installed new in-kind.
- 204 West Main Street – Removed a small portion of brick ledge and installed pavers to create a driveway.
- 106 Front Street – Removed three existing rooftop heat pumps and replaced in kind.
- 119 Water Street – Painted shutters black and painted doors white.

Planner Brehmer reviewed the following Staff Approval which was denied as previously discussed in the Swansboro Historic Preservation Commission regular meeting dated June 18, 2024:

- 106 Front Street – Painted mural on the back steps of Preston’s Corner Bar & Grill.

Review of Minor Work Approvals

Planner Brehmer reviewed the following Minor Work Approvals:

- Parcel ID 13451, Front Street – Repaired and extended dock.

Chairman/Board Thoughts/Staff Comments

Planner Brehmer shared the following:

- Eric Young, an alternate member of the board, had resigned. The Board of Commissioners would appoint a new member.
- 209 Water Street had requested a flood variance. The goal was to have the property placed back on the National Register as a contributing property. The owner was at the step of getting the state involved to make that goal.
- Palm trees were planted without permission and were being addressed.
- 224 Water Street was an ongoing code enforcement. The Staff requested an in-person meeting with the property owners to discuss the non-compliance issues.
- If there were any code enforcement issues or complaints in the Historic District, it was requested that Planner Brehmer be contacted to handle.

Public Comments

Planner Brehmer answered questions about the street markers located on a resident’s property on Main Street Extension:

- Public Works had agreed to do their part on moving the street markers when they were ready.
- Volunteers would be needed to paint the posts.
- The property owner, Mr. Wendling, who housed the street markers, requested they not be removed all at once. Only when ready to be installed and one or two at a time.
- The first step would be to decide where they could be installed, and a survey would have to be obtained.

Amelia Dees-Killette shared that Mr. Ormond, who previously owned the property, acquired the markers from the town for storage. When Mr. Ormond moved, they were left with the new property owner, Mr. Wendling. Volunteers were allowed to go on his property to paint since the paint had disintegrated. Currently, two posts were located in the Historic District.

Adjournment

The meeting adjourned at 6:20 pm.